



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000009056
Purchase Order Change Notice (# 6)

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Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** I **Date:** 11/24/20 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 01/24/22
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TOSHIBA AMERICA BUSINESS SOLUTIONS INC
DBA TOSHIBA BUSINESS SOLUTIONS, USA
FILE 57202
LOS ANGELES CA 90074-7202
United States

Ship To: 1P08 - Dallas Region
1925 E. Beltline, Ste. 100
Carrollton TX 75006
United States

Vendor ID: 1330865305 7

Purchaser: Amanda Leigh Maxwell
Phone: 512/465-1226
Fax:

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Email: Mandy.Maxwell@txdmv.gov

Bill To Fax:

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN# 6 - by Mandy Maxwell, 01/24/2022
Added line 14 for color overages

POCN# 5 - by Mandy Maxwell, 12/07/2021
Corrected Machine Name on line 8 from 4515AC to the correct name of 45185A.

POCN# 4 - by Mandy Maxwell, 11/02/2021
Added lines 12 and 13 for BW and Color overages.

POCN# 3 - by Mandy Maxwell, 10/18/2021
Updated line 11 color cost from .0428 to .04282.

POCN# 2 - by Mandy Maxwell, 08/19/2021
Changed buyer from Travis Reese to Amanda Maxwell
Added line 6 for black and white overages in FY21
Added lines 7-11 for FY22 funding, Months 8-19: September 01, 2021 - August 31, 2022 (12 months)

POCN 1, Travis R, 03/02/2021: Corrected internal "PO Expiration Date" from 08/31/2025 to 01/31/2024 to accurately reflect the end of this contract (full 36 month lease).

This is to replace PO 60800 0000004424 for Toshiba eStudio 4505AC (Serial # SCFHG45690) and Toshiba eStudio 4508A (Serial # SCGGG21140) upon its expiration on 02/28/2021

New Copier Lease - 36 Month

Overall Service Period: February 1, 2021 - January 31, 2024

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of

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Mandy Maxwell, CTO/COM

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duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Copier Lease:

Equipment is to be leased in accordance with the terms and conditions of the State of Texas Department of Information Resources Toshiba Contract No. DIR-CPO-4426, Appendix F Master Lease Agreement. It is acknowledged and agreed that this purchase order constitutes a schedule as defined in the Master Lease Agreement.

The terms of the service shall commence on the date of execution of a Copier Lease Commencement Letter by Lessee OR 10 days after the delivery of the last piece of equipment and shall continue for 36 whole months.

Months 1-7: February 1, 2020 - August 31, 2021 (7 months)

Months 8-19: September 01, 2021 - August 31, 2022 (12 months)

Months 20-31: September 01, 2022 - August 31, 2023 (12 months)

Months 32-36: September 01, 2023 - January 31, 2024 (5 months)

This purchase order may be renewed for an additional period of time not exceeding the original period of time, provided both parties agree to do so prior to the expiration of the original purchase order. The renewed purchase order shall be for the original purchase order unit price, terms and conditions, plus any approved changes. The renewed purchase order may be cancelled at any time by providing 60 days written notice.

Lease shall include delivery, setup, installation, removal, analyst services and onsite user training.

All supplies except paper shall be included at no additional charge for the life of the purchase order.

Ownership: The equipment is and shall at all times be and remain the property of the vendor.

The State shall exercise due care in the use, operations and maintenance of the equipment and shall not use, operate or maintain the equipment improperly.

TxDmv shall be relieved from risks of loss or damage to all equipment leased during the period of transportation, installation, and during the entire time the equipment is in the possession of TxDMV except when loss or damage is due to the fault or negligence of TxDMV.

The State shall not obtain property or casualty insurance protecting the vendor's equipment on State property. The vendor may obtain such insurance for its own account and assumes all costs associated with such insurance.

Maintenance: There shall be no escalation of maintenance costs for the duration of the lease period. The vendor shall keep equipment fully operations for the duration of the lease period. The vendor shall assume the cost of all repairs to the equipment including parts, labor, transportation and travel expenses.

