



Texas Department of Motor Vehicles  
Business Unit # 60800  
Purchase Order # 0000009122

Payment NET30 Freight PREPAY Ship Via: VNDR PCC: 0 Date: 12/21/20 PO Method: IA Dispatch: Dispatch Rev Dt:  
Terms: Terms: AND ADD Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD  
PO BOX 99  
HUNTSVILLE TX 773420099  
United States

Ship To: 1P19 - MidlandOdessa Region  
3901 East Hwy. 80  
Odessa TX 79761  
United States

Vendor ID: 3696696696 6

Bill To: 4000 Jackson Avenue  
Austin TX 78731  
United States

Purchaser: Ryan Martin Brown  
Phone:  
Fax:

Bill To Fax:

Email: Ryan.Brown@txdmv.gov

Bill To Email: DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Interagency Agreement Contract Act:**

Texas Government Code, Title 7, Chapter 771

**The Prison Made Good Acts:**

Texas Department of Criminal Justice (TDCJ) and Texas Correctional Industries (TCI), a division of the TDCJ, Texas Government Code, Title 10, Subtitle D, Chapter 2155, Subchapter A, Sec. 2155.065 and Texas Government Code, Title 4, Subtitle G, Chapter 497, Subchapter A, Section 497.023 - 497.029)

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

**TxDmv Contact:**

Julie Payne  
(432) 276-4411  
Julie.Payne@txdmv.gov

**Vendor Contact:**

Megan Walker  
Asst. Manager  
Wynne Graphics  
(936) 291-5137  
Fax (936) 291-4690

**Authorized Signature**

01/06/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	Large envelopes #28 White wove 21 x 33.25 Peel and stick, 500 count, 10 x 13 OECS 2 1/4 ct	966/31	2.0000	BOX	\$102.00000	\$204.00	12/21/2020	
						<b>Schedule Total</b>	<input type="text" value="\$204.00"/>	
				<b>ReqID:</b>				
				0000009974				
Return address label to read: TXDMV logo Texas Department of Motor Vehicles Midland-Odessa Regional Service Center 3901 East Highway 80 Odessa TX 79761							<b>Item Total for Line # 1</b>	<input type="text" value="\$204.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

01/06/2021