



Texas Department of Motor Vehicles  
 Texas SmartBuy PO # 21027135  
 Business Unit # 60800  
 Purchase Order # 0000009054

**Payment Terms:** NET30 **Freight Terms:** PREPAY **Ship Via:** VNDR **PCC:** E **Date:** 11/24/20 **PO Method:** SP **Dispatch:** Dispatch **Rev Dt:** Via Print

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** PITNEY BOWES SOFTWARE INC  
 PO BOX 371896  
 PITTSBURGH PA 15250-7896  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1520852578 0

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Ryan Martin Brown  
**Phone:**  
**Fax:**

**Bill To Fax:**

**Email:** Ryan.Brown@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

TxSmartbuy: 21027135  
 Contract: 985-L1

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

**TxDMV contact:**

Rachel Bills  
 (512) 465-4084  
 Rachel.Bills@txdmv.gov

**Vendor Contact:**

Contact Name: Hope Lax  
 Email: Hope.Lax@pb.com  
 Phone: (877) 213-7292 x 6108

Alternate Contact Name: Bill Walter  
 Alternate Email: Bill.Walter@pb.com  
 Alternate Phone: (480) 206-2984

**Authorized Signature**

11/25/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Pitney Bowes SendPro <sub>z</sub> Connect+ Series Self- Adhesive Tape Rolls Pitney Bowes 613-H SendPro <sub>z</sub> Connect+ Series Self- Adhesive Tape Rolls	600/80	6.0000	BOX	\$118.99000	\$713.94	12/01/2020
						<b>Schedule Total</b>	<input type="text" value="\$713.94"/>
						<b>ReqID:</b> 0000009941	
Account # 0010784315 Model # SendPro P series Serial # MSD2/3828264						<b>Item Total for Line # 1</b>	<input type="text" value="\$713.94"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

11/25/2020