



Texas Department of Motor Vehicles  
 Texas SmartBuy PO # 21002084  
 Business Unit # 60800  
 Purchase Order # 0000008667  
 Purchase Order Change Notice (# 1)

**Payment** NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** Q **Date:** 08/27/20 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 08/13/21  
**Terms:** **Terms:** Destination **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** PITNEY BOWES  
 PITNEY BOWES GLOBAL FINANCIAL SERVICES  
 PO BOX 371887  
 PITTSBURGH PA 15250-7887  
 United States

**Ship To:** 1P12 - Finance Admin Services  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1060495050 0

**Purchaser:** Amanda Leigh Maxwell  
**Phone:** 512/465-1226  
**Fax:**

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Email:** Amanda.Maxwell@txdmv.gov

**Bill To Fax:**

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

POCN# 1 - by Mandy Maxwell  
 Changed buyer from Jason Adams to Amanda Maxwell  
 Updated Contract Monitor to DeCarlos Roberson  
 Added Contract ID  
 Added line 2 for FY22 funds

Contract No. - 985-L1

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to Invoices@txdmv.gov. All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

**Quantities**

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchases order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantities.

Pitney Bowes Electronic Certified Mail

**Breakdown of charges:**

SPE-BASIC-1000 48 - Enterprise Basic Sub 1000 - \$183.31/month  
 SPE-T539 48 - Cordless Scanner - \$69.90/month  
 SSSD 48 - Solutions IMPLementation Day Rate - \$168.70/month  
 T5MP 48 - Low to Mid Volume 4 In. Label Printer - \$36.44/month

**Authorized Signature**

*M. Maxwell, Purchaser, CTCI*

**08/30/2021**



Texas Department of Motor Vehicles  
 Texas SmartBuy PO # 21002084  
 Business Unit # 60800  
 Purchase Order # 0000008667  
 Purchase Order Change Notice (# 1)

SSSD 48 - Solutions IMPLementation Day Rate - \$67.48/month  
 TS31 48 - Continuous Labels Supply for Low to Mid Volume Printer - \$3.39/month

Original Term, 48 month lease: 09/01/2020 to 08/31/2024

Lease Periods:

1st Lease Period: FY21 09/01/2020 to 08/31/2021, Months 1-12

2nd Lease Period: FY22 09/01/2021 to 08/31/2022, Months 13-24

3rd Lease Period: FY23 09/01/2022 to 08/31/2023, Months 25-36

4th Lease Period: FY24 09/01/2023 to 08/31/2024, Months 36-48

TxDMV Contact: DeCarlos Roberson  
 Phone: 512.465.4084  
 Email: decarlos.roberson@TxDMV.gov

Vendor Contact: Hope Lax  
 Hope.Lax@pb.com  
 (877) 213-7292 x 5249  
 Alternate Contact Name: Bill Walter  
 Alternate Email: Bill.Walter@pb.com  
 Alternate Phone: (480) 206-2984

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	MYD - Pitney Bowes SendPro Enterprise Basic Sub 1000	600/80	12.0000	MO	\$529.22000	\$6,350.64	09/01/2020

Schedule Total

**Contract ID:** 0000008667      **Contract Type:** PO      **ReqID:** 0000009584

1st Lease Period: FY21 09/01/2020 to 08/31/2021, Months 1-12

Item Total for Line # 1

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	MYD - Pitney Bowes SendPro Enterprise Basic Sub 1000	600/80	12.0000	MO	\$529.22000	\$6,350.64	09/01/2021

Schedule Total

**Contract ID:** 0000008667      **Contract Type:** PO      **ReqID:** 0000010815

2nd Lease Period: FY22 09/01/2021 to 08/31/2022, Months 13-24

Item Total for Line # 2

Total PO Amount

Authorized Signature

*M. Naill* Purchaser, CTCI

08/30/2021



Texas Department of Motor Vehicles  
Texas SmartBuy PO # 21002084  
Business Unit # 60800  
Purchase Order # 0000008667  
Purchase Order Change Notice (# 1)

Page: 3 of 3

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

*M. Naell Purchaser, CTCI*

08/30/2021