



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 20099472
 Business Unit # 60800
 Purchase Order # 0000008315

Payment Terms: NET30 **Freight Terms:** See Detail **Ship Via:** VNDR **PCC:** E **Date:** 05/12/20 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: OFFICE DEPOT INC
 PO BOX 660113
 DALLAS TX 75266-0113
 United States

Ship To: 1P03 - Austin Region
 1001 E. Parmer Lane, Ste. A
 Austin TX 78753
 United States

Vendor ID: 1592663954 1

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Rosemary Zamora
Phone: 512/465-4199
Fax: 512/495-5641

Bill To Fax:

Email: Rosemary.Zamora@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas SmartBuy PO: 20099472

Contract #: TXMAS-20-7501

VENDOR CONTACT INFORMATION:

VID: 15926639541
 Contractor: Office Depot, Inc.
 Contact Name: Leslie Garza
 Email: leslie.garza@officedepot.com
 Phone: (956) 279-5240
 Address: 9501 Amberglen Blvd., Suite 200 Austin TX 78729

TXDMV CONTACT:

Mary "Rachel" Vasquez
 Phone: 512/719-6911
 Email: rachel.vasquez@txdmv.gov

Ship to Comments:

Authorized Signature

Rosemary Zamora

05/18/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Smead Color File Pockets, 3 1/2in Expansion, 9 1/2in x 11 3/4in, Assorted Colors, 5/PK, #73892, SMD73892 (OFFICE DEPOT) Smead SMD73892 Pocket File Ltr 3.5" Ast 5PK	615/41	5.0000	PKG	\$9.20000	\$46.00	05/13/2020
						Schedule Total	\$46.00
						ReqID:	0000009090
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov						Item Total for Line # 1	\$46.00
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	RECWALLET TYVEK 5.25 IN 10 BX PENDFLEX EXPANDING WALLETS 5 1/4 IN LETTER SIZE WITH ROPE	615/41	2.0000	BOX	\$27.66000	\$55.32	05/13/2020
						Schedule Total	\$55.32
						ReqID:	0000009090
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov						Item Total for Line # 2	\$55.32

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	PRESSBOARD FLDR 1INEXP GRN LTR 25 PENDAFLEX PRESSBOARD FILE FOLDERS, LIGHT GREEN, BOX OF 25, SPN # 957167, MP #403 (OFFICE DEPOT)	615/45	1.0000	BOX	\$27.91000	\$27.91	05/13/2020
						Schedule Total	\$27.91
						ReqID:	0000009090
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov						Item Total for Line # 3	\$27.91
4-1	Paper Add Recy 12Pk White, SPN: 553995, MP#: 553995 (OFFICE DEPOT) OFFICE DEPOT BRAND CALCULATOR PRINT ROLL, PACK OF 12	485/05	5.0000	PKG	\$6.60000	\$33.00	05/13/2020
						Schedule Total	\$33.00
						ReqID:	0000009090
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov						Item Total for Line # 4	\$33.00
5-1	CATRIDGE STAPLES F/#5000 SWINGLINE ELECTRONIC STAPLE CARTRIDGE	615/81	5.0000	EA	\$8.22000	\$41.10	05/13/2020
						Schedule Total	\$41.10
						ReqID:	0000009090
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov						Item Total for Line # 5	\$41.10

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	STAPLE 1/4 IN SF1 15-25 SHT 5M/BOX SWINGLINE STANDARD STAPLES	615/81	6.0000	BOX	\$1.68000	\$10.08	05/13/2020
						Schedule Total	\$10.08
						RegID:	0000009090
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov						Item Total for Line # 6	\$10.08
7-1	STAPLE REMOVER CALYPSO ASTD	605/82	10.0000	EA	\$3.02000	\$30.20	05/13/2020
						Schedule Total	\$30.20
						RegID:	0000009090
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov						Item Total for Line # 7	\$30.20
8-1	BATTERY AAA COPPERTOP 36 CT, SPN# 991152, MP# MN24P36 (OFFICE DEPOT)	450/06	2.0000	BOX	\$31.91000	\$63.82	05/13/2020
						Schedule Total	\$63.82
						RegID:	0000009090
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov						Item Total for Line # 8	\$63.82

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
9-1	BATTERY AA ALKALINE 24/PK	450/06	1.0000	PAK	\$18.34000	\$18.34	05/13/2020
						Schedule Total	\$18.34
						ReqID:	0000009090
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov						Item Total for Line # 9	\$18.34
10-1	ITEM AVE05868 INKJET PRINT OR WRITE NOTARIAL SEALS, 2" DIAMETER, GOLD, 44/PACK	615/51	10.0000	PKG	\$2.24000	\$22.40	05/13/2020
						Schedule Total	\$22.40
						ReqID:	0000009090
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov						Item Total for Line # 10	\$22.40
11-1	EARTHWISE 100% RECYCLED PERF PADS, LEGAL/LEGAL RULE, LETTER, WHITE, 12/PACK	615/62	3.0000	DOZ	\$19.18000	\$57.54	05/13/2020
						Schedule Total	\$57.54
						ReqID:	0000009090
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov						Item Total for Line # 11	\$57.54