Service technicians shall be fully qualified to work on the specific equipment, and shall have factory training with a minimum of one year hands on experience working on the specific equipment. Normal maintenance coverage shall be Monday through Friday, 8:00 AM to 5:00 PM. Vendor shall respond to maintenance calls within four (4) business hours.

TxDmv believes a lease is unlikely to be cancelled prior to the full lease term. However, TxDMV may terminate a lease period, with no termination charges assessed, when either funds are not appropriated by the Texas Legislature or for vendor non-performance in these instances:

*Consistent failure to respond to service calls within the required time frame. Consistent failure is defined as not responding at any or all locations on two (2) out of three (3) consecutive occurrences.

*On-Site maintenance performed by unqualified technicians. If TxDMV determines that the technician is unable to perform in accordance with the service requirements or fails to communicate effectively, the vendor shall immediately remove the technician.

Hardware upgrades are negotiable, are at TxDMV's discretion and shall be changed to TxDMV. Upgrades will not extend past the duration of the lease period regardless of when added.

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Technology Upgrades: Any software or firmware full service maintenance upgrades available during the term of the lease shall be offered at no additional cost to TxDMV.

Upon expiration of lease Vendor must sanitize (multiple pass overwrite) the internal hard drive of the copier. The Vendor must provide TxDMV an attestation which includes the serial number of the copier that the hard drive was removed from and the date it was sanitized.

TxDMV Contact:

Karen Poff
Karen.Poff@TxDMV.gov
(972) 478-5212

Vendor Contact:

MaryEllen Absher
maryellen.absher@tbs.toshiba.com
(512) 237-0259

Contract: DIR-CPO-4426

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Toshiba eStudio 45185A - 36 month lease	985/58	7.0000	MO	\$200.39000	\$1,402.73	02/01/2021

Schedule Total \$1,402.73

Contract ID:
0000009056

ReqID:
0000009939

eStudio 45185A Equipment (\$145.39/mo) - S/N: SCZJK57711

MR3031B 100-Sheet RADF
MJ1109B Console Finisher w/Stapling
KN5005 Bridge Kit
MJ6105 Hole Punch
PFR-XGPCS15D Power Filter
KD1059B 2000 Sheet Lg Cap Feeder
GD1370N Fax

Monthly Base Service Program includes BW 10,000 Images per month at \$0.0055 or \$55.00/mo

Total monthly hardware and service payment = \$200.39 /month

Item Total for Line # 1 \$1,402.73

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Overages - Black and White Impressions 10,001+ (eStudio 45185AC)	985/58	2400.0000	EA	\$0.00550	\$13.20	02/01/2021

Schedule Total \$13.20

Contract ID:
0000009056

ReqID:
0000009939

Item Total for Line # 2 \$13.20

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MaryEllen Absher

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Toshiba eStudio 4515AC - 36month lease	985/58	7.0000	MO	\$298.45000	\$2,089.15	02/01/2021
						Schedule Total	\$2,089.15
Contract ID: 0000009056				ReqID: 0000009939			
eStudio 4515AC Equipment (\$209.89/mo) - S/N: SCNGK46119							
MR3031B 100-Sheet RADF MJ1109B Console Finisher w/Stapling KN5005 Bridge Kit MJ6105 Hole Punch PFR-XGPCS15D Power Filter KD1059B 2000 Sheet Lg Cap Feeder GD1370N Fax							
Monthly Base Service Program includes BW 10,000 Images per month at \$0.008 or \$80.00/mo. 200 color images per month at \$0.04282 or \$8.56/mo							
Total monthly hardware and service payment = \$298.45 /month							
						Item Total for Line # 3	\$2,089.15

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Overages - black and white impressions 10,001+ (eStudio 4515AC)	985/58	2400.0000	EA	\$0.00800	\$19.20	02/01/2021
						Schedule Total	\$19.20
Contract ID: 0000009056				ReqID: 0000009939			
						Item Total for Line # 4	\$19.20

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	Overages - Color Impression 201 + (eStudio 4515AC)	985/58	2400.0000	EA	\$0.04282	\$102.77	02/01/2021
						Schedule Total	\$102.77
Contract ID: 0000009056				ReqID: 0000009939			
						Item Total for Line # 5	\$102.77

