



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 20100252
 Business Unit # 60800
 Purchase Order # 0000008377

Payment Terms: NET30 **Freight Terms:** See Detail Below **Ship Via:** See Detail Below **PCC:** E **Date:** 05/27/20 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: P D MORRISON ENTERPRISES INC
 DBA PDME INC
 BUILDING 2 STE 208
 1120 TORO GRANDE DR
 CEDAR PARK TX 786136974
 United States

Ship To: See Detail Below

Vendor ID: 1742695260 6

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Rosemary Zamora
Phone: 512/465-4199
Fax: 512/495-5641

Bill To Fax:

Email: Rosemary.Zamora@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means.

On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact:
 Mary Menoskey for Requisition #0000009069
 mary.menoskey@TxDMV.gov
 (512) 465-4011

Rachel Esquivel for Requisition #0000009073
 rachel.esquivel@TxDMV.gov
 (915) 594-6011

Monica Hernandez for Requisition #0000009088
 monica.hernandez@TxDMV.gov
 (512) 465-1261

Rachel Vasquez for Requisition #0000009090
 rachel.vasquez@TxDMV.gov
 (512) 719-6911

Vendor Contact:
 P.D. Morrison

Authorized Signature

Rosemary Zamora

05/28/2020



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(512) 335-7173

Quantities

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchases order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantities.

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Mouse Pad W/Gel Wrist Pad, Nonskid Base, 10-3/8 X 8-7/8, Black-supplier part # IVR50448-PDME	204/68	6.0000	EA	\$5.78000	\$34.68	05/27/2020

Ship To: 1P00

Delivery Instructions:

4000 Jackson Avenue
 Austin TX 78731
 United States

Schedule Total

ReqID:
0000009069

TxDMV Contact:
 Mary Menoskey
 Email: mary.menoskey@txdmv.gov
 Phone: (512) 465-4011
 4000 Jackson Ave
 Austin, TX 78731

Item Total for Line # 1

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	LabelWriter Address Labels, 1.12" x 3.5", White, 350 Labels/Roll, 2 Rolls/Pack-DYM 30252-PDME	207/42	3.0000	EA	\$16.64000	\$49.92	05/27/2020

Ship To: 1P00

Delivery Instructions:

4000 Jackson Avenue
 Austin TX 78731
 United States

Schedule Total

ReqID:
0000009069

TxDMV Contact:
 Mary Menoskey
 Email: mary.menoskey@txdmv.gov
 Phone: (512) 465-4011
 4000 Jackson Ave
 Austin, TX 78731

Item Total for Line # 2

Authorized Signature

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Swiffer Heavy Duty Duster Starter Kit, Handle with One Disposable Duster-PDME # SKU: PGC 16942	485/53	5.0000	EA	\$3.46000	\$17.30	05/27/2020
Ship To: 1P00		Delivery Instructions:					
4000 Jackson Avenue Austin TX 78731 United States							
						Schedule Total	\$17.30
						ReqID: 0000009069	
TxDMV Contact: Mary Menoskey Email: mary.menoskey@txdmv.gov Phone: (512) 465-4011 4000 Jackson Ave Austin, TX 78731							
						Item Total for Line # 3	\$17.30

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Standard Chisel Point Staples, 0.25 Leg, 0.5 Crown, Steel, 5,000/Box; UNV79000-PDME	615/81	10.0000	BOX	\$0.73000	\$7.30	05/27/2020
Ship To: 1P00		Delivery Instructions:					
4000 Jackson Avenue Austin TX 78731 United States							
						Schedule Total	\$7.30
						ReqID: 0000009088	
TxDMV Contact: Monica Hernandez Phone: 512/465-1261 Email: monica.hernandez@txdmv.gov 4000 Jackson Ave, Bldg 1, 5th Floor Austin, TX 78731 CFO Suite							
						Item Total for Line # 4	\$7.30

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	Universal Impact Inkjet Print Bond Paper Rolls, 0.5 Core, 2.25 x 150 ft, White; 12/Pack; UNV35715-PDME	615/03	2.0000	PAK	\$8.22000	\$16.44	05/27/2020
Ship To: 1P00		Delivery Instructions:					
4000 Jackson Avenue Austin TX 78731 United States							
						Schedule Total	\$16.44
						ReqID: 0000009088	
TxDMV Contact: Monica Hernandez Phone: 512/465-1261 Email: monica.hernandez@txdmv.gov 4000 Jackson Ave, Bldg 1, 5th Floor Austin, TX 78731 CFO Suite							
						Item Total for Line # 5	\$16.44

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	Post-it Flags; Standard Page Flags in Dispenser; Yellow; 100 Flags/Dispenser; MMM680YW2-PDME	615/93	6.0000	PAK	\$4.67000	\$28.02	05/27/2020
Ship To: 1P00		Delivery Instructions:					
4000 Jackson Avenue Austin TX 78731 United States							
						Schedule Total	\$28.02
						ReqID: 0000009088	
TxDMV Contact: Monica Hernandez Phone: 512/465-1261 Email: monica.hernandez@txdmv.gov 4000 Jackson Ave, Bldg 1, 5th Floor Austin, TX 78731							
						Item Total for Line # 6	\$28.02

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
7-1	Secure-A-Pen Antimicrobial Ballpoint Counter Pen Kit with Round Base and 24" Ball Chain, 1mm, Blue Ink/Barrel, MMF28908-PDME	620/10	20.0000	EA	\$2.53000	\$50.60	05/27/2020	
Ship To: 1P09		Delivery Instructions:						
1227 Lee Trevino, Ste. 100 El Paso TX 79907 United States								
						Schedule Total	\$50.60	
						ReqID: 0000009073		
TxDMV Contact: Rachel Esquivel Email: rachel.esquivel@txdmv.gov Phone: (915) 594-6011 1227 LEE TREVINO , SUITE 100 EL PASO, TX 79907							Item Total for Line # 7	\$50.60

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
8-1	DATAPRODUCTS RIBBON FOR SELECT CANON, CASIO, MONROE AND TEXAS INSTRUMENTS CALCULATORS, BLK/RED, DPSR3197-PDME	615/03	6.0000	EA	\$0.92000	\$5.52	05/27/2020	
Ship To: 1P03		Delivery Instructions:						
1001 E. Parmer Lane, Ste. A Austin TX 78753 United States								
						Schedule Total	\$5.52	
						ReqID: 0000009090		
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov 1001 E PARMER LANE AUSTIN, TX 78753							Item Total for Line # 8	\$5.52

Total PO Amount \$209.78

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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 05/28/2020



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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

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