



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 20107600
 Business Unit # 60800
 Purchase Order # 0000008405

Payment Terms: NET30 **Freight Terms:** See Detail Below **Ship Via:** See Detail Below **PCC:** E **Date:** 06/08/20 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: OFFICE DEPOT INC
 PO BOX 660113
 DALLAS TX 75266-0113
 United States

Ship To: See Detail Below

Vendor ID: 1592663954 1

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Rosemary Zamora
Phone: 512/465-4199
Fax: 512/495-5641

Bill To Fax:

Email: Rosemary.Zamora@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas SmartBuy PO: 20107600 (WAC)
 20107630 (HDQTRS)

Contract #: TXMAS-20-7501

VENDOR CONTACT INFORMATION:

VID: 15926639541
 Contractor: Office Depot, Inc.
 Contact Name: Leslie Garza
 Email: leslie.garza@officedepot.com
 Phone: (956) 279-5240
 Address: 9501 Amberglen Blvd., Suite 200 Austin TX 78729

TXDMV CONTACTS:

REQ #9118, LINE#1 (LABELS)
 Stephanie Powell
 Phone: 254/296-2716
 Email: stephanie.powell@txdmv.gov

Authorized Signature

Rosemary Zamora

06/08/2020



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 20107600
 Business Unit # 60800
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REQ #9200, LINE #2 (TONER)
 Victoria Nichols
 Email: victoria.nichols@txdmv.gov
 (512) 465-4001

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Avery 5162 Address Labels, 1 1/3" x 4", FSC® Certified, White, Pack Of 1,400, #364380	615/51	2.0000	PAK	\$23.82000	\$47.64	06/08/2020

Ship To: 1P24

Delivery Instructions:

2203 Austin
 Avenue
 Waco TX 76701
 United States

Schedule Total

ReqID:
 0000009118

Stephanie Powell
 Phone: 254/296-2716
 Email: stephanie.powell@txdmv.gov

Item Total for Line # 1

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	HP 80X (CF280X) High Yield Black Original LaserJet Toner Cartridge, Supplier Part # 385319, Manufacturer Part # CF280X, HP Pro 400, M401n	207/72	1.0000	EA	\$150.56000	\$150.56	06/16/2020

Ship To: 1P00

Delivery Instructions:

4000 Jackson
 Avenue
 Austin TX 78731
 United States

Schedule Total

ReqID:
 0000009200

Victoria Nichols
 Email: victoria.nichols@txdmv.gov
 (512) 465-4001

Item Total for Line # 2

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

Rosemary Lamora

06/08/2020



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Texas SmartBuy PO # 20107600
Business Unit # 60800
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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Rosemary Lamora

06/08/2020



Purchase Order

PO No. 20107600

Order Date: 6/8/2020

Internal Tracking No.: 0000008405

Contractor Info

Office Depot, Inc.
15926639541
9501 Amberglen Blvd., Suite 200
Austin, TX 78729

(512) 765-7536

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Texas Department Of Motor Vehicles - 608
2203 AUSTIN AVENUE
WACO TX 76701

NOTE TO CONTRACTOR:**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Rosemary Zamora	Rosemary.Zamora@TxDMV.gov	

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61551	364380	Avery Easy Peel Permanent Laser Address Labels, 1 1/3in x 4in, FSC Certified, White, Pack Of 1,400 Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 6/10/2020 Notes: Stephanie Powell Phone: 254/296-2716 Email: stephanie.powell@txdmv.gov MPN: 5162 Manufacturer Name: Avery	2	BOX	23.82	\$47.64

Total \$47.64



Purchase Order

PO No. 20107630

Order Date: 6/8/2020

Internal Tracking No.: 0000008405

Contractor Info

Office Depot, Inc.
15926639541
9501 Amberglen Blvd., Suite 200
Austin, TX 78729

(512) 765-7536

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Texas Department Of Motor Vehicles - 608
4000 JACKSON AVENUE
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Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Rosemary Zamora	Rosemary.Zamora@TxDMV.gov	

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	20772	385819	HP 80X (CF280X) High Yield Black Original LaserJet Toner Cartridge Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 6/10/2020 Notes: Victoria Nichols Email: victoria.nichols@txdmv.gov (512) 465-4001 MPN: CF280X Manufacturer Name: HP	1	EACH	150.56	\$150.56

Total \$150.56