



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000008659
 Purchase Order Change Notice (# 2)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** 0 **Date:** 09/01/20 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 10/29/20
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: BURNHAM PROPERTIES LTD
 PO BOX 522541
 EL PASO TX 79952-0009
 United States

Ship To: 1P09 - El Paso Region
 1227 Lee Trevino, Ste. 100
 El Paso TX 79907
 United States

Vendor ID: 1742883752 4

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Patricia Campos
Phone:
Fax:

Bill To Fax:

Email: Patricia.Campos@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN#2, DATED 10/29/2020, PCAMPOS
 line #1, decrease qty from 12 to 2 months.
 decrease amount by \$47,137.50; new line amt. 9,427.50
 Original PO total amount: \$104,032.50
 New PO total amount: \$56,895.00
 Reason: line #1, decrease monthly qty due to TFC CPI cost adjustment notification.
 Line #2 was created to show new monthly lease cost, effective Nov 1, 2020.
 Original terms and conditions shall remain the same.

POCN #1, dated 10/28/2020, PCampos
 Add line #2, amount \$47,467.50;
 Original PO amount: \$56,565.00
 New PO amount: \$104,032.50

...
 Reason: add adjusted CPI fy21 funding for remaining term, beginning Nov. 1, 2020 end Aug. 31, 2021. Reference TX Facilities Commission letter entitled "CPI Lease adjustment.", attached.

Change contract specialist from Virginia Turrubiarte to Patricia Campos

...
 Original terms and conditions shall remain the same.

TX Gov Code, Sec. 2167.002, Lease payments for district office space for certain agencies and programs.

...
 60 Month lease beginning November 1, 2017 and ending October 31, 2022

Current PO #60800 0000008659
 Line 1 term to read: September 1, 2020 through October 31, 2020 (Months 35 - 36)
 Line 2 term to read: November 1, 2020 through August 31, 2021 (Months 37 - 46)

Contract Monitor: Ann Pierce
 Ann.Pierce@TxDMV.gov
 512-465-4100

Authorized Signature

10/29/2020



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Contract Monitor: Ann Pierce
 Email: Ann.Pierce@TxDMV.gov
 Telephone: 512-465-4100

..
 Contract Specialist:
 Patricia Campos
 ph# 512-465-4097
 patricia.campos@txdmv.gov

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Lease 10263 El Paso Regional Service Center (Months 35 - 46) Term: To Begin, September 1, 2020 end October 31, 2020	971/45	2.0000	MO	\$4,713.75000	\$9,427.50	08/25/2020

Schedule Total

Contract ID:
1200743

ReqID:
0000009482

Item Total for Line # 1

Authorized Signature

10/29/2020



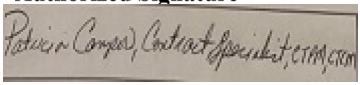
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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	CPI Lease Payment Adjustment Notification - Lease 10263 El Paso. Term: Beginniing November 1, 2020 through August 31, 2021	971/45	10.0000	MO	\$4,746.75000	\$47,467.50	10/28/2020
						Schedule Total	<input type="text" value="\$47,467.50"/>
Contract ID: 1200743				ReqID: 0000009840			
						Item Total for Line # 2	<input type="text" value="\$47,467.50"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

10/29/2020