



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 20098572
 Business Unit # 60800
 Purchase Order # 0000008309

Payment NET30 Freight FOB Ship Via: US MAIL PCC: 0 Date: 05/08/20 PO Method: DG Dispatch: Dispatch Rev Dt:
 Terms: Terms: Destination Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 1011 E 53rd St
 AUSTIN TX 78751
 United States

Ship To: See Detail Below

Vendor ID: 1741976051 1

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Rosemary Zamora
 Phone: 512/465-4199
 Fax: 512/495-5641

Bill To Fax:

Email: Rosemary.Zamora@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas SmartBuy PO: 20098572

Term Contract #: 207-A2, 615-A1, 620-A1, 640-A1, 645-A1, 832-A1

Vendor Contact Information:

VID: 17419760511
 Contractor: WorkQuest (formerly TIBH)
 Audrey Cedillo
 Email: smartbuy@tibh.org
 Phone: (512) 451-8145
 Address: 1011 East 53 1/2 Street Austin TX 78751

TxDMV Contacts:

Ariana Rosa
 Phone: 956/784-6712
 Email: ariana.rosa@txdmv.gov
 600 West Expressway 83
 Pharr, TX 78577

Authorized Signature

Rosemary Zamora

05/08/2020



Texas Department of Motor Vehicles

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Mary "Rachel" Vasquez
Phone: 512/719-6911
Email: rachel.vasquez@txdmv.gov
1001 E PARMER LANE
AUSTIN, TX 78753

Rachel Esquivel
Email: rachel.esquivel@txdmv.gov
Phone: (915) 594-6011
1227 LEE TREVINO , SUITE 100
EL PASO, TX 79907

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Paper, Bond, White, Prem No. 4, 20 lb, Letter, Qty Price Breaks 7-39 Cases, #64521350104-10 (WQ) PAPER, BOND, VIRGIN, PREMIUM, NO.4, 20 LB, CC#4521350104-10	645/21	10.0000	CTN	\$47.65000	\$476.50	05/12/2020

Ship To: 1P21

Delivery Instructions:

600 West
Expressway 83
Pharr TX 78577
United States

Schedule Total

ReqlD:
0000009085

TxDMV Contact: Ariana Rosa
Phone: 956/784-6712
Email: ariana.rosa@txdmv.gov
600 West Expressway 83
Pharr, TX 78577

Item Total for Line # 1

Authorized Signature

Rosemary Lamora

05/08/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
2-1	Paper, Bond, White, Prem No. 4, 20 lb, Letter, Qty Price Breaks 7-39 Cases, #64521350104-10 (WQ) Paper, Bond Recycled, White, Prem No. 4, 20 lb, Letter, Qty Price Breaks	645/21	20.0000	CTN	\$47.65000	\$953.00	05/14/2020	
Ship To: 1P03		Delivery Instructions:						
1001 E. Parmer Lane, Ste. A Austin TX 78753 United States								
						Schedule Total	\$953.00	
						ReqID: 0000009086		
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov 1001 E PARMER LANE AUSTIN, TX 78753							Item Total for Line # 2	\$953.00

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
3-1	CORRECTION TAPE, WHITE, SINGLE LINE, SIDEWAYS DELIVERY #61529311005 (WQ)	615/29	20.0000	EA	\$2.44000	\$48.80	05/13/2020	
Ship To: 1P03		Delivery Instructions:						
1001 E. Parmer Lane, Ste. A Austin TX 78753 United States								
						Schedule Total	\$48.80	
						ReqID: 0000009090		
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov 1001 E PARMER LANE AUSTIN, TX 78753							Item Total for Line # 3	\$48.80

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
4-1	HIGHLIGHTER, PEN STYLE, YELLOW, CHISEL TIP 12/PKG #6209036 (WQ)	620/90	5.0000	PKG	\$6.14000	\$30.70	05/13/2020	
Ship To: 1P03		Delivery Instructions:						
1001 E. Parmer Lane, Ste. A Austin TX 78753 United States								
						Schedule Total	\$30.70	
						ReqlD: 0000009090		
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov 1001 E PARMER LANE AUSTIN, TX 78753							Item Total for Line # 4	\$30.70

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
5-1	TAPE, TRANSPARENT, REFILL, 3/4" X 1000", CORE 1", MULTI-PURPOSE, 6/PACK #83220112 (WQ)	832/20	6.0000	PKG	\$5.91000	\$35.46	05/13/2020	
Ship To: 1P03		Delivery Instructions:						
1001 E. Parmer Lane, Ste. A Austin TX 78753 United States								
						Schedule Total	\$35.46	
						ReqlD: 0000009090		
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov 1001 E PARMER LANE AUSTIN, TX 78753							Item Total for Line # 5	\$35.46

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
6-1	TOWEL, PAPER, QUARTER FOLD, 100% paper, 6 1/2" x 6 1/2" #64085121008 (WQ)	640/85	6.0000	CS	\$61.85000	\$371.10	05/13/2020	
Ship To: 1P03		Delivery Instructions:						
1001 E. Parmer Lane, Ste. A Austin TX 78753 United States								
						Schedule Total	\$371.10	
						ReqID: 0000009090		
TxDMV Contact: Mary "Rachel" Vasquez Phone: 512/719-6911 Email: rachel.vasquez@txdmv.gov 1001 E PARMER LANE AUSTIN, TX 78753							Item Total for Line # 6	\$371.10

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
7-1	Compressed Air 10 oz Can Freight Added When Less Than \$25.00 Item #20725292005	207/25	6.0000	CAN	\$6.04000	\$36.24	05/08/2020	
Ship To: 1P09		Delivery Instructions:						
1227 Lee Trevino, Ste. 100 El Paso TX 79907 United States								
						Schedule Total	\$36.24	
						ReqID: 0000009073		
TxDMV Contact: Rachel Esquivel Email: rachel.esquivel@txdmv.gov Phone: (915) 594-6011 1227 LEE TREVINO , SUITE 100 EL PASO, TX 79907							Item Total for Line # 7	\$36.24

Total PO Amount \$1,951.80

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

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