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	Overages - black and white impressions 10,001+ (eStudio 4515AC)	985/58	7500.0000	EA	\$0.00550	\$41.25	08/24/2021
						Schedule Total	\$41.25
Contract ID:				ReqID:			
0000009056				0000010923			
						Item Total for Line # 6	\$41.25

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
7-1	Toshiba eStudio 45185A - 36 month lease	985/58	12.0000	MO	\$200.39000	\$2,404.68	08/31/2021
						Schedule Total	\$2,404.68
Contract ID:				ReqID:			
0000009056				0000010943			
Months 8-19: September 01, 2021 - August 31, 2022 (12 months)							
eStudio 45185A Equipment (\$145.39/mo) - S/N: SCZJK57711							
MR3031B 100-Sheet RADF							
MJ1109B Console Finisher w/Stapling							
KN5005 Bridge Kit							
MJ6105 Hole Punch							
PFR-XGPCS15D Power Filter							
KD1059B 2000 Sheet Lg Cap Feeder							
GD1370N Fax							
Monthly Base Service Program includes BW 10,000 Images per month at \$0.0055 or \$55.00/mo							
Total monthly hardware and service payment = \$200.39 /month							
						Item Total for Line # 7	\$2,404.68

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
8-1	Overages - Black and White Impressions 10,001 + Toshiba eStudio 45185A	985/58	2400.0000	EA	\$0.00550	\$13.20	08/31/2021
						Schedule Total	\$13.20
Contract ID:				ReqID:			
0000009056				0000010943			
						Item Total for Line # 8	\$13.20

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
9-1	Toshiba eStudio 4515AC - 36month lease	985/58	12.0000	MO	\$298.45000	\$3,581.40	08/31/2021
						Schedule Total	\$3,581.40
<u>Contract ID:</u> 0000009056				<u>ReqID:</u> 0000010943			
Months 8-19: September 01, 2021 - August 31, 2022 (12 months)							
eStudio 4515AC Equipment (\$209.89/mo) - S/N: SCNGK46119							
MR3031B 100-Sheet RADF MJ1109B Console Finisher w/Stapling KN5005 Bridge Kit MJ6105 Hole Punch PFR-XGPCS15D Power Filter KD1059B 2000 Sheet Lg Cap Feeder GD1370N Fax							
Monthly Base Service Program includes BW 10,000 Images per month at \$0.008 or \$80.00/mo. 200 color images per month at \$0.04282 or \$8.56/mo							
Total monthly hardware and service payment = \$298.45 /month							
						Item Total for Line # 9	\$3,581.40

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
10-1	Overages - black and white impressions 10,001+ eStudio 4515AC	985/58	2400.0000	EA	\$0.00800	\$19.20	08/31/2021
						Schedule Total	\$19.20
<u>Contract ID:</u> 0000009056				<u>ReqID:</u> 0000010943			
						Item Total for Line # 10	\$19.20

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
11-1	Overages - Color Impression 201 + eStudio 4515AC	985/58	2400.0000	EA	\$0.04282	\$102.77	08/31/2021
						Schedule Total	\$102.77
<u>Contract ID:</u> 0000009056				<u>ReqID:</u> 0000010943			
						Item Total for Line # 11	\$102.77

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
12-1	Overages - Black and White Impressions 10,001+ (eStudio 45185AC)	985/26	22800.0000	EA	\$0.00550	\$125.40	11/02/2021
						Schedule Total	\$125.40
Contract ID: 0000009056				ReqID: 0000011245			
						Item Total for Line # 12	\$125.40
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
13-1	Overages - Color Impression 201 + eStudio 4515AC	985/26	3600.0000	EA	\$0.04282	\$154.15	11/02/2021
						Schedule Total	\$154.15
Contract ID: 0000009056				ReqID: 0000011245			
						Item Total for Line # 13	\$154.15
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
14-1	Overages - Color Impression 201 + eStudio 4515AC	985/26	700.0000	EA	\$0.04282	\$29.97	01/24/2022
						Schedule Total	\$29.97
Contract ID: 0000009056				ReqID: 0000011480			
						Item Total for Line # 14	\$29.97

Total PO Amount \$10,099.07

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

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/s/ Andy Maxwell, CTOD/COM

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