



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 20099780
 Business Unit # 60800
 Purchase Order # 0000008352

Payment Terms: NET30 **Freight Terms:** PREPAY **Ship Via:** VNDR **PCC:** A **Date:** 05/20/20 **PO Method:** AT **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: LIBERTY DATA PRODUCTS INC
 DBA- LIBERTY OFFICE PRODUCTS
 PO BOX 630729
 HOUSTON TX 77263-0729
 United States

Ship To: 1P03 - Austin Region
 1001 E. Parmer Lane, Ste. A
 Austin TX 78753
 United States

Vendor ID: 1760190901 7

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Travis Reese
Phone: 512 4654180
Fax: 512/465-5641

Bill To Fax:

Email: Travis.Reese@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDmv Contact:

Rachel Vasquez
 Rachel.Vasquez@TxDMV.gov
 (512) 719-6911

Vendor Contact:

Samuel Young
 Cleblanc@Libertyoffice.Com
 (713) 789-3282 x113

TxSmartbuy PO# 20099780

Term Contract: 615-A1

Ship to Comments:

Authorized Signature

05/20/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	CLIPS, BINDER, SMALL 3/4" WIDE, 1 DOZEN	615/69	6.0000	DOZ	\$0.23000	\$1.38	05/27/2020
						Schedule Total	\$1.38
				ReqID:			
				0000009090			
						Item Total for Line # 1	\$1.38
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	CLIPS, BINDER, MEDIUM 1- 1/4" WIDE, 1 DOZEN	615/69	6.0000	DOZ	\$0.56000	\$3.36	05/27/2020
						Schedule Total	\$3.36
				ReqID:			
				0000009090			
						Item Total for Line # 2	\$3.36
						Total PO Amount	\$4.74

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

05/20/2020



Purchase Order

PO No. 20099780

Order Date: 5/20/2020

Internal Tracking No.: 0000008352

Contractor Info

Liberty Office Products
17601909017
PO Box 630729
Houston, TX 77263-0729

(800) 460-8900

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Texas Department Of Motor Vehicles - 608
1001 E PARMER LANE
AUSTIN TX 78753

NOTE TO CONTRACTOR:**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Travis Reese	Travis.Reese@TxDMV.gov	(512) 465-4180

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61569	61569146550	Clips, Binder, Small, 3/4" Wide, 1 Dozen, Freight Included Contract: 615-A1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 5/25/2020 Notes: TxDMV Contact: Rachel Vasquez Rachel.Vasquez@TxDMV.gov (512) 719-6911 MPN: 36550 Manufacturer Name: Business Source	6	Doz	0.23	\$1.38



Purchase Order

PO No. 20099780

Order Date: 5/20/2020

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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	61569	61569146551	Clips, Binder, Medium, 1-1/4" Wide, 1 Dozen, Freight Included Contract: 615-A1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 5/25/2020 Notes: TxDMV Contact: Rachel Vasquez Rachel.Vasquez@TxDMV.gov (512) 719-6911 MPN: 36551 Manufacturer Name: Business Source	6	Doz	0.56	\$3.36

Total \$4.74