



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000008374
 Purchase Order Change Notice (# 1)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** I **Date:** 05/26/20 **PO Method:** CP **Dispatch:** Dispatch **Rev Dt:** 05/27/20
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: SHI GOVERNMENT SOLUTIONS INC
 1301 S MO PAC EXPY
 STE 375
 AUSTIN TX 787466916
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1223695478 5

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Andrew Ortegon
Phone: (512) 465-4177
Fax: 512/465-5641

Bill To Fax:

Email: Andrew.Ortegon@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN: 1 Date: 05/27/2020 By: Andrew Ortegon

Description: POCN 1 to add the contract number for the final year of a the 3 year agreement.

This procurement is governed by the terms and conditions in DIR Contract Number DIR-TSO-3480

Pricing per quote number: 18812601 By: Jonathan Gaudet Dated 04/29/2020 Reference Number: 60800 0000007440

Service Period: 06/01/2020 - 05/31/2021

TxDMV Contact: Adrienne Carter, 512-465-4132, Adrienne.Carter@TxDMV.gov

Vendor Contact: Jonathan Gaudet, 800-870-6079 Option 2, Jonathan_Gaudet@shi.com

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Andr Ortegon, CTM, CTM

05/27/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	DigiCert Annual Maintenance Agreement 6/1/20 - 5/31/2020	920/45	1.0000	YR	\$5,435.00000	\$5,435.00	05/26/2020
						Schedule Total	\$5,435.00
Contract ID: 000000067				ReqID: 0000009136			
Reference Previous PO 60800 0000007440							
Third year of a Three Year Renewal.							
						Item Total for Line # 1	\$5,435.00

Total PO Amount \$5,435.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Authorized Signature

Carol D. [Signature] CTPM, CTCM

05/27/2020