



Payment NET30 Freight FOB Ship Via: VNDR PCC: 0 Date: 11/12/20 PO Method: DG Dispatch: Dispatch Rev Dt:
 Terms: Terms: Destination Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 1011 E 53rd St
 AUSTIN TX 78751
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1741976051 1

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Travis Reese
 Phone: 512 4654180
 Fax: 512/465-5641

Bill To Fax:

Email: Travis.Reese@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

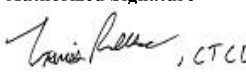
Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

TxDMV Contacts:
 [See Line Details]

Vendor Contact:
 Audrey Cedillo
 smartbuy@workquest.com
 (512) 451-8145

Term Contract: 615-A1

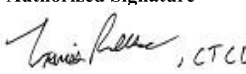
Authorized Signature

 , CTCD

11/12/2020

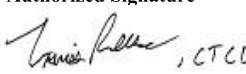


Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Calendar, Wall, Monthly, 22 In x 31.25 In. Wirebound. (61519703504)	615/19	1.0000	EA	\$17.79000	\$17.79	11/13/2020
						Schedule Total	\$17.79
				ReqID:	0000009898		
TxDMV Contact: Stephanie Lopez Stephanie.Lopez@TxDMV.gov (512) 465-4043							
						Item Total for Line # 1	\$17.79
2-1	Calendar, Monthly, Wall/Desk Vinyl Holder, 11 In x 8.5 In (61519703502)	615/19	1.0000	EA	\$11.49000	\$11.49	11/13/2020
						Schedule Total	\$11.49
				ReqID:	0000009898		
TxDMV Contact: Stephanie Lopez Stephanie.Lopez@TxDMV.gov (512) 465-4043							
						Item Total for Line # 2	\$11.49
3-1	Calendar, Desk Pad, 22 x 17, 12 Months (61519130779)	615/19	2.0000	EA	\$8.49000	\$16.98	11/13/2020
						Schedule Total	\$16.98
				ReqID:	0000009898		
TxDMV Contact: Stephanie Lopez Stephanie.Lopez@TxDMV.gov (512) 465-4043							
						Item Total for Line # 3	\$16.98

Authorized Signature

 Travis Hester, CTCD
 11/12/2020



Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Calendar, Monthly Planner, Black (61519700279)	615/19	3.0000	EA	\$13.08000	\$39.24	11/13/2020
						Schedule Total	\$39.24
				ReqID:	0000009898		
TxDMV Contact: Stephanie Lopez Stephanie.Lopez@TxDMV.gov (512) 465-4043							
						Item Total for Line # 4	\$39.24
5-1	Wall calendar planner displays 1 year for easy scheduling by day, week, month or year (61519703506)	615/19	1.0000	EA	\$13.30000	\$13.30	11/13/2020
						Schedule Total	\$13.30
				ReqID:	0000009898		
TxDMV Contact: Stephanie Lopez Stephanie.Lopez@TxDMV.gov (512) 465-4043							
						Item Total for Line # 5	\$13.30
6-1	Desk calendar refill daily - 61519700717	615/19	4.0000	EA	\$2.81000	\$11.24	11/12/2020
						Schedule Total	\$11.24
				ReqID:	0000009911		
TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164							
						Item Total for Line # 6	\$11.24

Authorized Signature

 Travis Hester, CTCD
 11/12/2020



Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
7-1	Monthly wall calendar 22 x 31 1/4 - 61519703504	615/19	10.0000	EA	\$17.79000	\$177.90	11/30/2020
						Schedule Total	\$177.90
				ReqID:	0000009911		
TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164							
						Item Total for Line # 7	\$177.90
8-1	Monthly wall/desk vinyl holder calendar 11"x 8.5" - 61519703502	615/19	16.0000	EA	\$11.49000	\$183.84	11/30/2020
						Schedule Total	\$183.84
				ReqID:	0000009911		
TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164							
						Item Total for Line # 8	\$183.84
9-1	Monthly desk pad calendar 22 x 17 - 61519130779	615/19	40.0000	EA	\$8.49000	\$339.60	11/30/2020
						Schedule Total	\$339.60
				ReqID:	0000009911		
TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164							
						Item Total for Line # 9	\$339.60

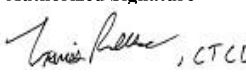
Authorized Signature

Travis Hester, CTCD

11/12/2020



Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
10-1	Monthly calendar /planner 6.8 x 8.75 - 61519700279	615/19	32.0000	EA	\$13.08000	\$418.56	11/30/2020
						Schedule Total	\$418.56
				ReqID:	0000009911		
TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164							
						Item Total for Line # 10	\$418.56
11-1	Wall calendar planner displays 1 year - 61519703506	615/19	3.0000	EA	\$13.30000	\$39.90	11/30/2020
						Schedule Total	\$39.90
				ReqID:	0000009911		
TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164							
						Item Total for Line # 11	\$39.90
12-1	Weekly Calendar/planner 5x8 - 61519700278	615/19	20.0000	EA	\$12.21000	\$244.20	11/30/2020
						Schedule Total	\$244.20
				ReqID:	0000009911		
TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164							
						Item Total for Line # 12	\$244.20

Authorized Signature

 Travis Hester, CTCD
 11/12/2020

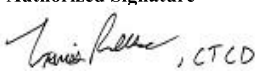


Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
13-1	Calendar wall 24 x 37 laminated - 61519130781	615/19	6.0000	EA	\$16.29000	\$97.74	11/30/2020
						Schedule Total	\$97.74
				ReqID:	0000009911		
TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164						Item Total for Line # 13	\$97.74

