



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 21026042
 Business Unit # 60800
 Purchase Order # 0000009015

Payment NET30 **Freight** FOB **Ship Via:** VNDR **PCC:** 0 **Date:** 11/16/20 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:**
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 1011 E 53rd St
 AUSTIN TX 78751
 United States

Ship To:
 See Detail Below

Vendor ID: 1741976051 1

Purchaser: Travis Reese
Phone: 512 4654180
Fax: 512/465-5641

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Bill To Fax:

Email: Travis.Reese@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

TxDMV Contacts:
 [See Line Details]

Vendor Contact:
 Audrey Cedillo
 smartbuy@workquest.com
 (512) 451-8145

Term Contract: 615-A1

Authorized Signature

11/16/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	2021 Calendar, Monthly, Wall/Desk Vinyl Holder, 11 In x 8.5 In, - CC# 61519703502	615/19	3.0000	EA	\$11.49000	\$34.47	11/16/2020	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States								
						Schedule Total	\$34.47	
				ReqID:				
				0000009903				
TxDMV Contact: Mary Menoskey Mary.Menoskey@TxDMV.gov (512) 465-4011							Item Total for Line # 1	\$34.47
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
2-1	2021 Calendar, Desk Pad, 22 x 17 - CC# 61519130779	615/19	3.0000	EA	\$8.49000	\$25.47	11/16/2020	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States								
						Schedule Total	\$25.47	
				ReqID:				
				0000009903				
TxDMV Contact: Mary Menoskey Mary.Menoskey@TxDMV.gov (512) 465-4011							Item Total for Line # 2	\$25.47

Authorized Signature

11/16/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
3-1	2021 Calendar, Monthly Planner, Black, 6.8 In x 8.75 In - CC# 61519700279	615/19	8.0000	EA	\$13.08000	\$104.64	11/16/2020	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States								
						Schedule Total	\$104.64	
						ReqID: 0000009903		
TxDMV Contact: Mary Menoskey Mary.Menoskey@TxDMV.gov (512) 465-4011							Item Total for Line # 3	\$104.64
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
4-1	2021 Calendar, Weekly Planner, Black, 5 in x 8 in - CC# 61519700278	615/19	6.0000	EA	\$12.21000	\$73.26	11/16/2020	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States								
						Schedule Total	\$73.26	
						ReqID: 0000009903		
TxDMV Contact: Mary Menoskey Mary.Menoskey@TxDMV.gov (512) 465-4011							Item Total for Line # 4	\$73.26

Authorized Signature

11/16/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
5-1	Calendar, Wall, Monthly, 22 In x 31.25 In. Wirebound. Product # 61519703504	615/19	1.0000	EA	\$17.79000	\$17.79	12/07/2020	
Ship To: 1P01		Delivery Instructions:						
4210 N. Clack Abilene TX 79601 United States								
						Schedule Total	\$17.79	
				ReqID:				
				0000009912				
TxDMV Contact: Donna Wright Donna.Wright@TxDMV.gov (325) 674-1011							Item Total for Line # 5	\$17.79
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
6-1	Calendar, Desk Pad, 22 x 17, 12 Months, Product # 61519130779	615/19	3.0000	EA	\$8.49000	\$25.47	12/07/2020	
Ship To: 1P01		Delivery Instructions:						
4210 N. Clack Abilene TX 79601 United States								
						Schedule Total	\$25.47	
				ReqID:				
				0000009912				
TxDMV Contact: Donna Wright Donna.Wright@TxDMV.gov (325) 674-1011							Item Total for Line # 6	\$25.47

Authorized Signature

Louis P. ..., CTCD

11/16/2020



Texas Department of Motor Vehicles
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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
7-1	Calendar, Monthly Planner, Black, 6.8 In x 8.75 Product # 61519700279	615/19	3.0000	EA	\$13.08000	\$39.24	12/07/2020	
Ship To: 1P01		Delivery Instructions:						
4210 N. Clack Abilene TX 79601 United States								
						Schedule Total	\$39.24	
						ReqID: 0000009912		
TxDMV Contact: Donna Wright Donna.Wright@TxDMV.gov (325) 674-1011							Item Total for Line # 7	\$39.24
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
8-1	Calendar, Weekly Planner, Black, 5 in x 8 in, product # 61519700278	615/19	3.0000	EA	\$12.21000	\$36.63	12/07/2020	
Ship To: 1P01		Delivery Instructions:						
4210 N. Clack Abilene TX 79601 United States								
						Schedule Total	\$36.63	
						ReqID: 0000009912		
TxDMV Contact: Donna Wright Donna.Wright@TxDMV.gov (325) 674-1011							Item Total for Line # 8	\$36.63
						Total PO Amount	\$356.97	

