



Texas Department of Motor Vehicles  
Business Unit # 60800  
Purchase Order # 0000008932

**Payment Terms:** NET30 **Freight Terms:** PREPAY **Ship Via:** VNDR **PCC:** E **Date:** 10/29/20 **PO Method:** SP **Dispatch:** Dispatch **Rev Dt:** Via Print

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** STATE AUDITOR'S OFFICE  
PO BOX 12067  
AUSTIN TX 787112067  
United States

**Ship To:** 1P00 - TxDMV Warehouse  
4000 Jackson Avenue  
Austin TX 78731  
United States

**Vendor ID:** 3308308308 0

**Bill To:** 4000 Jackson Avenue  
Austin TX 78731  
United States

**Purchaser:** Ryan Martin Brown  
**Phone:**  
**Fax:**

**Bill To Fax:**

**Email:** Ryan.Brown@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Texas Government Code, Chapter 2102.011 directs TxDMV's Internal Audit Division to comply with generally accepted government audit standards (GAGAS). GAGAS requires staff auditors to complete 80 hours of continuing professional education every 2 years. The courses in this requisition would grant the attendees 8 hours of CPE credit hours that directly enhance auditor's professional expertise to conduct engagements.

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

**TxDMV Contact:**

Jacob Geray  
jacob.geray@txdmv.gov  
(512) 465-1332

**Vendor contact:**

ProffessionalDevelopment@sao.texas.gov  
512-936-9460

**Authorized Signature**

11/02/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	How to Run and Deliver Timely Audits	924/25	1.0000	EA	\$399.00000	\$399.00	10/30/2020
						<b>Schedule Total</b>	<input type="text" value="\$399.00"/>
				<b>ReqID:</b>			
				0000009726			
URL: <a href="https://www.sao.texas.gov/Apps/ProfessionalDevelopment/CourseInformation?pn=21.20311id=01">https://www.sao.texas.gov/Apps/ProfessionalDevelopment/CourseInformation?pn=21.20311id=01</a> Attendees: Jacob Geray Date: November 9-10, 2020 Notes: See attachment on header comments for attendee SAO ID							
						<b>Item Total for Line # 1</b>	<input type="text" value="\$399.00"/>
2-1	Collaborative Communication Leadership	924/41	1.0000	EA	\$249.00000	\$249.00	10/30/2020
						<b>Schedule Total</b>	<input type="text" value="\$249.00"/>
				<b>ReqID:</b>			
				0000009726			
URL: <a href="https://www.sao.texas.gov/Apps/ProfessionalDevelopment/CourseInformation?pn=21.20326id=01">https://www.sao.texas.gov/Apps/ProfessionalDevelopment/CourseInformation?pn=21.20326id=01</a> Attendee: Jason Gonzalez Dates: February 24-25, 2021 Notes: Mr. Gonzalez's unique ID for registration is gonzalez1365							
						<b>Item Total for Line # 2</b>	<input type="text" value="\$249.00"/>
3-1	Cryptocurrency Investigations for Financial Professionals	924/41	1.0000	EA	\$269.00000	\$269.00	10/30/2020
						<b>Schedule Total</b>	<input type="text" value="\$269.00"/>
				<b>ReqID:</b>			
				0000009726			
URL: <a href="https://www.sao.texas.gov/Apps/ProfessionalDevelopment/CourseInformation?pn=21.20323id=01">https://www.sao.texas.gov/Apps/ProfessionalDevelopment/CourseInformation?pn=21.20323id=01</a> Attendee: Derrick Miller Dates: February 11, 2021 Notes: Mr. Miller's unique ID for course registration is miller5488							
						<b>Item Total for Line # 3</b>	<input type="text" value="\$269.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

A handwritten signature in black ink, appearing to be "R. B.", written over a horizontal line.

11/02/2020