



Texas Department of Motor Vehicles  
Business Unit # 60800  
Purchase Order # 0000008444

Payment NET30 Freight FOB Ship Via: NA PCC: 0 Date: 06/22/20 PO Method: IA Dispatch: Dispatch Rev Dt:  
Terms: Terms: Destination Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: UNIVERSITY OF TEXAS AT AUSTIN  
PO BOX 7246  
AUSTIN TX 78713-7246  
United States

Ship To: 1P00 - TxDMV Warehouse  
4000 Jackson Avenue  
Austin TX 78731  
United States

Vendor ID: 3721721721 7

Bill To: 4000 Jackson Avenue  
Austin TX 78731  
United States

Purchaser: Travis Reese  
Phone: 512 4654180  
Fax: 512/465-5641

Bill To Fax:

Email: Travis.Reese@txdmv.gov

Bill To Email: DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

Interagency Agreement Contract Act:  
Texas Government Code, Title 7, Chapter 771

Employee Training Act:  
The training or education must be related to the duties or prospective duties of the administrator or employee. Texas Government Code, Title 6, Subtitle C, Chapter 656, Subchapter A, Sec. 656.041

Change Orders:  
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:  
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact:

Lori Paul  
Lori.G.Paul@TxDMV.gov  
(512) 465-4048

Vendor Contact:

University of Texas at Austin  
Testing and Evaluation Services for Comptroller of Public Accounts  
Training and Policy Development  
(512) 471-0222

Authorized Signature

06/22/2020



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testingcenter@austin.utexas.edu

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Certified Texas Contract Manager - Exam Registration	924/20	1.0000	EA	\$130.00000	\$130.00	06/22/2020

Schedule Total

ReqID:  
0000009235

REGISTRATION to take the CTCM exam  
Date: TBD, allowed 60 days from date of enrollment  
REGISTRANT: Tammy Wooten - tammy.wooten@txdmv.gov

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

06/22/2020