



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 20117315
 Business Unit # 60800
 Purchase Order # 0000008489

Payment Terms: NET30 **Freight Terms:** PREPAY **Ship Via:** VNDR **PCC:** X **Date:** 07/07/20 **PO Method:** AT **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: OFFICE DEPOT INC
 PO BOX 660113
 DALLAS TX 75266-0113
 United States

Ship To: See Detail Below

Vendor ID: 1592663954 1

Purchaser: Travis Reese
Phone: 512 4654180
Fax: 512/465-5641

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Email: Travis.Reese@txdmv.gov

Bill To Fax:

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDmv Contacts:

[See Line Details]

Vendor Contact:

Leslie Garza
 leslie.garza@officedepot.com
 (956) 279-5240

TxSmartbuy PO# 20117315

Contract: TXMAS-20-7501

Authorized Signature

07/07/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	Swingline Electronic Staple Cartridge, Box Of 5,000	615/81	5.0000	EA	\$8.22000	\$41.10	07/10/2020	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States								
						Schedule Total	\$41.10	
						ReqID: 0000009302		
TxDMV Contact: Lori Paul Lori.G.Paul@TxDMV.gov (512) 465-4048							Item Total for Line # 1	\$41.10
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
2-1	Pen Gel Ret 207 Micro RED Doz	620/80	2.0000	DOZ	\$8.61000	\$17.22	07/10/2020	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States								
						Schedule Total	\$17.22	
						ReqID: 0000009302		
TxDMV Contact: Lori Paul Lori.G.Paul@TxDMV.gov (512) 465-4048							Item Total for Line # 2	\$17.22

Authorized Signature

07/07/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	BRENTON STUDIO METRO MESH WIRE STEP FILE, BLACK	615/33	3.0000	EA	\$5.50000	\$16.50	07/10/2020
Ship To: 1P03		Delivery Instructions:					
1001 E. Parmer Lane, Ste. A Austin TX 78753 United States							
						Schedule Total	<input type="text" value="\$16.50"/>
						ReqID: 0000009242	
TxDMV Contact: Rachel Vasquez Rachel.Vasquez@TxDMV.gov (512) 719-6911						Item Total for Line # 3	<input type="text" value="\$16.50"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

07/07/2020



Purchase Order

PO No. 20117315

Order Date: 7/7/2020

Internal Tracking No.: 0000008489

Contractor Info

Office Depot, Inc.
15926639541
9501 Amberglen Blvd., Suite 200
Austin, TX 78729

(512) 765-7536

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Items to be shipped to multiple addresses. See shipping details below for each line item.

NOTE TO CONTRACTOR:**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Travis Reese	Travis.Reese@TxDMV.gov	(512) 465-4180

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61581	808725	Swingline Electronic Staple Cartridge, Box Of 5,000 Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 7/9/2020 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: TxDMV Contact: Lori Paul Lori.G.Paul@TxDMV.gov (512) 465-4048 MPN: 50050 Manufacturer Name: Swingline	5	EACH	8.22	\$41.10



Purchase Order

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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	62080	826112	uni-ball 207 Retractable Fraud Prevention Gel Pens, Micro Point, 0.5 mm, Black Barrels, Red Ink, Pack Of 12 Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 7/9/2020 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: TxDMV Contact: Lori Paul Lori.G.Paul@TxDMV.gov (512) 465-4048 MPN: 61257 Manufacturer Name: Uni-ball	2	DOZ	8.61	\$17.22
3	61533	346411	Brenton Studio Metro Mesh Wire Step File, Black Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 7/9/2020 Ship to Address: Texas Department Of Motor Vehicles - 608 1001 E PARMER LANE AUSTIN TX 78753 Notes: TxDMV Contact: Rachel Vasquez Rachel.Vasquez@TxDMV.gov (512) 719-6911 MPN: 346411 Manufacturer Name: Brenton Studio	3	EACH	5.50	\$16.50

Total \$74.82