



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000008567

Payment NET30 Freight FOB Ship Via: VNDR PCC: E Date: 07/30/20 PO Method: SP Dispatch: Dispatch Rev Dt:  
 Terms: Terms: Destination Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: THE HOME DEPOT  
 2455 PAGES FERRY RD SE  
 ATLANTA GA 303391834  
 United States

Ship To: 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

Vendor ID: 1510320327 7

Bill To: 4000 Jackson Avenue  
 Austin TX 78731  
 United States

Purchaser: Rosemary Zamora  
 Phone: 512/465-4199  
 Fax: 512/495-5641

Bill To Fax:

Email: Rosemary.Zamora@txdmv.gov

Bill To Email: DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Health and Safety.

On Thursday, July 2nd, Governor Abbott declared State of Disaster for all Texas counties amid the growing need to prepare for, respond to, and mitigate the spread of COVID-19. As part of the Governor's directive, state employees across Texas are doing their part to #FlattenTheCurve of Coronavirus spread by teleworking, prioritizing hygiene, and practicing physical or social distancing. Change Orders: Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Per State of Texas Pricing and QUOTE #19881054, Dated 7/30/2020 (The Home Depot).

**VENDOR CONTACT INFORMATION:**

Phil Dau | Account Manager  
 The Home Depot Pro Institutional  
 Serving Austin San Antonio Texas  
 Mobile: 830-221-8592  
 Email: phil\_dau@homedepot.com

**TXDMV CONTACT:**

Mary Menoskey  
 Email: mary.menoskey@txdmv.gov  
 Phone: (512) 465-4011

Authorized Signature

*Rosemary Zamora*

08/04/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Clorox CleanUp, 32 oz. Bleach Disinfectant Cleaner Spray, CLO35417 (The Home Depot)	435/25	15.0000	EA	\$36.45000	\$546.75	07/30/2020
	Professional Surface Disinfectant, Fresh Citrus, 32 oz Spray Bottle, 3/Cartron SKU: GOJ 334203-PDME						

Schedule Total

RegID:  
0000008935

Mary Menoskey  
 Email: mary.menoskey@txdmv.gov  
 Phone: (512) 465-4011

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

*Rosemary Lamora*

08/04/2020