



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000008979
 Summary Document ? Do Not Dispatch To Vendor
 Purchase Order Change Notice (# 1)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** H **Date:** 11/06/20 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 11/10/20
Terms: **Terms:** Destination **Via Print**

THIS DOCUMENT IS A SUMMARY DOCUMENT. ITS PURPOSE IS TO ACCUMULATE INDIVIDUAL TRANSACTION DATA. FOLLOWING RECONCILIATION, TRANSACTION LINES WILL BE COPIED TO A MULTI-VENDOR VOUCHER, PAYABLE TO CITIBANK N A.

Vendor: CITIBANK N A
 TRAVEL CENTRAL BILL ACCOUNT CBA PAYMENTS
 PO BOX 78025
 PHOENIX AZ 85062-8025
 United States

Ship To: 1P13 - Fort Worth Region
 2425 Gravel Dr.
 Fort Worth TX 76118
 United States

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1135266470 7

Purchaser: Ryan Martin Brown
Phone:
Fax:

Bill To Fax:

Email: Ryan.Brown@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN 1: Added vendor information.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to Invoices@txdmv.gov. All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means.

On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDmv Contact:

Christy McDaniel
 christy.mcdaniel@txdmv.gov
 817-285-1512

Vendor Contact:

customersupport@pb.com
 844-256-6444
 Vendor ID: 10604950500

Citibank Customer Service
 1-800-950-5114

Authorized Signature

11/10/2020



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000008979
Summary Document ? Do Not Dispatch To Vendor
Purchase Order Change Notice (# 1)

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Pitney Bowes Red Ink Cartridge, #765-9 for DM400C	600/80	3.0000	EA	\$159.99000	\$479.97	11/23/2020
						Schedule Total	<input type="text" value="\$479.97"/>
						ReqID:	
						0000009847	
Account# 0016981106 Model: DM400C S/N: 4CES / 0889390							
Vendor ID: 10604950500							
Vendor: Pitney Bowes Inc							
						Item Total for Line # 1	<input type="text" value="\$479.97"/>

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Postage Tape Strips, #625-0 for DM400C	600/80	3.0000	EA	\$79.99000	\$239.97	11/23/2020
						Schedule Total	<input type="text" value="\$239.97"/>
						ReqID:	
						0000009847	
Account# 0016981106 Model: DM400C S/N: 4CES / 0889390							
Vendor ID: 10604950500							
Vendor: Pitney Bowes Inc							
						Item Total for Line # 2	<input type="text" value="\$239.97"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

11/10/2020