



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000009238

**Payment Terms:** NET30 **Freight Terms:** PREPAY **Ship Via:** VNDR **PCC:** E **Date:** 01/22/21 **PO Method:** SP **Dispatch:** Dispatch Via Print **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** PRYOR LEARNING, INC  
 DBA FRED PRYOR SEMINARS/CAREERTRACK  
 PO BOX 219468  
 KANSAS CITY MO 64121-9468  
 United States

**Ship To:** 1P12 - Finance Admin Services  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1431830400 4

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Ryan Martin Brown  
**Phone:**  
**Fax:**

**Bill To Fax:**

**Email:** Ryan.Brown@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

First Name: Joy  
 Last Name: Simmons  
 Job Title: Assistant HUB Coordinator  
 Email Address: Joy.Simmons@TxDMV.gov

Contract Monitor: Monica Hernandez  
 Monica.Hernandez@TxDMV.gov  
 512-465-1261

Vendor contact:  
 customerservice@pryor.com  
 (913) 967-8599

**Authorized Signature**

**01/26/2021**



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	DUE 1/28/2021 Fred Pryor Seminars - Training the Trainer (Event #242053) on February 4, 2021. Employee attending: Joy Simmons	963/64	1.0000	EA	\$159.00000	\$159.00	01/28/2021
						<b>Schedule Total</b>	<input type="text" value="\$159.00"/>
						<b>RegID:</b>	
						0000010103	
Live Online Seminar 9AM-4PM CST Express Code: 475830 VIP: 2000351331820							
Attendee: First Name: Joy Last Name: Simmons Job Title: Assistant HUB Coordinator Email Address: Joy.Simmons@TxDMV.gov Phone number: (512) 465-4177							
						<b>Item Total for Line # 1</b>	<input type="text" value="\$159.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

01/26/2021