



Texas Department of Motor Vehicles  
 Business Unit # 60800  
 Purchase Order # 0000008301  
 Purchase Order Change Notice (# 1)

Payment NET30 Freight FOB Ship Via: US MAIL PCC: E Date: 05/06/20 PO Method: SV Dispatch: Dispatch Rev Dt: 05/08/20  
 Terms: Terms: Destination Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: DISPLAY SERVICES INC  
 821 N RAYNOR ST  
 EL PASO TX 79903-4121  
 United States

Ship To: 1P09 - El Paso Region  
 1227 Lee Trevino, Ste. 100  
 El Paso TX 79907  
 United States

Vendor ID: 1741713319 0

Bill To: 4000 Jackson Avenue  
 Austin TX 78731  
 United States

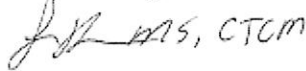
Purchaser: Jason Adams  
 Phone: 512/465-4181  
 Fax: 512/465-5641

Bill To Fax:

Email: Jason.Adams@txdmv.gov

Bill To Email: DMV\_FIN-INVOICES@TxDMV.gov

**PO Information:**  
 When the initial bid was provided the vendor missed including one of the work station cubicles.  
 Station 1: 96" x 37" x 1/4" Sneeze Guard with a Justified 18" x 3" Right Slot - Free Standing Application \$426.24  
 1 Station 2: 81" x 37" x 1/4" Sneeze Guard with a 18" x 3" Center Slot -Free Standing Application \$359.64  
 1 Station 3a: 51" x 45" x 1/4" Sneeze Guard with a Justified 18" x 3" Right Slot - Free Standing Application \$275.40  
 1 Station 3b: 32" x 37" x 1/4" Sneeze Guard No Open Slot - Free Standing Application \$142.08  
 1 Station 3c: 91" x 37" x 1/4" Sneeze Guard No Open Slot - Free Standing Application \$404.04  
 1 Station 45: 96" x 37" x 1/4" Sneeze Guard with One 24" Left Margin and One 2" Right Margin, 18" x 3" Slot - Free Standing Application \$426.24  
 1 Station 6: 96" x 37" x 1/4" Sneeze Guard with a Justified 18" x 3" Left Slot - Free Standing Application \$426.24  
 1 Station 7: 96" x 37" x 1/4" Sneeze Guard with a 24" Left Margin 18" x 3" Slot - Free Standing Application \$426.24  
 1 Station 89: 96" x 37" x 1/4" Sneeze Guard with Two 18" x 3" Slots - Free Standing Application \$426.24  
 1 \*\*\*\*\*Includes Delivery and Installation\*\*\*\*\* 0.00 \$0.00  
 POCN #1 - Adding an additional \$426 for PO #8301, for safety partitions at the El Paso RSC.  
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 Health and Safety. On Friday, March 13, Governor Abbott declared State of Disaster for all Texas counties amid the growing need to prepare for, respond to, and mitigate the spread of COVID-19. As part of the Governor's directive, state employees across Texas are doing their part to #FlattenTheCurve of Coronavirus spread by teleworking, prioritizing hygiene, and practicing physical or social distancing.  
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 Change Orders:  
 Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.  
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 Payment:  
 Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV\_FIN-INVOICES@txdmv.gov (note: There is an underscore "\_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.  
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 Note: warrants will not be issued to a vendor without a current Texas Identification Number.  
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 TxDMV Contact:  
 William Digg  
 william.digg@TxDMV.gov

Authorized Signature  
  
 05/08/2020



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(512) 465-4200  
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 Vendor Contact:  
 Raul Marquez  
 raul@dsigraphics.com  
 (915) 562-7469  
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 Per quote dated 05/05/2020 and 05/07/2020  
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 Quote # 17026 17030  
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 Quantities  
 Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchases order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantities.

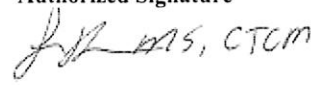
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	Transparent Safety Partitiions for El Paso RSC	665/18	2887.0000	UNT	\$1.00000	\$2,887.00	05/12/2020	
						Schedule Total	\$2,887.00	
						ReqID:	0000009114	
Purchase and installation of transparent safety partitions to prevent transmission of Covid-19 and other pathogens at El Paso RSC.							Item Total for Line # 1	\$2,887.00

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
2-1	Safety Partitions for El Paso RSC	665/18	426.0000	UNT	\$1.00000	\$426.00	05/14/2020	
						Schedule Total	\$426.00	
						ReqID:	0000009125	
Adding and additional \$426 for safety partitions at the El Paso RSC, PO #8301.							Item Total for Line # 2	\$426.00

Total PO Amount \$3,313.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature  
  
 05/08/2020