



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000009495
 Purchase Order Change Notice (# 1)

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** E **Date:** 04/13/21 **PO Method:** SP **Dispatch:** Dispatch Via Print **Rev Dt:** 05/05/21

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: GEORGETOWN SIGN COMPANY
 2522 SHELL RD STE D
 GEORGETOWN TX 78628-9210
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1842240833 8

Purchaser: Heidi Ann Davis
Phone: 512/465-5808
Fax: 512/465-5641

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Email: Heidi.Davis@txdmv.gov

Bill To Fax:
Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Health and Safety. On Friday, March 13, Governor Abbott declared State of Disaster for all Texas counties amid the growing need to prepare for, respond to, and mitigate the spread of COVID-19. As part of the Governor's directive, state employees across Texas are doing their part to #FlattenTheCurve of Coronavirus spread by teleworking, prioritizing hygiene, and practicing physical or social distancing.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

POCN #1: Items on line 1 were the incorrect type needed for the department. Vendor agrees to exchanged them and TxDMV is only required to pay the difference in cost for the deluxe model needed and shipping (added line items 3-4). Est. 981 reflects the charges and the exchange. Heidi Davis 5/5/2021

Estimate #: EST-904

Vendor Contact:
 Mike Volling
 mike@georgetownsign.com
 (512)- 686-4280

TxDMV Contact:
 Gavril Brooks
 Gavril.Brooks@txdmv.gov
 512-465-4081

Authorized Signature

05/05/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	A-Frame Sign Stands, Plasticade Signicade	801/89	16.0000	EA	\$96.69000	\$1,547.04	04/14/2021
						Schedule Total	\$1,547.04
				ReqID:	0000010324		
						Item Total for Line # 1	\$1,547.04
2-1	Delivery to TxDMV Headquarters	962/24	1.0000	EA	\$40.00000	\$40.00	04/14/2021
						Schedule Total	\$40.00
				ReqID:	0000010324		
						Item Total for Line # 2	\$40.00
3-1	Deluxe A-Frame Sign Holders, See POCN notes for explanation.	801/89	16.0000	EA	\$24.08000	\$385.28	05/11/2021
						Schedule Total	\$385.28
				ReqID:	0000010412		
White, Plasticade Signicade, Deluxe A-Frame						Item Total for Line # 3	\$385.28
4-1	Delivery to TxDMV Headquarters	962/24	1.0000	EA	\$40.00000	\$40.00	05/11/2021
						Schedule Total	\$40.00
				ReqID:	0000010412		
						Item Total for Line # 4	\$40.00

Authorized Signature

05/05/2021



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Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

A handwritten signature in black ink, appearing to read "Michael D. ...", written over a horizontal line.

05/05/2021