



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 21046864
 Business Unit # 60800
 Purchase Order # 0000009188

Payment Terms: NET30 **Freight Terms:** PREPAY **Ship Via:** VNDR **PCC:** 0 **Date:** 01/08/21 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 1011 E 53rd St
 AUSTIN TX 78751
 United States

Ship To: See Detail Below

Vendor ID: 1741976051 1

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Amanda Leigh Maxwell
Phone:
Fax:

Bill To Fax:

Email: Amanda.Maxwell@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "-" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Contract #: 620-A1
 640-A1

Vendor Contact: Audrey Cedillo
 Email: Smartbuy@workquest.com
 Phone: (512) 451-8145

TXDMV Contact: Debbie Wilson
 Vehicle Titles Reg Division
 Email: debbie.wilson@txdmv.gov
 Phone: 254/296-2711

TxDMV Contact: Ashley Lopez
 Vehicle Titles Reg Division
 Phone: 409/895-3214
 Email: ashley.lopez@txdmv.gov

Authorized Signature

01/08/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Chisel Tip Permanent Marker- Black Supplier Part Number: 62090161027	620/90	1.0000	DOZ	\$5.21000	\$5.21	01/22/2021
Ship To: 1P24		Delivery Instructions:					
2203 Austin Avenue Waco TX 76701 United States							
						Schedule Total	\$5.21
						ReqID: 0000010062	
Debbie Wilson Vehicle Titles Reg Division Email: debbie.wilson@txdmv.gov Phone: 254/296-2711						Item Total for Line # 1	\$5.21
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Highlighter-Yellow Supplier Part Number: 6209036	620/90	1.0000	DOZ	\$6.14000	\$6.14	01/22/2021
Ship To: 1P24		Delivery Instructions:					
2203 Austin Avenue Waco TX 76701 United States							
						Schedule Total	\$6.14
						ReqID: 0000010062	
Debbie Wilson Vehicle Titles Reg Division Email: debbie.wilson@txdmv.gov Phone: 254/296-2711						Item Total for Line # 2	\$6.14

Authorized Signature

01/08/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Towel, Paper, Quarter Fold, 100% Paper, 6 1/2" x 6 1/2" Supplier Part Number: 64085121008	640/85	2.0000	CS	\$61.85000	\$123.70	01/25/2021
Ship To: 1P04		Delivery Instructions:					
8550 Eastex Freeway Beaumont TX 77708 United States							
						Schedule Total	<input type="text" value="\$123.70"/>
						ReqID: 0000010058	
Ashley Lopez Vehicle Titles Reg Division Phone: 409/895-3214 Email: ashley.lopez@txdmv.gov						Item Total for Line # 3	<input type="text" value="\$123.70"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

[Handwritten Signature]
Purchaser

01/08/2021



Purchase Order

PO No. 21046864

Order Date: 1/8/2021

Internal Tracking No.: 0000009188

Contractor Info

WorkQuest, Inc.
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Items to be shipped to multiple addresses. See shipping details below for each line item.

NOTE TO CONTRACTOR:**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Amanda Maxwell	Amanda.maxwell@txdmv.gov	(512) 465-1226

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	62090	62090161027	Marker, Permanent, Chisel Tip, 12 Each, Plus Freight Order Less Than \$25 Attribute 1: Black-62090161027 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 1/22/2021 Ship to Address: Texas Department Of Motor Vehicles - 608 2203 AUSTIN AVENUE WACO TX 76701 Notes: TXDMV Contact: Debbie Wilson Vehicle Titles & Reg Division Email: debbie.wilson@txdmv.gov Phone: 254/296-2711	1	DOZ	5.21	\$5.21



Purchase Order

PO No. 21046864

Order Date: 1/8/2021

Internal Tracking No.: 0000009188

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	62090	6209036	Highlighter, Pen Style, Yellow, Chisel Tip, 12/Pkg, Plus Freight Order Less Than \$50 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 1/22/2021 Ship to Address: Texas Department Of Motor Vehicles - 608 2203 AUSTIN AVENUE WACO TX 76701 Notes: TXDMV Contact: Debbie Wilson Vehicle Titles & Reg Division Email: debbie.wilson@txdmv.gov Phone: 254/296-2711	1	PKG	6.14	\$6.14
3	64085	64085121008	Towel, Paper, Quarter Fold, 100% Paper, 6 1/2" x 6 1/2", 150/Dispenser Box, 6 Box/CS Contract: 640-A1 Contract Type: Term Delivery ARO (days): 15 Delivery Date: 1/25/2021 Ship to Address: Texas Department Of Motor Vehicles - 608 8550 EASTEX FREEWAY BEAUMONT TX 77708 Notes: TxDMV Contact: Ashley Lopez Vehicle Titles & Reg Division Phone: 409/895-3214 Email: ashley.lopez@txdmv.gov	2	CASE	61.85	\$123.70

Total \$135.05