



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000008610
 Purchase Order Change Notice (# 6)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** I **Date:** 08/12/20 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** 04/30/21
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TOSHIBA AMERICA BUSINESS SOLUTIONS INC
 DBA TOSHIBA BUSINESS SOLUTIONS, USA
 FILE 57202
 LOS ANGELES CA 90074-7202
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1330865305 7

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Travis Reese
Phone: 512/465-4180
Fax: 512/465-5641

Bill To Fax:

Email: Travis.Reese@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

This will replace PO# 60800 00004333

Line 1: Replacing Copier 4505AC Serial number: SCFGG38097 by 10/01/20.

Line 4: Replacing Copier 4508A Serial number: SCGGG23765 by 10/01/20.

Line 6: Replacing Copier 4508A Serial number: SCGGG21275 by 10/01/20.

Line 8: Replacing Copier 4508A Serial number: SCGGG23709 by 10/01/20.

New copiers,

Toshiba eStudio 4515AC (line 1), S/N: SCNGK46186

Toshiba eStudio 4518A (line 4), S/N: SCZCK35232

Toshiba eStudio 4518A (line 6), S/N: SCZGK46412

Toshiba eStudio 4518A (line 8), S/N: SCZGK46480

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@TxDMV.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Copier Lease:

Equipment is to be leased in accordance with the terms and conditions of the State of Texas Department of Information Resources Toshiba Contract No. DIR-CPO-4426, Appendix D Master Lease Agreement. It is acknowledged and agreed that this purchase order constitutes a schedule as defined in the Master Lease Agreement.

The terms of the service shall commence on the date of execution of a Copier Lease Commencement Letter by Lessee OR 10 days after the delivery

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of the last piece of equipment and shall continue for 48 whole months.

48 Month lease term: October 1, 2020 - September 30, 2024

Months 1 - 11 October 1, 2020 - August 31, 2021
Months 12 - 23 September 1, 2021 - August 31, 2022
Months 24 - 35 September 1, 2022 - August 31, 2023
Months 36 - 47 September 1, 2023 - August 31, 2024
Month 48 September 1, 2024 - September 30, 2024

This purchase order may be renewed for an additional period of time not exceeding the original period of time, provided both parties agree to do so prior to the expiration of the original purchase order. The renewed purchase order shall be for the original purchase order unit price, terms and conditions, plus any approved changes. The renewed purchase order may be cancelled at any time by providing 60 days written notice.

Lease shall include delivery, setup, installation, removal, analyst services and onsite user training.

All supplies except paper shall be included at no additional charge for the life of the purchase order.

Ownership: The equipment is and shall at all times be and remain the property of the vendor.

The State shall exercise due care in the use, operations and maintenance of the equipment and shall not use, operate or maintain the equipment improperly.

TxDMV shall be relieved from risks of loss or damage to all equipment leased during the period of transportation, installation, and during the entire time the equipment is in the possession of TxDMV except when loss or damage is due to the fault or negligence of TxDMV.

The State shall not obtain property or casualty insurance protecting the vendor's equipment on State property. The vendor may obtain such insurance for its own account and assumes all costs associated with such insurance.

Maintenance: There shall be no escalation of maintenance costs for the duration of the lease period. The vendor shall keep equipment fully operations for the duration of the lease period. The vendor shall assume the cost of all repairs to the equipment including parts, labor, transportation and travel expenses.

Service technicians shall be fully qualified to work on the specific equipment, and shall have factory training with a minimum of one year hands on experience working on the specific equipment. Normal maintenance coverage shall be Monday through Friday, 8:00 AM to 5:00 PM. Vendor shall respond to maintenance calls within four (4) business hours.

TxDMV believes a lease is unlikely to be cancelled prior to the full lease term. However, TxDMV may terminate a lease period, with no termination charges assessed, when either funds are not appropriated by the Texas Legislature or for vendor non-performance in these instances:

*Consistent failure to respond to service calls within the required time frame. Consistent failure is defined as not responding at any or all locations on two (2) out of three (3) consecutive occurrences.

*On-Site maintenance performed by unqualified technicians. If TxDMV determines that the technician is unable to perform in accordance with the service requirements or fails to communicate effectively, the vendor shall immediately remove the technician.

Hardware upgrades are negotiable, are at TxDMV's discretion and shall be changed to TxDMV. Upgrades will not extend past the duration of the lease period regardless of when added.

Technology Upgrades: Any software or firmware full service maintenance upgrades available during the term of the lease shall be offered at no additional cost to TxDMV.

