



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000008870

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** VNDR **PCC:** 0 **Date:** 10/16/20 **PO Method:** IA **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD)
 PO BOX 99
 HUNTSVILLE TX 773420099
 United States

Ship To: See Detail Below

Vendor ID: 3696696696 6

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Amanda Leigh Maxwell
Phone:
Fax:

Bill To Fax:

Email: Amanda.Maxwell@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Interagency Agreement Contract Act:
 Texas Government Code, Title 7, Chapter 771

The Prison Made Good Acts:
 Texas Department of Criminal Justice (TDCJ) and Texas Correctional Industries (TCI), a division of the TDCJ, Texas Government Code, Title 10, Subtitle D, Chapter 2155, Subchapter A, Sec. 2155.065 and Texas Government Code, Title 4, Subtitle G, Chapter 497, Subchapter A, Section 497.023 - 497.029)

Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Quote #'s:
 FY21 - 0183
 FY21 - 0184
 FY21 - 0192

Vendor Contact: Kevin Gilliland/Customer Service
 Email: tci@tdcj.texas.gov
 Email: kevin.gilliland@tdcj.texas.gov
 Phone: 936/437-6048

Authorized Signature

10/19/2020



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TxDmv Contact: Cynthia Cortinas
 Email: Cynthia.cortinas@txdmv.gov
 Phone: 361/808-3912

TXDMV Contact: Suzanne Long
 Vehicle Titles Reg Division
 Email: Suzanne.long@TxDMV.gov
 Phone: 940/235-4817

TxDmv Contact: Donna Wright
 Vehicle Titles Reg Division
 Phone: 325/674-1011
 Email: donna.wright@txdmv.gov

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Envelope, #10, Window, 24#, White Wove, Regular Rounded Gummed Flap, Black Ink, 500/box.	966/31	6.0000	BOX	\$14.50000	\$87.00	11/16/2020

Ship To: 1P07

Delivery Instructions:

602 N. Staples
 Street
 Corpus Christi TX
 78401
 United States

Schedule Total

ReqID:
 0000009759

Return Address: TXDMV Logo
 Texas Department of Motor Vehicles
 CORPUS CHRISTI REGIONAL SERVICE CENTER
 602 N. STAPLES STREET, SUITE 130, CORPUS CHRISTI, TEXAS 78401

Cynthia Cortinas
 Email: Cynthia.cortinas@txdmv.gov
 Phone: 361/808-3912

Item Total for Line # 1

Authorized Signature

[Handwritten Signature]
 Purchaser

10/19/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Envelope, #10, Non-Window, 24#, White Wove, Regular Rounded Gummed Flap, Black Ink, 500/box.	966/31	6.0000	BOX	\$12.50000	\$75.00	11/16/2020
Ship To: 1P07		Delivery Instructions:					
602 N. Staples Street Corpus Christi TX 78401 United States							
						Schedule Total	\$75.00
						ReqID: 0000009759	
Return Address: TXDMV Logo Texas Department of Motor Vehicles CORPUS CHRISTI REGIONAL SERVICE CENTER 602 N. STAPLES STREET, SUITE 130, CORPUS CHRISTI, TEXAS 78401							
Cynthia Cortinas Email: Cynthia.cortinas@txdmv.gov Phone: 361/808-3912						Item Total for Line # 2	\$75.00

Authorized Signature

10/19/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Envelope, #10, Non-Window, 24#, White Wove, Regular Rounded Gummed Flap, Black Ink, 500/box.	966/31	40.0000	BOX	\$12.50000	\$500.00	11/16/2020
Ship To: 1P25		Delivery Instructions:					
1601-A Southwest Parkway Wichita Falls TX 76302 United States							
						Schedule Total	\$500.00
						ReqID: 0000009773	
Return Address: TXDMV Logo Texas Department of Motor Vehicles WICHITA FALLS REGIONAL SERVICE CENTER 1601-A SOUTHWEST PARKWAY, WICHITA FALLS, TEXAS 76302-4906							
Suzanne Long Vehicle Titles Reg Division Email: Suzanne.long@TxDMV.gov Phone: 940/235-4817						Item Total for Line # 3	\$500.00

Authorized Signature

10/19/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Envelope, #10, Non-Window, 24#, White Wove, Regular Rounded Gummed Flap, Black Ink, 500/box.	966/31	10.0000	BOX	\$12.50000	\$125.00	11/16/2020
Ship To: 1P01		Delivery Instructions:					
4210 N. Clack Abilene TX 79601 United States							
						Schedule Total	\$125.00
						ReqID: 0000009807	
Return Address: TXDMV Logo Texas Department of Motor Vehicles ABILENE REGIONAL SERVICE CENTER 4210 N. CLACK, ABILENE, TEXAS 79601-9241							
Donna Wright Vehicle Titles Reg Division Phone: 325/674-1011 Email: donna.wright@txdmv.gov							
						Item Total for Line # 4	\$125.00

Authorized Signature

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	Envelope, #10, Window, 24#, White Wove, Regular Rounded Gummed Flap, Black Ink, 500/box.	966/31	10.0000	BOX	\$14.50000	\$145.00	11/16/2020
Ship To: 1P01		Delivery Instructions:					
4210 N. Clack Abilene TX 79601 United States							
						Schedule Total	<input type="text" value="\$145.00"/>
						ReqID: 0000009807	
Return Address: TXDMV Logo Texas Department of Motor Vehicles ABILENE REGIONAL SERVICE CENTER 4210 N. CLACK, ABILENE, TEXAS 79601-9241							
Donna Wright Vehicle Titles Reg Division Phone: 325/674-1011 Email: donna.wright@txdmv.gov							
						Item Total for Line # 5	<input type="text" value="\$145.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

[Handwritten Signature]
Purchaser

10/19/2020