Payment Terms:	NET30	**Freight Terms:**	FOB Shipping	**Ship Via:** US MAIL	**PCC:** E	**Date:** 01/13/21	**PO Method:** SP	**Dispatch:** Dispatch Via Print	**Rev Dt:** 03/11/21

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor:
STATE BAR OF TEXAS
PROFESSIONAL DEVELOPMENT
LB #972298
PO BOX 972298
DALLAS TX 75397-0001
United States

Vendor ID: 3202202202 7

Purchaser: Amanda Leigh Maxwell
Phone: 512/465-1226
Fax:

Email: Amanda.Maxwell@txdmv.gov

Ship To: 1P12 - Finance Admin Services
4000 Jackson Avenue
Austin TX 78731
United States

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Bill To Fax:

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:
POCN# 1 - by Mandy Maxwell, 2021.03.11
Revised total to $445 from $495 per vendor request in email dated 2021.03.10 "Looks like the material format has changed to pdf only for Administrative Law Course. I will change rate to 445.00 in our system."
.
Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.
.
Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact: Angela Gonzalez
Phone: 512/465-4229
Email: Angela.Gonzalez@txdmv.gov

Vendor contact:
State Bar of Texas
MCLE Department
P.O. Box 13007
Austin, Texas 78711-3007
Phone: 800-204-2222, ext. 1806 or 512-427-1806
FAX: 512-427-4123
E-mail: MCLE@TexasBar.com

Authorized Signature

Maxwell, Purchaser
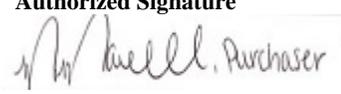
03/11/2021

Texas Department of Motor Vehicles

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Registration Advanced Administrative Law 2021 LaDonna Castanuela	961/61	1.0000	EA	$445.00000	$445.00	01/29/2021

Schedule Total $445.00

ReqID:
0000010068

July 13-14 2021

Attendee information:
Ladonna Castanuela
(512) 465-4280
LaDonna.Castanuela@txdmv.gov
Bar number 03980985

Item Total for Line # 1 $445.00

Total PO Amount $445.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature

03/11/2021