



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000009216

Payment NET30 Freight FOB Ship Via: US MAIL PCC: I Date: 01/15/21 PO Method: DG Dispatch: Dispatch Rev Dt:
Terms: Terms: Destination Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: SITEIMPROVE, INC.
7807 CREEKRIDGE CIR
MINNEAPOLIS MN 55439-2609
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 1203425009 7

Purchaser: Patricia Campos
Phone:
Fax:

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Email: Patricia.Campos@txdmv.gov

Bill To Fax:
Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

This procurement is governed by the terms and conditions in
DIR Contract NumberDIR TSO 3814

Reference SITEIMPROVE QUOTE #91966
SITEIMPROVE Contact: Samantha Menz
Ph 1-952 454 5828
email: smen@siteimprove.com

TxDMV Contract Monitor:
Drake Kirk, Web administrator, GSC Division
ph# 512-465-4255
drake.kirk@txdmv.gov

TxDMV Contract Specialist:
Patricia Campos
ph 512-465-4097
patricia.campos@txdmv.gov

Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department
needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in
writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct
itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic
invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All
invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of
duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the
company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices
in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a
correct invoice, which-ever is later.

Authorized Signature

Handwritten signature of Patricia Campos

01/15/2021



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000009216

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Siteimprove Web Tool - Software-as-a-service subscription agreement; Term to begin March 1, 2021 end February 28, 2022	920/03	1.0000	EA	\$5,100.47000	\$5,100.47	02/28/2022

Schedule Total

Contract ID:
0000009216

ReqID:
0000009891

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

01/15/2021