



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000008800

Payment Terms: NET30 **Freight Terms:** PREPAY **Ship Via:** VNDR **PCC:** E **Date:** 10/02/20 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: P D MORRISON ENTERPRISES INC
 DBA PDME INC
 BUILDING 2 STE 208
 1120 TORO GRANDE DR
 CEDAR PARK TX 786136974
 United States

Ship To: 1P13 - Fort Worth Region
 2425 Gravel Dr.
 Fort Worth TX 76118
 United States

Vendor ID: 1742695260 6

Purchaser: Amanda Leigh Maxwell
Phone:
Fax:

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Email: Amanda.Maxwell@txdmv.gov

Bill To Fax:

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Vendor Contact: Michelle Lauderdale
 Phone: 800/723-3345 ext. 131
 Email: service@pdme.com

TXDMV Contact: Christy McDaniel
 Phone: 817/285-1512
 Email: christy.McDaniel@txdmv.gov

Authorized Signature

10/02/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Washable School Glue Sticks, 0.24 oz, Applies and Dries Clear, 30/Box SKU: EPI E556	615/05	2.0000	PAK	\$14.61000	\$29.22	10/07/2020
						Schedule Total	\$29.22
						ReqID:	0000009715
Christy McDaniel Phone: 817/285-1512 Email: christy.McDaniel@txdmv.gov						Item Total for Line # 1	\$29.22
2-1	Universal Standard Chisel Point Staples, 0.25" Leg, 0.5" Crown, Steel, 5,000/Box, 5 Boxes/Pack, 25,000 Pack SKU: UNV 79000VP	615/81	3.0000	PAK	\$3.59000	\$10.77	10/07/2020
						Schedule Total	\$10.77
						ReqID:	0000009715
Christy McDaniel Phone: 817/285-1512 Email: christy.McDaniel@txdmv.gov						Item Total for Line # 2	\$10.77
3-1	Universal Paper Clips, Small (No. 1), Silver, 100 Clips/Box, 10 Boxes, Pack, SKU: UNV 72210	615/69	1.0000	PAK	\$1.39000	\$1.39	10/07/2020
						Schedule Total	\$1.39
						ReqID:	0000009715
Christy McDaniel Phone: 817/285-1512 Email: christy.McDaniel@txdmv.gov						Item Total for Line # 3	\$1.39

Authorized Signature

10/02/2020



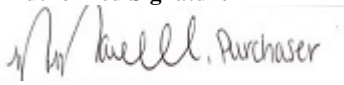
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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	DYMO LabelWriter Address Labels, 1.12" x 3.5", White, 350 Labels/Roll, 2 Rolls/Pack SKU: DYM 30252	615/51	12.0000	BOX	\$16.64000	\$199.68	10/07/2020
						Schedule Total	<input type="text" value="\$199.68"/>
				ReqID:			
				0000009715			
Christy McDaniel Phone: 817/285-1512 Email: christy.McDaniel@txdmv.gov						Item Total for Line # 4	<input type="text" value="\$199.68"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

10/02/2020