



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000008388

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** I **Date:** 05/29/20 **PO Method:** CP **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: NEW HORIZONS COMPUTER LEARNING CENTER OF
 PO BOX 679083
 Dallas TX 75267-9083
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1200839056 4

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Andrew Ortegon
Phone: (512) 465-4177
Fax: 512/465-5641

Bill To Fax:

Email: Andrew.Ortegon@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

This procurement is governed by the terms and conditions in DIR Contract Number DIR-TSO-3961

Pricing per quote agreement; Sent by Chuck Weisbrich on 05/21/2020

TxDmv Contact: Matthew Levitt, 512-465-4245, Matthew.Levitt@TxDMV.gov

Vendor Contact: Chuck.Weisbrich, 210-316-7471, Chuck.Weisbrich@nhclc.com

Service Period: 06/01/2020 - 05/31/2022

Per the TxDMV Statement of Work, period of performance for this purchase order is from award for two (2) years with two (2) - two (2) year extension options.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Chuck Weisbrich, CTM, CTM

05/29/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	New Horizons Learning/Training - Contract	924/60	1.0000	EA	\$33,681.64000	\$33,681.64	05/29/2020
						Schedule Total	<input type="text" value="\$33,681.64"/>
				ReqID:			
				0000009169			
 New Horizon Learning/Training Contract Two Year Online Anytime Business and Productivity Essentials eLearning Library 737 user licenses Paying full amount from FY 2020 funds for services from 6/1/2020-5/31/2022 Please see John Stewart with questions							
						Item Total for Line # 1	<input type="text" value="\$33,681.64"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

Carol D. [Signature] CTM, CTM

05/29/2020