



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000009355

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** VNDR **PCC:** E **Date:** 02/26/21 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: P D MORRISON ENTERPRISES INC
 DBA PDME INC
 BUILDING 2 STE 208
 1120 TORO GRANDE DR
 CEDAR PARK TX 786136974
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1742695260 6

Purchaser: Amanda Leigh Maxwell
Phone: 512/465-1226
Fax:

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Email: Amanda.Maxwell@txdmv.gov

Bill To Fax:

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "-" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Per PDME State of Texas Pricing Confirmation #AC5478

Vendor Contact: Michelle Lauderdale
 Phone: 800/723-3345 ext. 131
 Email: service@pdme.com

TxDMV Contact: Jennifer Whittaker
 General Counsel Office
 Phone: 512/465-1386
 Email: jennifer.whittaker@txdmv.gov

Authorized Signature

02/26/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Universal Perforated Writing Pads, Wide/Legal Rule, 8.5 x 11.75, White, 50 Sheets, Dozen Sku UNV 20630 TOPS Docket Writing Pads, 8-1/2" x 11", Legal Ruled, White, Package Of 12 - SPN 317785	615/62	2.0000	PKG	\$8.88000	\$17.76	03/03/2021
						Schedule Total	\$17.76
						ReqID:	0000010153
Jennifer Whittaker General Counsel Office Phone: 512/465-1386 Email: jennifer.whittaker@txdmv.gov						Item Total for Line # 1	\$17.76
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Universal Perforated Writing Pads, Wide/Legal Rule, 8.5 x 11.75, Canary, 50 Sheets, Dozen SKU: UNV 10630 TOPS Docket Writing Pads, 8-1/2" x 11", Legal Ruled, Canary Yellow, Pack Of 12 - SPN 317784	615/62	1.0000	PKG	\$8.88000	\$8.88	03/03/2021
						Schedule Total	\$8.88
						ReqID:	0000010153
Jennifer Whittaker General Counsel Office Phone: 512/465-1386 Email: jennifer.whittaker@txdmv.gov						Item Total for Line # 2	\$8.88

Authorized Signature

02/26/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Notebook Screen Cleaning Wet Wipes, Cloth, 7 x 4, White, 24/Pack - SKU MMM CL630	207/25	2.0000	PAK	\$5.29000	\$10.58	03/03/2021
						Schedule Total	\$10.58
						ReqID: 0000010153	
Jennifer Whittaker General Counsel Office Phone: 512/465-1386 Email: jennifer.whittaker@txdmv.gov						Item Total for Line # 3	\$10.58
4-1	Duracell CopperTop Alkaline AA Batteries, 36/Pack - DURAACTBULK36	450/06	1.0000	PKG	\$31.66000	\$31.66	03/03/2021
						Schedule Total	\$31.66
						ReqID: 0000010153	
Jennifer Whittaker General Counsel Office Phone: 512/465-1386 Email: jennifer.whittaker@txdmv.gov						Item Total for Line # 4	\$31.66
5-1	Jiffy TuffGard Cushioned Mailer, Self-Seal Closure, 4 x 8, White, 25/Cartron - SKU SEL 49678	310/67	2.0000	CTN	\$20.25000	\$40.50	03/03/2021
						Schedule Total	\$40.50
						ReqID: 0000010153	
Jennifer Whittaker General Counsel Office Phone: 512/465-1386 Email: jennifer.whittaker@txdmv.gov						Item Total for Line # 5	\$40.50

Total PO Amount \$109.38

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted

Authorized Signature

[Handwritten Signature]
 Purchaser

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unless authorized by Purchaser prior to Shipment.

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Authorized Signature

[Handwritten Signature]
Purchaser

02/26/2021