

## Texas Department of Motor Vehicles Business Unit # 60800 Purchase Order # 0000009475

Page: 1 of 2

Payment NET30 Freight FOB Ship Via: US MAIL PCC: 0 Date: 04/08/21 PO Method: DG Dispatch: Dispatch Rev Dt:

Terms: Terms: Destination Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD

PO BOX 99

HUNTSVILLE TX 773420099

**United States** 

Ship To: 1P13 - Fort Worth Region

2425 Gravel Dr. Fort Worth TX 76118 United States

Bill To: 4000 Jackson Avenue

Austin TX 78731 United States

Vendor ID: 3696696696 6

**Purchaser:** Heidi Ann Davis **Phone:** 512/465-4111

Fax:

Bill To Fax:

Email: Heidi.Davis@txdmv.gov Bill To Email: DMV\_FIN-INVOICES@TxDMV.gov

### PO Information:

#### Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

#### Pavment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore ""\_"" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors"

#### The Prison Made Goods Act:

Texas Department of Criminal Justice (TDCJ) and Texas Correctional Industries (TCI), a division of the TDCJ, Texas Government Code, Title 10, Subtitle D, Chapter 2155, Subchapter A, Sec. 2155.065 and Texas Government Code, Title 4, Subtitle G, Chapter 497, Subchapter A, Section 497.023-497.029.

TCI BID #: 2109-019

TDCJ Contact: Customer Service Phone: (936) 437-6048 Email: tci@tdcj.texas.gov

TxDMV Contact: Christy McDaniel

Christy.McDaniel@TxDMV.gov

(817) 285-1512

**Authorized Signature** 

04/09/2021



# Texas Department of Motor Vehicles Business Unit # 60800 Purchase Order # 0000009475

Page: 2 of 2

| Line-Sch:<br>1-1 | Line Description: Business Cards, 3.5"x2", 100LB White Smooth Cover, 1 Sided, Full Color Form# DMV-0109: 1000/box | Class/Item:<br>966/07              | Quantity:<br>6.0000 | UOM:<br>BOX | <b>Unit Price:</b> \$31.00000 | Extended Amt:<br>\$186.00 | <b>Due Date:</b> 04/28/2021 |
|------------------|---|------------------------------------|---------------------|-------------|-------------------------------|---------------------------|-----------------------------|
|                  |   | Schedule Total   ReqID: 0000010296 |                     |             |                               |                           | \$186.00                    |
|                  | Item Total for Line # 1   |                                    |                     |             |                               |                           | \$186.00                    |

Total PO Amount \$186.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

**Authorized Signature** 

04/09/2021