



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000008592

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** NA **PCC:** E **Date:** 08/07/20 **PO Method:** SV **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: NEOPOST USA INC
 DEPT 3689
 PO BOX 123689
 DALLAS TX 75312-3689
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1942388882 5

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Travis Reese
Phone: 512 4654180
Fax: 512/465-5641

Bill To Fax:

Email: Travis.Reese@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDmv Contact:

Renee Israel
 Renee.Israel@TxDMV.gov
 (512) 465-1420

Vendor Contact:

Brandi Andel
 b.andel@quadiant.com
 (361) 935-1776

Pricing per Neopost/Quadiant email dated 08/07/2020 - 7:55 AM

Service call to be performed 08/07/2020 before 5:00 PM

Authorized Signature

08/07/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Service call for Diagnostic and possible repair of Neopost DS75 envelope folding and stuffing machine	939/52	1.0000	HR	\$330.00000	\$330.00	08/07/2020
						Schedule Total	\$330.00
						ReqID:	0000009509
						Item Total for Line # 1	\$330.00
2-1	15 minutes to 1 hour of additional labor, if needed	939/52	4.0000	EA	\$82.50000	\$330.00	08/07/2020
						Schedule Total	\$330.00
						ReqID:	0000009509
						Item Total for Line # 2	\$330.00
						Total PO Amount	\$660.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

08/07/2020