



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 21012537
 Business Unit # 60800
 Purchase Order # 0000008831

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** VNDR **PCC:** X **Date:** 10/08/20 **PO Method:** AT **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: OFFICE DEPOT INC
 PO BOX 660113
 DALLAS TX 75266-0113
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1592663954 1

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Amanda Leigh Maxwell
Phone:
Fax:

Bill To Fax:

Email: Amanda.Maxwell@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Texas SmartBuy PO: 21012537

Contract #: TXMAS-20-7501

Vendor Contact: Leslie Garza
 Email: leslie.garza@officedepot.com
 Phone: (956) 279-5240

TxDMV Contact: Stacey Cullen
 Enforcement
 Email: stacey.cullen@txdmv.gov
 Phone: 512/465-4164

TxDMV Contact: Renee Israel
 Motor Carrier Operations
 Phone: 512/465-1420
 Email: renee.israel@txdmv.gov

Authorized Signature

10/08/2020



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 21012537
 Business Unit # 60800
 Purchase Order # 0000008831

TxDMV Contact: Angela Gonzalez
 Phone: 512/465-4229
 Email: Angela.Gonzalez@TxDMV.gov

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	TOPS Gold Fibre Ruled Perforated Writing Pads, Letter Size, 50 Sheets, Pack Of 4 - 525861 - TOP20031R Supplier Part Number: 525861 Manufacturer Part #: TOP20031R	615/62	7.0000	EA	\$12.97000	\$90.79	10/12/2020

Schedule Total

ReqID:
0000009585

Stacey Cullen
 Enforcement
 Email: stacey.cullen@txdmv.gov
 Phone: 512/465-4164

Item Total for Line # 1

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	TOPS Steno Books, 6in x 9in, Gregg Ruled, 80 Sheets, Green, Pack Of 12 SP# 945722 Supplier Part Number: 945722 Manufacturer Part #: 8021	615/15	6.0000	DOZ	\$3.74000	\$22.44	10/12/2020

Schedule Total

ReqID:
0000009750

Renee Israel
 Motor Carrier Operations
 Phone: 512/465-1420
 Email: renee.israel@txdmv.gov

Item Total for Line # 2

Authorized Signature

Renee Israel, Purchaser

10/08/2020



Texas Department of Motor Vehicles
Texas SmartBuy PO # 21012537
Business Unit # 60800
Purchase Order # 0000008831

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Office Depot Brand Binder Rings, 1", Silver, Pack Of 100 Supplier Part Number: 212239 Manufacturer Part #: JS170405-5	615/69	1.0000	PAK	\$17.08000	\$17.08	10/12/2020
						Schedule Total	<input type="text" value="\$17.08"/>
						RegID: 0000009682	
Angela Gonzalez Phone: 512/465-4229 Email: Angela.Gonzalez@TxDMV.gov						Item Total for Line # 3	<input type="text" value="\$17.08"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

10/08/2020



Purchase Order

PO No. 21012537

Order Date: 10/8/2020

Internal Tracking No.: 0000008831

Contractor Info

Office Depot, LLC
15926639541
9501 Amberglen Blvd., Suite 200
Austin, TX 78729

(512) 765-7536

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Texas Department Of Motor Vehicles - 608
4000 JACKSON AVENUE
AUSTIN TX 78731

NOTE TO CONTRACTOR:**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Amanda Maxwell	Amanda.maxwell@txdmv.gov	(512) 465-1226

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61562	525861	TOPS Gold Fibre Ruled Perforated Writing Pads, Letter Size, 50 Sheets, Pack Of 4 Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 10/12/2020 Notes: TxDMV Contact: Stacey Cullen Enforcement Email: stacey.cullen@txdmv.gov Phone: 512/465-4164 MPN: TOP20031R Manufacturer Name: TOPS	7	PACK	12.97	\$90.79



Purchase Order

PO No. 21012537

Order Date: 10/8/2020

Internal Tracking No.: 0000008831

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	61515	945722	TOPS Steno Books, 6in x 9in, Gregg Ruled, 80 Sheets, Green, Pack Of 12 Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 10/12/2020 Notes: TxDMV Contact: Renee Israel Motor Carrier Operations Phone: 512/465-1420 Email: renee.israel@txdmv.gov MPN: 8021 Manufacturer Name: TOPS	6	DOZ	3.74	\$22.44
3	61569	212239	Office Depot Brand Binder Rings, 1in, Silver, Pack Of 100 Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 10/12/2020 Notes: TxDMV Contact: Angela Gonzalez Phone: 512/465-4229 Email: Angela.Gonzalez@TxDMV.gov MPN: JS170405-5 Manufacturer Name: Office Depot	1	PACK	17.08	\$17.08

Total \$130.31