Total PO Amount \$1,611.78

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature
 , CTCD
11/12/2020



Purchase Order

PO No. 21025608

Order Date: 11/12/2020

Internal Tracking No.: 0000008999

Contractor Info

WorkQuest, Inc.
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Texas Department Of Motor Vehicles - 608
4000 JACKSON AVENUE
AUSTIN TX 78731

NOTE TO CONTRACTOR: Internal Note: PO 8999, lines 1-5

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Travis Reese	Travis.Reese@TxDMV.gov	(512) 465-4180

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61519	61519703504	Calendar, Wall, Monthly, 22 In x 31.25 In. Wirebound, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/26/2020 Notes: TxDMV Contact: Stephanie Lopez Stephanie.Lopez@TxDMV.gov (512) 465-4043 MPN: HOD334 Manufacturer Name: House of Doolittle	1	EACH	17.79	\$17.79



Purchase Order

PO No. 21025608

Order Date: 11/12/2020

Internal Tracking No.: 0000008999

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	61519	61519703502	Calendar, Monthly, Wall/Desk Vinyl Holder, 11 In x 8.5 In, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/26/2020 Notes: TxDMV Contact: Stephanie Lopez Stephanie.Lopez@TxDMV.gov (512) 465-4043 MPN: HOD13502 Manufacturer Name: House of Doolittle	1	EACH	11.49	\$11.49
3	61519	61519130779	Calendar, Desk Pad, 22 x 17, 12 Months, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/26/2020 Notes: TxDMV Contact: Stephanie Lopez Stephanie.Lopez@TxDMV.gov (512) 465-4043 MPN: HOD124 Manufacturer Name: House of Doolittle	2	EACH	8.49	\$16.98
4	61519	61519700279	Calendar, Monthly Planner, Black, 6.8 In x 8.75 In, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/26/2020 Notes: TxDMV Contact: Stephanie Lopez Stephanie.Lopez@TxDMV.gov (512) 465-4043 MPN: HOD262602 Manufacturer Name: House of Doolittle	3	EACH	13.08	\$39.24



Purchase Order

PO No. 21025608

Order Date: 11/12/2020

Internal Tracking No.: 0000008999

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
5	61519	61519703506	Calendar, Wall, 1 Year Planner, Block 1 In x 1.5 In, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/26/2020 Notes: TxDMV Contact: Stephanie Lopez Stephanie.Lopez@TxDMV.gov (512) 465-4043 MPN: HOD390 Manufacturer Name: House of Doolittle	1	EACH	13.30	\$13.30

Total \$98.80



Purchase Order

PO No. 21025609

Order Date: 11/12/2020

Internal Tracking No.: 0000008999

Contractor Info

WorkQuest, Inc.
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Texas Department Of Motor Vehicles - 608
4000 JACKSON AVENUE
AUSTIN TX 78731

NOTE TO CONTRACTOR: Internal Note: PO 8999, Lines 6-13

Disclaimer

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STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

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Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Travis Reese	Travis.Reese@TxDMV.gov	(512) 465-4180

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61519	61519700717	Calendar, Refill, Jan to Dec, 3.5 in x 6 in, Plus Freight Order Less Than 15 Ea Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/26/2020 Notes: TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164 MPN: HOD4717 Manufacturer Name: House of Doolittle	4	EACH	2.81	\$11.24



Purchase Order

PO No. 21025609

Order Date: 11/12/2020

Internal Tracking No.: 0000008999

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	61519	61519703504	Calendar, Wall, Monthly, 22 In x 31.25 In. Wirebound, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/26/2020 Notes: TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164 MPN: HOD334 Manufacturer Name: House of Doolittle	10	EACH	17.79	\$177.90
3	61519	61519703502	Calendar, Monthly, Wall/Desk Vinyl Holder, 11 In x 8.5 In, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/26/2020 Notes: TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164 MPN: HOD13502 Manufacturer Name: House of Doolittle	16	EACH	11.49	\$183.84
4	61519	61519130779	Calendar, Desk Pad, 22 x 17, 12 Months, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/26/2020 Notes: TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164 MPN: HOD124 Manufacturer Name: House of Doolittle	40	EACH	8.49	\$339.60



Purchase Order

PO No. 21025609

Order Date: 11/12/2020

Internal Tracking No.: 0000008999

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
5	61519	61519700279	Calendar, Monthly Planner, Black, 6.8 In x 8.75 In, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/26/2020 Notes: TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164 MPN: HOD262602 Manufacturer Name: House of Doolittle	32	EACH	13.08	\$418.56
6	61519	61519703506	Calendar, Wall, 1 Year Planner, Block 1 In x 1.5 In, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/26/2020 Notes: TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164 MPN: HOD390 Manufacturer Name: House of Doolittle	3	EACH	13.30	\$39.90
7	61519	61519700278	Calendar, Weekly Planner, Black, 5 in x 8 in, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/26/2020 Notes: TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164 MPN: HOD278 Manufacturer Name: House of Doolittle	20	EACH	12.21	\$244.20



Purchase Order

PO No. 21025609

Order Date: 11/12/2020

Internal Tracking No.: 0000008999

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
8	61519	61519130781	Calendar, Wall, Jan - Dec. 24 x 37, Laminated, 2 Sides, Incl. Marker and Hangers, Plus Freight Order Less Than 4 Ea Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/26/2020 Notes: TxDMV Contact: Stacey Cullen Stacey.Cullen@TxDMV.gov (512) 465-4164 MPN: HOD396 Manufacturer Name: House of Doolittle	6	EACH	16.29	\$97.74

Total \$1,512.98