Upon expiration of lease Vendor must sanitize (multiple pass overwrite) the internal hard drive of the copier. The Vendor must provide TxDMV an attestation which includes the serial number of the copier that the hard drive was removed from and the date it was sanitized

TxDMV Contact:
Renee Israel
Renee.Israel@TxDMV.gov
(512) 465-1420

Vendor Contact:
MaryEllen Absher

Authorized Signature

04/30/2021



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maryellen.absher@tbs.toshiba.com
 (512) 237-0259

Contract: DIR-CPO-4426

POCN 1, Travis R, 09/08/2020: Received revised quote from Toshiba: Line 1, Toshiba eStudio 4515AC monthly hardware cost reduced from \$182.85 to \$169.94 per month. This changes the total monthly cost from \$245.50 to \$232.59.

POCN 2, Travis R, 09/09/2020: Toshiba provided additional corrections to quote. Line 1 cost went from \$232.59 to \$234.27 per month. Line 4, 6, 8 price changed from \$125.81 to \$115.54 per month.

POCN 3, Travis R, 10/13/2020: Corrected line descriptions to reflect accurate start date of 09/01/2020 instead of 09/01/2021

POCN 4, Travis R, 10/23/2020: Vendor delivered copiers on 10/05/2020. All service dates have been pushed forward by 1 month because of this. New PO end date is 09/30/2024. Total number of months decreased from 12 to 11 so that service term 1 ends at the same time as fiscal year 2021.

POCN 5, Travis R, 10/23/2020: Corrected line details to reflect end dates of 08/31 (end of fiscal year) rather than 09/30

POCN 6, Travis R, 04/03/2021: Added contract ID for tracking purposes

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Toshiba eStudio 4515AC Color Copier - 48 Month Lease Months 1 - 11, 10/01/20 to 08/31/21	985/58	11.0000	MO	\$234.27000	\$2,576.97	08/12/2020

Schedule Total \$2,576.97

Contract ID:
0000008610

ReqID:
0000009028

Overall Service Term: 10/01/2020 - 09/30/2024

Current Service Term, Line 1: 10/01/2020 - 08/31/2021 (Months 1 - 11)

S/N: SCNGK46186

Service - Equipment Total for 48 months lease \$171.62
 MR3031B 100-Sheet RADF
 MJ1108B Console Finisher w/Stapling
 MJ6105 Hole Punch
 KD1059B 2000 Sheet Large Capacity Feeder
 KN5005 Bridge Kit (Required with MJ1109B)
 GD1370N Fax Unit / 2nd Line Fax Unit
 PWRFLTR-XGPCS20D Next Gen PCS Power Filter, 120v-20A

Monthly Base Service Program includes 2500 black and white images per month at \$0.00806 or \$20.15 and 1000 color images per month at \$0.0425 or \$42.50. Total monthly base black and white images plus color images equals \$62.65.

Total Cost of 4 year contract is \$11,884.32 or \$2,971.08 per year.

Total Monthly Payment including the hardware lease payment of \$171.62, plus monthly service fee of \$62.65, equals \$234.27.

Item Total for Line # 1 \$2,576.97

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Travis R. [Signature], CTCD

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Overages - Color Copy/Print Overages 1501+ (per month) billed at \$0.0425 each	985/58	2000.0000	EA	\$0.04250	\$85.00	08/12/2020
						Schedule Total	\$85.00
Contract ID: 0000008610				ReqID: 0000009028			
						Item Total for Line # 2	\$85.00
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Overages: Black & White Copy/Print Overages 2,501+ (per month) billed at \$0.0080 each	985/58	1000.0000	EA	\$0.00800	\$8.00	08/12/2020
						Schedule Total	\$8.00
Contract ID: 0000008610				ReqID: 0000009028			
						Item Total for Line # 3	\$8.00

