



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 21074847
 Business Unit # 60800
 Purchase Order # 0000009439

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** A **Date:** 03/31/21 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:**
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: OFFICE DEPOT INC
 PO BOX 660113
 DALLAS TX 75266-0113
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1592663954 1

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Samantha Lavoie
Phone: 512/465-4180
Fax: 512/465-5641

Bill To Fax:

Email: Samantha.Lavoie@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

TX SmartBuy Contract # TXMAS-20-7501

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to Invoices@txdmv.gov. All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDmv Contact/Contract Monitor:

Angela Gonzalez
 Angela.Gonzalez@txdmv.gov
 (512) 465-4229

Vendor Contact:

VID: 15926639541
 Contractor: Office Depot, LLC
 Contact Name: Leslie Garza
 Email: leslie.garza@officedepot.com
 Phone: (956) 279-5240
 Address: 9501 Amberglen Blvd., Suite 200 Austin TX 78729

Quantities

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchases order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantities.

The link to the TxDMV Terms and Conditions - <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Samantha Lavoie

04/06/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Marker Magnum Black Dz	785/30	1.0000	DOZ	\$26.77000	\$26.77	03/31/2021
						Schedule Total	<input type="text" value="\$26.77"/>
						RegID:	
						0000010236	
Supplier Part Number: 644093							
Manufacturer Part #: 44001							
Manufacturer: Sharpie							
						Item Total for Line # 1	<input type="text" value="\$26.77"/>
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	BIC Mark-it Permanent Markers, Black, Pack Of 12	785/30	1.0000	DOZ	\$8.98000	\$8.98	03/31/2021
						Schedule Total	<input type="text" value="\$8.98"/>
						RegID:	
						0000010236	
Supplier Part Number: 707689							
Manufacturer Part #: GPM11-BLK							
Manufacturer: BIC							
						Item Total for Line # 2	<input type="text" value="\$8.98"/>
						Total PO Amount	<input type="text" value="\$35.75"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature
Samantha Lavoie
04/06/2021