Texas Department of Motor Vehicles
Texas SmartBuy PO # 21000355
Business Unit # 60800
Purchase Order # 0000008709

Payment Terms: NET30
Ship Via: US MAIL
Date: 09/03/20
PO Method: AT
PO Information:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: OFFICE DEPOT INC
PO BOX 660113
DALLAS TX 75266-0113
United States

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Bill To Fax: 

Bill To Email: DMV_FIN-INVOICES@txdmv.gov

Vendor ID: 1592663954 1

Purchaser: Amanda Leigh Maxwell

Phone: 
Fax: 

Bill To Fax: 

Email: Amanda.Maxwell@txdmv.gov

PO Information:

- Change Orders:
  Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department
  needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in
  writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

- Payment:
  Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct
  itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic
  invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All
  invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of
  duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the
  company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices
  in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a
  correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas SmartBuy PO: 21000355

Contract #: TXMAS-20-7501

Vendor Contact: Leslie Garza
Email: leslie.garza@officedepot.com
Phone: (956) 279-5240

TxDMV Contact: Lori Paul
Email: lori.g.paul@txdmv.gov
Phone: 512/465-4048

Authorized Signature

09/03/2020
<table>
<thead>
<tr>
<th>Line-Sch:</th>
<th>Line Description:</th>
<th>Class/Item:</th>
<th>Quantity:</th>
<th>UOM:</th>
<th>Unit Price:</th>
<th>Extended Amt:</th>
<th>Due Date:</th>
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<tbody>
<tr>
<td>1-1</td>
<td>Pad Nte Post 1.5lnx2ln 12Pk Yel</td>
<td>615/62</td>
<td>1.0000</td>
<td>PKG</td>
<td>$4.57000</td>
<td>$4.57</td>
<td>09/11/2020</td>
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<tr>
<td></td>
<td>Manufacturer Part #: 653YW</td>
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Schedule Total $4.57

RegID: 0000009622

Lori G Paul
Email: lori.g.paul@txdmv.gov
Phone: 512/465-4048

Item Total for Line # 1 $4.57

<table>
<thead>
<tr>
<th>Line-Sch:</th>
<th>Line Description:</th>
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<th>Quantity:</th>
<th>UOM:</th>
<th>Unit Price:</th>
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<th>Due Date:</th>
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<tbody>
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<td>Staple 1/4ln Si1 15-25Sht 5M/Bx</td>
<td>615/81</td>
<td>3.0000</td>
<td>BOX</td>
<td>$1.68000</td>
<td>$5.04</td>
<td>09/11/2020</td>
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<td></td>
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Schedule Total $5.04

RegID: 0000009622

Lori G Paul
Email: lori.g.paul@txdmv.gov
Phone: 512/465-4048

Item Total for Line # 2 $5.04

Total PO Amount $9.61

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature

09/03/2020
Purchase Order  
PO No. 21000355  
Order Date: 9/3/2020  
Internal Tracking No.: 0000008709

Contractor Info  
Office Depot, LLC  
15926639541  
9501 Amberglen Blvd., Suite 200  
Austin, TX 78729

Bill To  
4000 JACKSON AVENUE  
AUSTIN TX 78731

Ship To  
Texas Department Of Motor Vehicles - 608  
4000 JACKSON AVENUE  
AUSTIN TX 78731

(512) 765-7536

NOTE TO CONTRACTOR:

Disclaimer  
The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:  
The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

<table>
<thead>
<tr>
<th>Agency</th>
<th>Purchaser</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Texas Department Of Motor Vehicles - 608</td>
<td>Amanda Maxwell</td>
<td><a href="mailto:Amanda.maxwell@txdmv.gov">Amanda.maxwell@txdmv.gov</a></td>
<td>(512) 465-1226</td>
</tr>
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<table>
<thead>
<tr>
<th>Line #</th>
<th>NIGP Code</th>
<th>Commodity Code/ Supplier Part #</th>
<th>Item</th>
<th>QTY</th>
<th>UOM</th>
<th>Unit Price</th>
<th>Extended Price</th>
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<tbody>
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<td>1</td>
<td>61562</td>
<td>172460</td>
<td>Post-it Notes, 1-1/2in x 2in, Canary Yellow, Pack Of 12 Pads</td>
<td>1</td>
<td>PACK</td>
<td>4.57</td>
<td>$4.57</td>
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Contract: TXMAS-20-7501  
Contract Type: TXMAS  
Delivery ARO (days): 2  
Delivery Date: 9/7/2020  
Notes: TxDMV Contact: Lori Paul  
Email: lori.g.paul@txdmv.gov  
Phone: 512/465-4048  
MPN: 653YW  
Manufacturer Name: Post-it Notes
<table>
<thead>
<tr>
<th>Line #</th>
<th>NIGP Code</th>
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<th>Item</th>
<th>QTY</th>
<th>UOM</th>
<th>Unit Price</th>
<th>Extended Price</th>
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<tbody>
<tr>
<td>2</td>
<td>61581</td>
<td>320960</td>
<td>Swingline Standard Staples, 1/4in, Full Strip, Box Of 5,000</td>
<td>3</td>
<td>BOX</td>
<td>1.68</td>
<td>$5.04</td>
</tr>
</tbody>
</table>

Contract: TXMAS-20-7501  
Contract Type: TXMAS  
Delivery ARO (days): 2  
Delivery Date: 9/7/2020  
Notes: TxDMV Contact: Lori Paul  
Email: lori.g.paul@txdmv.gov  
Phone: 512/465-4048  
MPN: SWI35108  
Manufacturer Name: Swingline

Total $9.61