



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 21036024
 Business Unit # 60800
 Purchase Order # 0000009091

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** 0 **Date:** 12/04/20 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 1011 E 53rd St
 AUSTIN TX 78751
 United States

Ship To:
 See Detail Below

Vendor ID: 1741976051 1

Purchaser: Heidi Ann Davis
Phone: 512/465-4111
Fax:

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Bill To Fax:

Email: Heidi.Davis@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Term Contracts: 207-A1, 615-A1, 620-A1, 832-A-1

Vendor Contact:

Audrey Cedillo
 Email: Smartbuy@workquest.com
 Phone: (512) 451-8145

Authorized Signature

12/04/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	CF287X REMANUFACTURED TONER CARTRIDGE, FOR HP LASERJET ENTERPRISE M527, M506, M501 CC#20772922812	207/72	2.0000	EA	\$152.01000	\$304.02	12/17/2020	
Ship To: 1P21		Delivery Instructions:						
600 West Expressway 83 Pharr TX 78577 United States								
						Schedule Total	\$304.02	
				ReqID: 0000009990				
"TxDMV Contact: Ariana Rosa Ariana.Rosa@TxDMV.gov (956) 784-6712"							Item Total for Line # 1	\$304.02
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
2-1	Packaging Tape 6 pack	832/63	2.0000	EA	\$12.31000	\$24.62	12/17/2020	
Ship To: 1P21		Delivery Instructions:						
600 West Expressway 83 Pharr TX 78577 United States								
						Schedule Total	\$24.62	
				ReqID: 0000009990				
"TxDMV Contact: Ariana Rosa Ariana.Rosa@TxDMV.gov (956) 784-6712"							Item Total for Line # 2	\$24.62

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
3-1	Skilcraft Desk Tape Pack, 1" Core, 3/4" X 1000", 6 Rolls/Pk, Matte	832/55	2.0000	PKG	\$5.91000	\$11.82	12/17/2020	
Ship To: 1P21		Delivery Instructions:						
600 West Expressway 83 Pharr TX 78577 United States								
						Schedule Total	\$11.82	
						ReqID: 0000009990		
"TxDMV Contact: Ariana Rosa Ariana.Rosa@TxDMV.gov (956) 784-6712"							Item Total for Line # 3	\$11.82
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
4-1	Pencil Wd Case Yellow 144 CT	620/71	1.0000	PAK	\$15.75000	\$15.75	12/17/2020	
Ship To: 1P21		Delivery Instructions:						
600 West Expressway 83 Pharr TX 78577 United States								
						Schedule Total	\$15.75	
						ReqID: 0000009990		
"TxDMV Contact: Ariana Rosa Ariana.Rosa@TxDMV.gov (956) 784-6712"							Item Total for Line # 4	\$15.75

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	61519130781 - Calendar, Wall, Monthly, 24 In x 37 In. Wirebound. January-December	615/19	1.0000	EA	\$16.29000	\$16.29	12/09/2020
Ship To: 1P00		Delivery Instructions:					
4000 Jackson Avenue Austin TX 78731 United States							
						Schedule Total	\$16.29
						ReqID: 0000009925	
"TxDMV Contact: Claudia Leal Claudia.Leal1@TxDMV.gov (512) 374-5396"						Item Total for Line # 5	\$16.29

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	61519700278 - January-December planner provides a full year reference to aid in planning	615/19	1.0000	EA	\$12.21000	\$12.21	12/09/2020
Ship To: 1P00		Delivery Instructions:					
4000 Jackson Avenue Austin TX 78731 United States							
						Schedule Total	\$12.21
						ReqID: 0000009925	
"TxDMV Contact: Claudia Leal Claudia.Leal1@TxDMV.gov (512) 374-5396"						Item Total for Line # 6	\$12.21

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
7-1	Calendar, Monthly Planner, Black 6.8 In X 8.75	615/19	5.0000	EA	\$13.08000	\$65.40	12/04/2020	
Ship To: 1P18		Delivery Instructions:						
135 Slaton Road Building B - VTR Lubbock TX 79404 United States								
						Schedule Total	<input type="text" value="\$65.40"/>	
						ReqID: 0000009987		
"TxDMV Contact: Rita Gutierrez Rita.Gutierrez@TxDMV.gov (806) 748-2911"							Item Total for Line # 7	<input type="text" value="\$65.40"/>

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
8-1	Calendar, Desk Pad, 22 x 17, 12 Months Item # 61519130779	615/19	1.0000	EA	\$8.49000	\$8.49	12/21/2020	
Ship To: 1P01		Delivery Instructions:						
4210 N. Clack Abilene TX 79601 United States								
						Schedule Total	<input type="text" value="\$8.49"/>	
						ReqID: 0000009976		
"TxDMV Contact: Donna Wright Donna.Wright@TxDMV.gov (325) 674-1011"							Item Total for Line # 8	<input type="text" value="\$8.49"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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