



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000008804
 Purchase Order Change Notice (# 1)

Payment Terms: NET30 **Freight Terms:** See Detail Below **Ship Via:** See Detail Below **PCC:** 0 **Date:** 10/02/20 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:** 10/06/20

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD)
 PO BOX 99
 HUNTSVILLE TX 773420099
 United States

Ship To: See Detail Below

Vendor ID: 3696696696 6

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Amanda Leigh Maxwell
Phone:
Fax:

Bill To Fax:

Email: Amanda.Maxwell@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN 1 - by Mandy Maxwell - 10/06/2020
 Added another line item of business cards for Dallas RSC, req 9738.

The Prison Made Good Acts:

Texas Department of Criminal Justice (TDCJ) and Texas Correctional Industries (TCI), a division of the TDCJ, Texas Government Code, Title 10, Subtitle D, Chapter 2155, Subchapter A, Sec. 2155.065 and Texas Government Code, Title 4, Subtitle G, Chapter 497, Subchapter A, Section 497.023 - 497.029)

Interagency Agreement Contract Act:

Texas Government Code, Title 7, Chapter 771

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

TCI BID# 2109-019

TDCJ Contact: Kevin Gilliland/Customer Service
 Phone: 936/437-6048
 Email: KEVIN.GILLILAND@tdcj.texas.gov

Authorized Signature

10/06/2020



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Email: tci@tdcj.texas.gov

TxDmv Contact: Cynthia Fagan
 Vehicle Titles Reg Division
 Email: cynthia.fagan@txdmv.gov
 Phone: 903/237-2811

TXDMV Contact: Rita Gutierrez
 Vehicle Titles Reg Division
 Phone: 806/748-2913
 Email: rita.gutierrez@txdmv.gov

TxDmv Contact: Karen Poff
 email: karen.poff@txdmv.gov
 Phone: 972/478-5212

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Business Cards 1-Sided 500/Box Texas Department of Motor Vehicles DMV-0108: 500/BOX, 1- SIDED	966/07	1.0000	BOX	\$15.97000	\$15.97	10/30/2020

Ship To: 1P17

Delivery Instructions:

4549 W. Loop 281
 Longview TX
 75604
 United States

Schedule Total

ReqID:
0000009698

Texas Department Of Motor Vehicles
 Helping Texans Go. Helping Texas Grow.
 Longview Regional Service Center
 Vehicle Titles and Registration Division
 O 903.237.2800 F 903.237.2805
 Apportioned Fax 903.237.2804
 LVW-VTRMAILBOX@TxDMV.gov
 4547 W. LOOP 281, LONGVIEW, TEXAS 75604
 www.TxDMV.gov

Cynthia Fagan
 Vehicle Titles Reg Division
 Email: cynthia.fagan@txdmv.gov
 Phone: 903/237-2811

Item Total for Line # 1

Authorized Signature

10/06/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Business Cards 3.5X2 100LB With Smooth Cover 1 sided Full color 500/Box DMV-0108: 500/BOX, 1- SIDED	966/07	1.0000	BOX	\$15.97000	\$15.97	10/30/2020
Ship To: 1P18		Delivery Instructions:					
135 Slaton Road Building B - VTR Lubbock TX 79404 United States							
						Schedule Total	\$15.97
						ReqID: 0000009711	
<p>Texas Department Of Motor Vehicles Helping Texans Go. Helping Texas Grow. Lubbock Regional Service Center Vehicle Titles and Registration Division O 806.748.2900 F 806.748.2903 LBB_VTR@TxDMV.gov 135 Slaton Road, Lubbock, Texas 79404 www.TxDmv.gov</p>							
<p>Rita Gutierrez Vehicle Titles Reg Division Phone: 806/748-2913 Email: rita.gutierrez@txdmv.gov</p>						Item Total for Line # 2	\$15.97

Authorized Signature

[Handwritten Signature]
 Purchaser

10/06/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Business Cards 3.5X2 100lb white smooth cover 1-sided Full Color 500/box DMV-0108: 500/BOX, 1- SIDED	966/07	1.0000	BOX	\$15.97000	\$15.97	10/30/2020
Ship To: 1P18		Delivery Instructions:					
135 Slaton Road Building B - VTR Lubbock TX 79404 United States							
						Schedule Total	\$15.97
						ReqID: 0000009711	
<p>Texas Department Of Motor Vehicles Helping Texans Go. Helping Texas Grow. Marcia Balderas Customer Service Representative Lubbock Regional Service Center Vehicle Titles and Registration Division O 806.748.2900 F 806.748.2903 Marcia.Balderas@TxDMV.gov 135 Slaton Road, Lubbock, Texas 79404 www.TxDMV.gov</p>							
<p>Rita Gutierrez Vehicle Titles Reg Division Phone: 806/748-2913 Email: rita.gutierrez@txdmv.gov</p>						Item Total for Line # 3	\$15.97

Authorized Signature

10/06/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Business Cards 3.5X2 100lb white smooth cover 1-sided Full Color 500/box DMV-0108: 500/BOX, 1- SIDED	966/07	1.0000	BOX	\$15.97000	\$15.97	10/30/2020
	Business cards DMV-0108- 500/BOX 1-SIDED SP TCI- bid # 2109-019						
Ship To:	1P08	Delivery Instructions:					
	1925 E. Beltline, Ste. 100 Carrollton TX 75006 United States						
						Schedule Total	<input type="text" value="\$15.97"/>
						RegID:	
						0000009738	
<p>Texas Department Of Motor Vehicles Helping Texans Go. Helping Texas Grow. Dallas Regional Service Center Vehicle Titles and Registration Division O 972.478.5200 F 972.416.4296 1925 E. Beltline Road, Ste 100, Carrollton, Texas 75006 www.TxDMV.gov</p>							
<p>Karen Poff email: karen.poff@txdmv.gov Phone: 972/478-5212</p>						Item Total for Line # 4	<input type="text" value="\$15.97"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

10/06/2020