



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000009134  
 Purchase Order Change Notice (# 2)

**Payment** NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** E **Date:** 12/22/20 **PO Method:** SV **Dispatch:** Dispatch **Rev Dt:** 04/23/21  
**Terms:** **Terms:** Destination **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TEAM PERFORMANCE  
 12212 BRIGADOON LN  
 APT 110  
 AUSTIN TX 78727-5357  
**United States**

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1208162243 8

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Travis Reese  
**Phone:** 512/465-4180  
**Fax:** 512/465-5641

**Bill To Fax:**

**Email:** Travis.Reese@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

POCN 2, Travis R, 04/23/2021: Rescheduled from May 18-19, 2021 to May 25-26, 2021 due to a scheduling conflict

POCN 1, Travis R, 04/06/2021: Training event was rescheduled. Previously scheduled for Feb 25-26, 2021, updated to May 18-19, 2021

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Pricing per Team Performance proposal dated 12/17/2020

**TxDmv Contact:**

Gerri Ries  
 Gerri.Ries@TxDMV.gov  
 (512) 872-8103

**Vendor Contact:**

Ellen Robinson  
 Ellen@teamperformanceus.com  
 (512) 750-4929

**Authorized Signature**

**04/23/2021**



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000009134  
 Purchase Order Change Notice (# 2)

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Productive Conflict Virtual Workshop, May 25 - 26, 2021	924/64	1.0000	EA	\$4,900.00000	\$4,900.00	02/26/2021
						<b>Schedule Total</b>	<input type="text" value="\$4,900.00"/>
				<b>RegID:</b>			
				0000010006			
<p>By the end of the first session, participants will learn how to:</p> <ul style="list-style-type: none"> <li>-Gain insight into their DiSC Conflict style</li> <li>-Understand how they fit into the DiSC circle</li> <li>-Get to know and understand each other at a deeper level</li> <li>-Catch oneself when going down a path that is not productive</li> <li>-Learn how to interact with the different styles</li> </ul> <p>The "Productive Conflict with Everything DiSC" will include:</p> <ul style="list-style-type: none"> <li>-The team will complete the Everything DiSC Productive Conflict Assessment by February 3, 2021</li> <li>-The presenter will customize a four hour and 15 minute program based on DiSC Assessments and team dynamics. This is divided in two sessions.</li> <li>-The team will focus on learning how to communicate to the different DiSC styles and bring out the best in each other by turning unproductive conflict into productive conflict.</li> <li>-An action plan on how to be more effective in proactively handling conflict individually and collectively.</li> </ul> <p>TxDMV is responsible for handling and managing the technology such as Zoom, WebEx, Microsoft teams and break-out sessions.</p>							
						<b>Item Total for Line # 1</b>	<input type="text" value="\$4,900.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

*Luis Ponce*, CTCD

04/23/2021