



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000009490
 Purchase Order Change Notice (# 3)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** E **Date:** 04/13/21 **PO Method:** SP **Dispatch:** Dispatch **Rev Dt:** 04/27/21
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PROJECT MANAGEMENT INSTITUTE
 14 CAMPUS BLVD
 NEWTOWN SQUARE PA 19073-3200
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1231887442 2

Purchaser: Amanda Leigh Maxwell
Phone: 512/465-1226
Fax:

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Email: Amanda.Maxwell@txdmv.gov

Bill To Fax:
Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN# 3 - by Mandy Maxwell, 04/27/2021

Added a contract ID number to lines for tracking purposes.

POCN# 2 - by Mandy Maxwell, 04/21/2021

Added line 4 for Austin Chapter Dues so each department is paying the \$25 fee and not all charged to one department.

POCN# 1 - by Mandy Maxwell, 04/14/2021

Added Austin Chapter dues for Elizabeth Mitchell ID 4525064, Term of membership 06/01/2021 - 05/31/2022

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Membership:

Membership and/or Dues for Professional Organizations, Texas Government Code, Title 10, Subtitle C, Chapter 2113, Sec. 2113.104

"Membership" Lobbying Prohibition

In accordance with Texas Government Code, § 556.005(b), as a state agency, the Texas Department of Motor Vehicles ("Department") may not use appropriated money to pay, on behalf of the Department or an officer or employee of the Department, membership dues to an organization that pays part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist. In accordance with Texas Government Code, § 556.008, as a state agency, the Department may not use appropriated money to compensate a state officer or employee who

Authorized Signature

04/27/2021



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violates Texas Government Code, § 556.005.

In accordance with Texas Government Code, § 556.0055, a private entity or political subdivision that receives a payment of state funds may not use the funds to pay: (1) lobbying expenses incurred by the private entity or political subdivision; (2) a person or entity that is required to register with the Texas Ethics Commission under Texas Government Code, Chapter 305; (3) any partner, employee, employer, relative, contractor, consultant, or related entity of a person or entity described by section (2); or (4) a person or entity that has been hired to represent associations or other entities for the purpose of affecting the outcome of legislation, agency rules, ordinances, or other government policies. A private entity or political subdivision that violates Texas Government Code, § 556.0055 is not eligible to receive additional state funds.

Therefore, by accepting this purchase order (P.O.), awarded professional organization certifies that awarded professional organization does not currently pay part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist.

Further, awarded professional organization agrees that if on any date in the future, during the term of the membership(s) paid for under this P.O., awarded professional organization does pay part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist, then the membership(s) paid for by the Department under this P.O. will be automatically cancelled as of the date of the first payment by awarded professional organization of part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist. In addition, awarded professional organization shall notify the Department of the cancellation, and awarded professional organization shall pro-rate and automatically refund to the Department any Department payments already made for the remainder of the membership(s) term.

Invoice#: MBR-041321-CF1

Vendor Contact: Customer Operations
 Phone: 610/915-CARE(2273)
 Email: membership.services@pmi.org
 Email: customercare@pmi.org

TXDMV Contact: Virginia Pickering
 IT Services Division
 Phone: 512/465-4031
 Email: virginia.pickering@txdmv.gov

TxDMV Contact: Renee Israel
 Motor Carrier Operations
 Phone: 512/465-1420
 Email: renee.israel@txdmv.gov

| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|-----------|------------------------------------|-------------|-----------|------|-------------|---------------|------------|
| 1-1 | PMI Individual Membership (rejoin) | 963/48 | 1.0000 | YR | \$139.00000 | \$139.00 | 04/13/2021 |

Schedule Total

Contract ID:
0000009490

ReqID:
000010275

Jennifer Imperato ID 1761443 (Rejoin)
 Term of membership 05/01/2021 - 04/30/2022

Item Total for Line # 1

Authorized Signature

04/27/2021

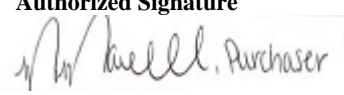


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| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: | |
|---|--------------------------------------|-------------|-----------|-----------------------------|-------------|------------------------|--------------------------------|----------|
| 2-1 | PMI Individual Membership (Renew) | 963/48 | 1.0000 | YR | \$129.00000 | \$129.00 | 04/21/2021 | |
| | | | | | | Schedule Total | \$129.00 | |
| Contract ID: 0000009490-2 | | | | ReqID: 0000010323 | | | | |
| Elizabeth Mitchell ID 4525064 (Renew) Term of membership 06/01/2021 - 05/31/2022 | | | | | | | Item Total for Line # 2 | \$129.00 |
| 3-1 | Austin Chapter Dues | 963/48 | 1.0000 | YR | \$25.00000 | \$25.00 | 04/13/2021 | |
| | | | | | | Schedule Total | \$25.00 | |
| Contract ID: 0000009490 | | | | | | | | |
| Jennifer Imperato ID 1761443 (Rejoin) Term of membership 05/01/2021 - 04/30/2022 | | | | | | | Item Total for Line # 3 | \$25.00 |
| 4-1 | Austin Chapter Dues | 963/48 | 1.0000 | YR | \$25.00000 | \$25.00 | 04/21/2021 | |
| | | | | | | Schedule Total | \$25.00 | |
| Contract ID: 0000009490-2 | | | | | | | | |
| Elizabeth Mitchell ID 4525064 (Renew) Term of membership 06/01/2021 - 05/31/2022 | | | | | | | Item Total for Line # 4 | \$25.00 |
| | | | | | | Total PO Amount | \$318.00 | |

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

 Purchaser
 04/27/2021