



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000009481

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** NA **PCC:** 0 **Date:** 04/09/21 **PO Method:** IA **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: STATE AUDITOR'S OFFICE
 PO BOX 12067
 AUSTIN TX 787112067
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 3308308308 0

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Amanda Leigh Maxwell
Phone: 512/465-1226
Fax:

Bill To Fax:

Email: Amanda.Maxwell@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "-" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Employee Training Act:

The training or education must be related to the duties or prospective duties of the administrator or employee. Texas Government Code, Title 6, Subtitle C, Chapter 656, Subchapter A, Sec. 656.041

Interagency Agreement Contract Act:

Texas Government Code, Title 7, Chapter 771

Any billing questions contact Carol Oberrender at Carol.Oberrender@sao.texas.gov

Any changes to registration, contact Professional Development via e-mail (ProfessionalDevelopment@sao.texas.gov) or phone (512-936-9460).

Vendor Contact: Matt Timme
 Course Coordinator
 Email: matt.timme@sao.texas.gov
 Phone: 512/936-9500

TxDMV Contact: Renee Israel

Authorized Signature

04/09/2021



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Motor Carrier Operations
 Phone: 512/465-1420
 Email: renee.israel@txdmv.gov

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Course: Intermediate Advanced Excel Features Beneficial for Auditors and Accountants Date(s): 5/17/2021 - 5/18/2021 Time: 8:00AM - 4:30PM Registration Fee: \$289.00/ea Cancellation Date: 5/10/2021 Location: Online	924/25	2.0000	EA	\$289.00000	\$578.00	05/17/2021
						Schedule Total	<input type="text" value="\$578.00"/>
				ReqID:			
				0000010322			
Participants: Tanya Vernon, 512/465-3762, Unique ID: vernon3762 Claudette Otis-Watkins, 512/465-3760, Unique ID: OtisWatkins3760							
						Item Total for Line # 1	<input type="text" value="\$578.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

[Handwritten Signature]
 Purchaser

04/09/2021