



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000008314

Payment Terms: NET30 **Freight Terms:** PREPAY **Ship Via:** VNDR **PCC:** F **Date:** 05/11/20 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:** Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: RITZ SAFETY LLC
 1455 E SAM HOUSTON PKWY S STE 110
 USA
 PASADENA TX 77503-2337
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1204254041 4

Purchaser: Travis Reese
Phone: 512 4654180
Fax: 512/465-5641

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Email: Travis.Reese@txdmv.gov

Bill To Fax:

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Health and Safety. On Friday, March 13, Governor Abbott declared a State of Disaster for all Texas counties amid the growing need to prepare for, respond to, and mitigate the spread of COVID-19. As part of the Governor's directive, state employees across Texas are doing their part to #FlattenTheCurve of Coronavirus spread by teleworking, prioritizing hygiene, and practicing physical or social distancing.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDmv Contact:

Travis Reese
 Travis.Reese@TxDMV.gov
 (512) 465-4180

Vendor Contact:

Jody Vance
 Jody.Vance@ritzafety.com
 (210) 298-3300

Quote Number: 2401737

Authorized Signature

05/12/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Hand Sanitizer 8 oz Item ID: RTZHANDSAN8OZ	485/13	3425.0000	UNT	\$1.00000	\$3,425.00	05/18/2020
	Price: \$6.85 /Bottle Quantity: 500 Bottles Total Price: \$3425.00						
						Schedule Total	\$3,425.00
					ReqID: 0000009098		
						Item Total for Line # 1	\$3,425.00
2-1	Hand Sanitizer 2 oz Item ID: RTZHANDSAN2OZ	485/13	975.0000	UNT	\$1.00000	\$975.00	05/18/2020
	Price: \$3.25 /Bottle Quantity: 300 Bottles Total Price: \$975.00						
						Schedule Total	\$975.00
					ReqID: 0000009098		
						Item Total for Line # 2	\$975.00
3-1	Disposable Face Masks - General Use Item ID: RTZGENMASK	475/62	1725.0000	UNT	\$1.00000	\$1,725.00	05/18/2020
	Price: \$1.15 /Mask Quantity: 1500 Masks Total Price: \$1725.00						
						Schedule Total	\$1,725.00
					ReqID: 0000009116		
						Item Total for Line # 3	\$1,725.00

Authorized Signature

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Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

A handwritten signature in black ink, appearing to be "M. A. Smith", written over a horizontal line.

05/12/2020