



Texas Department of Motor Vehicles  
 Texas SmartBuy PO # 21012167  
 Business Unit # 60800  
 Purchase Order # 0000008819

**Payment Terms:** NET30 **Freight Terms:** FOB Destination **Ship Via:** VNDR **PCC:** 0 **Date:** 10/06/20 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** WORKQUEST  
 1011 E 53rd St  
 AUSTIN TX 78751  
 United States

**Ship To:** 1P12 - Finance Admin Services  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1741976051 1

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Purchaser:** Travis Reese  
**Phone:** 512 4654180  
**Fax:** 512/465-5641

**Bill To Fax:**

**Email:** Travis.Reese@txdmv.gov

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Health and Safety. On Friday, March 13, Governor Abbott declared State of Disaster for all Texas counties amid the growing need to prepare for, respond to, and mitigate the spread of COVID-19. As part of the Governor's directive, state employees across Texas are doing their part to #FlattenTheCurve of Coronavirus spread by teleworking, prioritizing hygiene, and practicing physical or social distancing.

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

**TxDmv Contact:**

Dawn McNabb  
 Dawn.McNabb@TxDMV.gov  
 (512) 465-1262

**Vendor Contact:**

Audrey Cedillo  
 smartbuy@workquest.com  
 (512) 451-8145

TxSmartbuy PO# 21012167

**Term Contracts:**

Line 1, 345-A1  
 Line 2, 485-A1

**Authorized Signature**

**10/06/2020**



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Texas SmartBuy PO # 21012167  
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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Face Shield; WorkQuest Part #34574520002; \$5.87/each	345/74	100.0000	EA	\$5.87000	\$587.00	10/12/2020
						Schedule Total	\$587.00
						RegID:	0000009746
						Item Total for Line # 1	\$587.00
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	DISINFECTANT, EPA BROAD SPECTRUM ANTIMICROBIAL, 128 OZ BOTTLE, PUREBIO, 2 ea/Case; WorkQuest #48540310128; \$91.38	485/40	25.0000	EA	\$91.38000	\$2,284.50	10/12/2020
						Schedule Total	\$2,284.50
						RegID:	0000009746
						Item Total for Line # 2	\$2,284.50
						Total PO Amount	\$2,871.50

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature  
  
10/06/2020



# Purchase Order

## PO No. 21012167

Order Date: 10/6/2020

Internal Tracking No.: 0000008819

**Contractor Info**

WorkQuest, Inc.  
17419760511  
1011 East 53 1/2 Street  
Austin, TX 78751

(512) 451-8145

**Bill To**

4000 JACKSON AVENUE  
AUSTIN TX 78731

**Ship To**

Texas Department Of Motor Vehicles - 608  
4000 JACKSON AVENUE  
AUSTIN TX 78731

**NOTE TO CONTRACTOR:****Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Travis Reese	Travis.Reese@TxDMV.gov	(512) 465-4180

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	34574	34574520002	<b>Face Shield;Freight included</b> Contract: 345-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 10/20/2020 Notes: TxDMV Contact: Dawn McNabb Dawn.McNabb@TxDMV.gov (512) 465-1262	100	EACH	5.87	\$587.00



# Purchase Order

PO No. 21012167

Order Date: 10/6/2020

Internal Tracking No.: 0000008819

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	48540	48540310128	<b>DISINFECTANT, EPA BROAD SPECTRUM ANTIMICROBIAL, 128 OZ BOTTLE, PUREBIO, 2 EA/CASE, Pure Hard Surface Disinfectant &amp; Deodorizer is EPA registered to kill Human CoronaVirus in 30 seconds. Pure provides 24 hour residual efficacy against the most powerful superbugs, yet gentle enough for use on children's toys. Safe for all surfaces and has the lowest EPA toxicity rating.no protective gear or hazardous warnings. Ecofriendly and odorless; FREIGHT INCLUDED against the most powerful superbugs, yet gentle enough for use on children's toys. Safe for all surfaces and has the lowest EPA toxicity rating.no protective gear or hazardous warnings. Ecofriendly and odorless; FREIGHT INCLUDED</b> Contract: 485-A1 Contract Type: Term Delivery ARO (days): 21 Delivery Date: 10/27/2020 Manufacturer Name: PUREBIO	25	CASE	91.38	\$2,284.50

**Total \$2,871.50**