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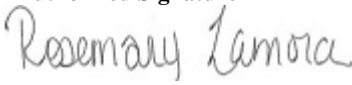
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
12-1	DUSTER SPRAY OFFICE DEPOT 10 OZ 12PK SPN# 337994, MP# ODP- 10P12 (OFFICE DEPOT)	207/25	1.0000	PAK	\$36.92000	\$36.92	05/13/2020	
						Schedule Total	<input type="text" value="\$36.92"/>	
				ReqID:				
				0000009090				
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov							Item Total for Line # 12	<input type="text" value="\$36.92"/>

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
13-1	INK REFIL 18.6MI BK, Sparco Stamp Refill Inks - 1 Each - Black Ink SPN# 423941, MP# SPR60033 (OFFICE DEPOT)	615/77	6.0000	EA	\$2.94000	\$17.64	05/13/2020	
						Schedule Total	<input type="text" value="\$17.64"/>	
				ReqID:				
				0000009090				
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov							Item Total for Line # 13	<input type="text" value="\$17.64"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

05/18/2020



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PO No. 20099472

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Internal Tracking No.: 0000008315

Contractor Info

Office Depot, Inc.
15926639541
9501 Amberglen Blvd., Suite 200
Austin, TX 78729

(512) 765-7536

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Texas Department Of Motor Vehicles - 608
1001 E PARMER LANE
AUSTIN TX 78753

NOTE TO CONTRACTOR:**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Rosemary Zamora	Rosemary.Zamora@TxDMV.gov	

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61541	422089	Smead Color File Pockets, 3 1/2in Expansion, 9 1/2in x 11 3/4in, Assorted Colors, Pack Of 5 Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 5/20/2020 Notes: TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov MPN: 73892 Manufacturer Name: Smead	5	PACK	9.20	\$46.00



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	61541	1925146	Pendaflex Expanding Wallets, 5 1/4in Expansion, Letter Size, Brown, Pack Of 10 Wallets Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 5/20/2020 Notes: TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov MPN: 73373RP Manufacturer Name: Pendaflex	2	BOX	27.66	\$55.32
3	61545	957167	Smead Pressboard Top-Tab Folders, 1/3 Cut, 11 3/4in x 9 1/2in, Gray/ Green, Pack Of 25 Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 5/20/2020 Notes: TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov MPN: 403 Manufacturer Name: Smead	1	BOX	27.91	\$27.91
4	61581	808725	Swingline Electronic Staple Cartridge, Box Of 5,000 Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 5/20/2020 Notes: TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov MPN: 50050 Manufacturer Name: Swingline	5	EACH	8.22	\$41.10



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
5	61581	320960	Swingline Standard Staples, 1/4in, Full Strip, Box Of 5,000 Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 5/20/2020 Notes: TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov MPN: SWI35108 Manufacturer Name: Swingline	6	BOX	1.68	\$10.08
6	60582	9918340	Business Source Nickel-plated Teeth Staple Remover - Plastic - Black - 1 Each Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 5/20/2020 Notes: TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov MPN: BSN65650 Manufacturer Name: Business Source	10	EACH	3.02	\$30.20
7	45006	991152	Duracell Coppertop Alkaline AAA Batteries, Pack Of 36 Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 5/20/2020 Notes: TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov MPN: MN24P36 Manufacturer Name: Duracell	2	BOX	31.91	\$63.82
8	45006	458914	Duracell Coppertop AA Alkaline Batteries, Pack of 24 Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 5/20/2020 Notes: TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov MPN: MN1500B240001 Manufacturer Name: Duracell	1	PACK	18.34	\$18.34



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
9	61551	947671	Avery Permanent Self-Adhesive Notarial Seals, 2in Diameter, Pack Of 44 Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 5/20/2020 Notes: TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov MPN: 5868 Manufacturer Name: Avery	10	PACK	2.24	\$22.40
10	61562	223291	Office Depot Brand Perforated Legal Pads, 8 1/2in x 14in, Legal Ruled, 50 Sheets, White, Pack Of 12 Pads Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 5/20/2020 Notes: TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov MPN: 99419 Manufacturer Name: Office Depot	3	DOZ	19.18	\$57.54
11	20725	337994	Office Depot Brand Cleaning Dusters, 10 Oz, Pack Of 12 Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 5/20/2020 Notes: TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov MPN: ODP-10P12 Manufacturer Name: Office Depot	1	PACK	36.92	\$36.92



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
12	61577	423941	Sparco Stamp Refill Inks - 1 Each - Black Ink Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 5/20/2020 Notes: TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov MPN: SPR60033 Manufacturer Name: Sparco	6	EACH	2.94	\$17.64
13	61520	553995	Office Depot Brand Calculator Print Rolls, 2 1/4in x 100ft, 70% Recycled, White, Pack Of 12 Contract: TXMAS-20-7501 Contract Type: TXMAS Delivery ARO (days): 2 Delivery Date: 5/20/2020 Notes: TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov MPN: 553995 Manufacturer Name: Office Depot	5	PACK	6.60	\$33.00

Total \$460.27