Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000008653

Payment: NET30  Freight: PREPAY  Ship Via: VNRD  PCC: 0  Date: 08/25/20  PO Method: IA  Dispatch: Dispatch  Rev Dt: 
Terms:  Freight Terms: AND ADD

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPARTMENT OF PUBLIC SAFETY
CRIME RECORDS SERVICE
PO BOX 15999
AUSTIN TX 787615999
United States

Ship To: See Detail Below

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Vendor ID: 3405405405 0

Purchaser: Amanda Leigh Maxwell
Phone:
Fax:

Email: Amanda.Maxwell@txdmv.gov

Bill To Fax: 
Bill To Email: DMV_FIN-INVOICES@txdmv.gov

PO Information:

- Change Orders:
  Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

- Payment:
  Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

- Interagency Agreement Contract Act:
  Texas Government Code, Title 7, Chapter 771

Texas Department of Public Safety, Print Shop: Quote# 20190909-001

Contract#: 966-M2

Vendor Contact: Daniel Wilcox
Retrographics Manager
Email: daniel.wilcox@dps.texas.gov
Phone: 512-424-7608

TxDMV Contact: Debbie Wilson
Vehicle Titles Reg Division
Email: debbie.wilson@txdmv.gov
Phone: 254/296-2711

TxDMV Contact: Mary "Rachel" Vasquez
Vehicle Titles Reg Division

Authorized Signature

08/25/2020
<table>
<thead>
<tr>
<th>Line-Sch</th>
<th>Line Description</th>
<th>Class/Item</th>
<th>Quantity</th>
<th>UOM</th>
<th>Unit Price</th>
<th>Extended Amt</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-1</td>
<td>Envelopes, #10, Non-Window, 24#, white wove, regular rounded gummed flap, black ink, 500/bx</td>
<td>966/31</td>
<td>10.0000</td>
<td>BOX</td>
<td>$21.00000</td>
<td>$210.00</td>
<td>08/31/2020</td>
</tr>
</tbody>
</table>

Printing of No. 10 Regular Envelopes-31030930056

**Ship To:** 1P24  
2203 Austin Avenue  
Waco TX 76701  
United States

**RegID:** 0000009217

Debbie Wilson  
Vehicle Titles Reg Division  
Email: debbie.wilson@txdmv.gov  
Phone: 254/296-2711

"DMV Logo  
Waco Regional Service Center  
2203 Austin Avenue, Waco, Texas 76701-1624"

**Schedule Total** $210.00

**Item Total for Line # 1** $210.00

Authorized Signature  
08/25/2020
Line-Sch:  Line Description:  Class/Item:  Quantity:  UOM:  Unit Price:  Extended Amt:  Due Date:
2-1 Envelopes, #10, Non-Window, 24#, white wove, regular rounded gummed flap, black ink, 500/bx 966/31 10.0000 BOX $21.00000 $210.00 08/31/2020

#10 Envelopes, White Woven, Regular Envelopes 500/Box

Ship To: 1P03
1001 E. Parmer Lane, Ste. A
Austin TX 78753
United States

Delivery Instructions:

Schedule Total $210.00

RegID: 0000009424

Mary "Rachel" Vasquez
Vehicle Titles Reg Division
Phone: 512/719-6911
Email: rachel.vasquez@txdmv.gov

"DMV Logo
Austin Regional Service Center
1001 E. Parmer Lane, Ste. A, Austin, Texas 78753"

Item Total for Line # 2 $210.00

Total PO Amount $420.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature

08/25/2020