



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 000009311  
 Purchase Order Change Notice (# 1)

**Payment Terms:** NET30 **Freight Terms:** FOB Destination **Ship Via:** VNDR **PCC:** E **Date:** 02/05/21 **PO Method:** SP **Dispatch:** Dispatch Via Print **Rev Dt:** 03/05/21

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** PRYOR LEARNING, INC  
 DBA FRED PRYOR SEMINARS/CAREERTRACK  
 PO BOX 219468  
 KANSAS CITY MO 64121-9468  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1431830400 4

**Purchaser:** Amanda Leigh Maxwell  
**Phone:** 512/465-1226  
**Fax:**

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Email:** Amanda.Maxwell@txdmv.gov

**Bill To Fax:**  
**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

POCN #1 - by Mandy Maxwell, 03/05/2021  
 Revised term date to 03/11/2021 - 03/10/2022

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Invoice#: 265915

Vendor Contact: Becky Yelvington  
 Email: byelvington@pryor.com  
 Phone: 913/967-8379  
 Alt. Phone: 800/944-8503

TxDMV Contact: Dawn McNabb  
 Phone: 512/465-1262  
 Email: dawn.mcnabb@txdmv.gov

**Authorized Signature**

**03/05/2021**



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Fred Pryor Training Subscription Brad Beaty Jennifer Robbins Subscription Terms: March 11, 2021 - March 10, 2022	956/85	2.0000	EA	\$199.00000	\$398.00	02/05/2021
						Schedule Total	\$398.00
				ReqID:			
				0000010135			
Dawn McNabb Phone: 512/465-1262 Email: dawn.mcnabb@txdmv.gov						Item Total for Line # 1	\$398.00
2-1	Fred Pryor Subscription Renewal Doug Craddick, ID# 35033702 JT Moyer, ID# 35023948 Subscription Terms: March 11, 2021 - March 10, 2022	956/85	2.0000	EA	\$199.00000	\$398.00	02/05/2021
						Schedule Total	\$398.00
				ReqID:			
				0000010135			
Dawn McNabb Phone: 512/465-1262 Email: dawn.mcnabb@txdmv.gov						Item Total for Line # 2	\$398.00

Authorized Signature

03/05/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Fred Pryor Training Subscription Dawn McNabb Subscription Terms: March 11, 2021 - March 10, 2022	956/85	1.0000	EA	\$199.00000	\$199.00	02/05/2021
						Schedule Total	\$199.00
				ReqID:	0000010135		
Dawn McNabb Phone: 512/465-1262 Email: dawn.mcnabb@txdmv.gov						Item Total for Line # 3	\$199.00

Total PO Amount \$995.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

03/05/2021