



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000009336

Payment NET30 Freight FOB Ship Via: US MAIL PCC: 0 Date: 02/22/21 PO Method: IA Dispatch: Dispatch Rev Dt:
Terms: Terms: Destination Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: HOUSE OF REPRESENTATIVES
PO BOX 2910
AUSTIN TX 787682910
United States

Ship To: 1P11 - Executive Management
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 3102102102 2

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Purchaser: Travis Reese
Phone: 512 4654180
Fax: 512/465-5641

Bill To Fax:

Email: Travis.Reese@txdmv.gov

Bill To Email: DMV\_FIN-INVOICES@TxDMV.gov

PO Information:

Interagency Agreement Contract Act:
Texas Government Code, Title 7, Chapter 771

Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):
Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Confirmation #56191QLM

Pay to RTI 107609. Use the confirmation number provided as the invoice number.

Vendor needs GT number to confirm payment. Will only ship / fly flag once GT number is provided to them.

TxDMV Contact:
Claudia Leal
Claudia.Leal1@TxDMV.gov

Authorized Signature

Travis Reese, CTCD

02/22/2021



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(512) 374-5396

Vendor Contact:  
 Texas House of Representatives  
 Office of the Sergeant-at-Arms  
 (512) 463-0910

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	3x5 Nylon Texas Flag Flag Flown Purchase - Shelley Washburn (To be Flown on 03/02/21)	350/70	1.0000	EA	\$23.09000	\$23.09	02/22/2021

Schedule Total

ReqID:  
0000010182

Nylon Flag = \$13.49  
 Certificate = \$0.60  
 Shipping (Due to COVID, pick-up is not an option. Shipping is required) = \$9.00

Total = \$23.09

Payment must be made before 03/02/2021 to meet "Flag Flown" date

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

*Louis P. ...*, CTCD

02/22/2021