**Texas Department of Motor Vehicles**  
Business Unit # 60800  
Purchase Order # 0000008717

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<th>Payment</th>
<th>Freight PREPAY</th>
<th>Ship Via:</th>
<th>VNDR</th>
<th>PCC:</th>
<th>Date: 09/04/20</th>
<th>PO Method:</th>
<th>DG</th>
<th>Dispatch:</th>
<th>Via Print</th>
<th>Rev Dt:</th>
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**PLEASE NOTE:** ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

**Vendor:** WORKQUEST  
1011 E 53rd St  
AUSTIN TX 78751  
United States

**Ship To:**  
1P22 - San Antonio Region  
15150 Nacogdoches Rd., Ste. 100  
San Antonio TX 78247  
United States

**Vendor ID:** 1741976051 1

**Purchaser:** Travis Reese

**Phone:** 512 4654180

**Fax:** 512/465-5641

**Bill To:**  
4000 Jackson Avenue  
Austin TX 78731  
United States

**Bill To Fax:**

**Email:** Travis.Reese@txdmv.gov

**Bill To Email:** DMV_FIN-INVOICES@txdmv.gov

**PO Information:**

- **Change Orders:**  
  Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

- **Payment:**  
  Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID, remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_*_*" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

  **Note:** warranties will not be issued to a vendor without a current Texas Identification Number.

**TxDMV Contact:**  
Seberina Palomarez  
Seberina.Palomarez@txdmv.gov  
(210) 731-2151

**Vendor Contact:**  
Audrey Cedillo  
Smartbuy@Workquest.com  
(512) 451-8145

**Term Contract:** 645-A1

**TxSmartbuy PO:** 21000446

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**Authorized Signature**  
[Signature]  
CTCD  
09/04/2020
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<tr>
<th>Line-Sch</th>
<th>Line Description</th>
<th>Class/Item</th>
<th>Quantity</th>
<th>UOM</th>
<th>Unit Price</th>
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<td>CTN</td>
<td>$47.65000</td>
<td>$476.50</td>
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**Schedule Total** $476.50

**RegID:** 0000009563

**Item Total for Line #1** $476.50

**Total PO Amount** $476.50

All Shipment, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature

[Signature]

09/04/2020
Purchase Order
PO No. 21000446
Order Date: 9/4/2020
Internal Tracking No.: 0000008717

Contractor Info
WorkQuest, Inc.
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

Bill To
4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To
Texas Department Of Motor Vehicles - 608
15150 Nacogdoches Rd., Ste. 100
SAN ANTONIO TX 78247

(512) 451-8145

NOTE TO CONTRACTOR:

Disclaimer
The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.
STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:
The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

<table>
<thead>
<tr>
<th>Agency</th>
<th>Purchaser</th>
<th>Email</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Texas Department Of Motor</td>
<td>Travis Reese</td>
<td><a href="mailto:Travis.Reese@TxDMV.gov">Travis.Reese@TxDMV.gov</a></td>
<td>(512) 465-4180</td>
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<td><a href="mailto:Seberina.Palomarez@TxDMV.gov">Seberina.Palomarez@TxDMV.gov</a></td>
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Total $476.50