



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000008327  
 Purchase Order Change Notice (# 2)

**Payment** NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** I **Date:** 05/13/20 **PO Method:** CP **Dispatch:** Dispatch **Rev Dt:** 09/30/20  
**Terms:** **Terms:** Destination **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** CDW GOVERNMENT INC  
 75 REMITTANCE DR DEPT 1515  
 CHICAGO IL 606751515  
 United States

**Ship To:** 1P00 - TxDMV Warehouse  
 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Vendor ID:** 1364230110 8

**Purchaser:** Andrew Ortegon  
**Phone:** (512) 465-4177  
**Fax:** 512/465-5641

**Bill To:** 4000 Jackson Avenue  
 Austin TX 78731  
 United States

**Email:** Andrew.Ortegon@txdmv.gov

**Bill To Fax:**

**Bill To Email:** DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**

**Change Orders:**

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

**Payment:**

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

**\*\*PRE-PAYMENT REQUIRED FOR SERVICES\*\***

POCN: 1 By: Andrew Ortegon Dated: 06/04/2020

Description: POCN Number 1 to add requisition 9202 to the purchase order to reflect the quote sent by the vendor. The Monthly Audio Video Fees were not included on the original requisition. The fees are a one time payment that reflects the fees on the quote.

POCN 2, By: Andrew Ortegon, Date: 09/30/2020

Description: POCN 2 to add requisition 9740 to cover overage charges for WebEx Call-In's for the TxDMV. This is a non-compliant due to PO not having the Overage Charges on line 4 added to the purchase order before the charges were included. A non-compliant memo is being processed. Also, added a contract number to the purchase order. ao

This procurement is governed by the terms and conditions in DIR Contract Number DIR-TSO-4167

Pricing per quote: Customer Texas DMV Subject: WebEx Renewal Dated: 05/11/2020

Service Period: 05/14/2020 - 05/13/2021

**Authorized Signature**

*Andrew Ortegon, CTPM, CTCM*

**09/30/2020**



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TxDMV Contact: Virginia Pickering, 512-465-, Virginia.Pickering@TxDMV.gov

Vendor Contact: Peter McGee, 877-708-8009 Ext: 52822, petmcge@cdwg.com

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	NU Meeting Bridge country call back bridge audio 30 units	915/77	30.0000	UNT	\$32.64000	\$979.20	05/13/2020

Schedule Total

Contract ID:  
0000008327

ReqID:  
0000009137

DMV\_Webex\_Assist.xls

Item Total for Line # 1

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	NU Cloud Meetings - Meeting Suite	915/77	30.0000	UNT	\$432.48000	\$12,974.40	05/13/2020

Schedule Total

Contract ID:  
0000008327

ReqID:  
0000009137

Item Total for Line # 2

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Monthly Audio Services Fee - Billed in one payment	915/77	1.0000	YR	\$2,712.00000	\$2,712.00	06/04/2020

Schedule Total

Contract ID:  
0000008327

ReqID:  
0000009202

Item Total for Line # 3

Authorized Signature

*Carol D. [Signature]* CTPM, CTCM

09/30/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Cisco WebEx/Spark/Flex Audio Spend Overage	915/77	10000.0000	UNT	\$1.00000	\$10,000.00	09/30/2020
						<b>Schedule Total</b>	\$10,000.00
<b>Contract ID:</b> 0000008327				<b>ReqID:</b> 0000009740			
This is for monthly overages for WebEx						<b>Item Total for Line # 4</b>	\$10,000.00

**Total PO Amount** \$26,665.60

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

*Carol D. [Signature]* CTPM, CTCM

09/30/2020