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

 Travis P. ..., CTCD
 11/16/2020



Purchase Order

PO No. 21026042

Order Date: 11/16/2020

Internal Tracking No.: 0000009015

Contractor Info

WorkQuest, Inc.
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Items to be shipped to multiple addresses. See shipping details below for each line item.

NOTE TO CONTRACTOR:**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Travis Reese	Travis.Reese@TxDMV.gov	(512) 465-4180

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61519	61519703502	Calendar, Monthly, Wall/Desk Vinyl Holder, 11 In x 8.5 In, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/30/2020 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: TxDMV Contact: Mary Menoskey Mary.Menoskey@TxDMV.gov (512) 465-4011 MPN: HOD13502 Manufacturer Name: House of Doolittle	3	EACH	11.49	\$34.47



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PO No. 21026042

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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	61519	61519130779	Calendar, Desk Pad, 22 x 17, 12 Months, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/30/2020 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: TxDMV Contact: Mary Menoskey Mary.Menoskey@TxDMV.gov (512) 465-4011 MPN: HOD124 Manufacturer Name: House of Doolittle	3	EACH	8.49	\$25.47
3	61519	61519700279	Calendar, Monthly Planner, Black, 6.8 In x 8.75 In, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/30/2020 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: TxDMV Contact: Mary Menoskey Mary.Menoskey@TxDMV.gov (512) 465-4011 MPN: HOD262602 Manufacturer Name: House of Doolittle	8	EACH	13.08	\$104.64



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
4	61519	61519700278	Calendar, Weekly Planner, Black, 5 in x 8 in, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/30/2020 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: TxDMV Contact: Mary Menoskey Mary.Menoskey@TxDMV.gov (512) 465-4011 MPN: HOD278 Manufacturer Name: House of Doolittle	6	EACH	12.21	\$73.26
5	61519	61519703504	Calendar, Wall, Monthly, 22 In x 31.25 In. Wirebound, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/30/2020 Ship to Address: Texas Department Of Motor Vehicles - 608 4210 N. CLACK ABILENE TX 79601 Notes: TxDMV Contact: Donna Wright Donna.Wright@TxDMV.gov (325) 674-1011 MPN: HOD334 Manufacturer Name: House of Doolittle	1	EACH	17.79	\$17.79



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
6	61519	61519130779	Calendar, Desk Pad, 22 x 17, 12 Months, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/30/2020 Ship to Address: Texas Department Of Motor Vehicles - 608 4210 N. CLACK ABILENE TX 79601 Notes: TxDMV Contact: Donna Wright Donna.Wright@TxDMV.gov (325) 674-1011 MPN: HOD124 Manufacturer Name: House of Doolittle	3	EACH	8.49	\$25.47
7	61519	61519700279	Calendar, Monthly Planner, Black, 6.8 In x 8.75 In, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/30/2020 Ship to Address: Texas Department Of Motor Vehicles - 608 4210 N. CLACK ABILENE TX 79601 Notes: TxDMV Contact: Donna Wright Donna.Wright@TxDMV.gov (325) 674-1011 MPN: HOD262602 Manufacturer Name: House of Doolittle	3	EACH	13.08	\$39.24



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
8	61519	61519700278	Calendar, Weekly Planner, Black, 5 in x 8 in, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/30/2020 Ship to Address: Texas Department Of Motor Vehicles - 608 4210 N. CLACK ABILENE TX 79601 Notes: TxDMV Contact: Donna Wright Donna.Wright@TxDMV.gov (325) 674-1011 MPN: HOD278 Manufacturer Name: House of Doolittle	3	EACH	12.21	\$36.63

Total \$356.97