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Louis P. ..., CTCD

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Toshiba eStudio 4518A Monochrome Copier - 48 Month Lease Months 1 - 11, 10/01/20 to 08/31/21	985/58	11.0000	MO	\$115.54000	\$1,270.94	08/12/2020
						Schedule Total	\$1,270.94
Contract ID: 0000008610				ReqID: 0000009310			
Overall Service Term: 10/01/2020 - 09/30/2024							
Current Service Term, Line 4: 10/01/2020 - 08/31/2021 (Months 1 - 11)							
S/N: SCZCK35232							
Service - Equipment Total for 48 months lease \$110.04 MR3031B 100-Sheet RADF MJ1109B Console Finisher w/Stapling MJ6105 Hole Punch KN5005 Bridge Kit (Required with MJ1109B) KD1059B 2000 Sheet Large Capacity Feeder PWRFLTR-XGPCS15D Next Gen PCS Power Filter, 120v							
Monthly Base Service Program includes 1000 black and white images per month at \$0.0055 or \$5.50. Total monthly base black and white images \$5.50.							
Total monthly payment including the hardware lease payment of \$110.04, plus monthly service fee of \$5.50, equals \$115.54.							
Total 48 month cost of contract is \$5,545.92 - annual 12 month cost is \$1,386.48							
						Item Total for Line # 4	\$1,270.94
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	Overages - Black & White Copy/Print Overages 1,001+ (per month) billed at \$0.0055 each	985/58	1000.0000	EA	\$0.00550	\$5.50	08/12/2020
						Schedule Total	\$5.50
Contract ID: 0000008610				ReqID: 0000009310			
						Item Total for Line # 5	\$5.50

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Luis P. ..., CTCD

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	Toshiba eStudio 4518A Monochrome Copier - 48 Month Lease Months 1 - 11, 10/01/20 to 08/31/21	985/58	11.0000	MO	\$115.54000	\$1,270.94	08/12/2020
						Schedule Total	<input type="text" value="\$1,270.94"/>
Contract ID: 0000008610				ReqID: 0000009319			
Overall Service Term: 10/01/2020 - 09/30/2024							
Current Service Term, Line 6: 10/01/2020 - 08/31/2021 (Months 1 - 11)							
Service - Equipment Total for 48 months lease \$110.04 MR3031B 100-Sheet RADF MJ1109B Console Finisher w/Stapling MJ6105 Hole Punch KN5005 Bridge Kit (Required with MJ1109B) KD1059B 2000 Sheet Large Capacity Feeder PWRFLTR-XGPCS15D Next Gen PCS Power Filter, 120v							
Monthly Base Service Program includes 1000 black and white images per month at \$0.0055 or \$5.50. Total monthly base black and white images \$5.50.							
Total monthly payment including the hardware lease payment of \$110.04, plus monthly service fee of \$5.50, equals \$115.54.							
Total 48 month cost of contract is \$5,545.92 - annual 12 month cost is \$1,386.48							
						Item Total for Line # 6	<input type="text" value="\$1,270.94"/>
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
7-1	Overages - Black & White Copy/Print Overages 1,001+ (per month) billed at \$0.0055 each	985/58	1000.0000	EA	\$0.00550	\$5.50	08/12/2020
						Schedule Total	<input type="text" value="\$5.50"/>
Contract ID: 0000008610				ReqID: 0000009319			
						Item Total for Line # 7	<input type="text" value="\$5.50"/>

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[Handwritten Signature], CTCD

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
8-1	Toshiba eStudio 4518A Monochrome Copier - 48 Month Lease Months 1 - 11, 10/01/20 to 08/31/21	985/58	11.0000	MO	\$115.54000	\$1,270.94	08/12/2020
						Schedule Total	\$1,270.94

Contract ID:
0000008610

ReqID:
0000009320

Overall Service Term: 10/01/2020 - 09/30/2024

Current Service Term, Line 8: 10/01/2020 - 08/31/2021 (Months 1 - 11)

S/N: SCZGK46480

Service - Equipment Total for 48 months lease \$110.04
 MR3031B 100-Sheet RADF
 MJ1109B Console Finisher w/Stapling
 MJ6105 Hole Punch
 KN5005 Bridge Kit (Required with MJ1109B)
 KD1059B 2000 Sheet Large Capacity Feeder
 PWRFLTR-XGPCS15D Next Gen PCS Power Filter, 120v

Monthly Base Service Program includes 1000 black and white images per month at \$0.0055 or \$5.50. Total monthly base black and white images \$5.50.

Total monthly payment including the hardware lease payment of \$110.04, plus monthly service fee of \$5.50, equals \$115.54.

Total 48 month cost of contract is \$5,545.92 - annual 12 month cost is \$1,386.48

Item Total for Line # 8 **\$1,270.94**

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
9-1	Overages - Black & White Copy/Print Overages 1,001+ (per month) billed at \$0.0055 each	985/58	1000.0000	EA	\$0.00550	\$5.50	08/12/2020
						Schedule Total	\$5.50

Contract ID:
0000008610

ReqID:
0000009320

Item Total for Line # 9 **\$5.50**

Total PO Amount **\$6,499.29**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

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 Travis P. ..., CTCD
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Louis P. ..., CTCD

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