

Payment Terms:	NET30 Freight FOB Terms:Destination	Ship Via:	US MAIL PCC:	E	Date: 04/21/20	PO Method:	SP	Dispatch: Dispatch Rev Dt: Via Print	
PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.									
Vendor:	WORKQUEST 1011 E 53rd St AUSTIN TX 78751 United States					Ship To:		See Detail Below	
	1741976051 1					Bill To:		4000 Jackson Avenue Austin TX 78731 United States	
Purchaser: Phone: Fax:	: Jason Adams 512/465-4181 512/465-5641					Bill To Fax:			
Email:	Jason.Adams@txdmv.gov					Bill To Email:	:	DMV_FIN-INVOICES@TxDMV.gov	
PO Information:									

PO Information

Contract: 620-A1 Tx Smart Buy PO - 20089495

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contact: [See Line Comments]

Vendor Contact: Audrey Cedillo acedillo@workquesttx.org 512-451-8145

Quantities

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchases order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantities.

Authorized Signature MAS, CTCM

<u>04/21/2020</u>





Texas Department of Motor Vehicles Texas SmartBuy PO # 20089495 Business Unit # 60800 Purchase Order # 0000008256

Ship To: 1902 Delivery Instructions: Amailio TX 79110 United States Schedule Total \$9.60 EeqID: 0000006977 Schedule Total for Line # 1 \$9.60 Line-Sch: Line Description: 100 sheets pad skilorati Rite Gutierrez 135 Staton Rd, Lubbock, TX 79404 Class/item: Quantity: 2.0000 UOM: Unit Price: Extended Amt: Due Dete: 04/21/2020 Ship To: 1918 Delivery Instructions: \$18.78 04/21/2020 Ship To: 1918 Delivery Instructions: \$18.78 04/21/2020 Ship To: 1918 Delivery Instructions: \$18.78 \$18.78 Ship To: 1918 Delivery Instructions: \$18.78 \$18.78 Ship To: 1918 Delivery Instructions: \$18.78 \$18.78 Send to TXDMV building B Item Total for Line # 2 \$18.78 KeqID: 00000008974 \$18.78 \$18.78 \$18.78 Send to TXDMV building B Item Total for Line # 2 \$18.78 All Shippments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted	Line-Sch: 1-1	Highligl Yellow, TxDMV Amand 5715 C	escription: hter, Blister Pack, 4: Pink, Orange, Green Contact a Porter-Brown anyon Dr., Bldg. H b, TX 79110	Class/Item: 620/90	Quantity: 2.0000	UOM: PAK	Unit Price: \$4.80000	Extended An \$9.60	nt: Due Date: 05/02/2020
Amarillo TX 79110 United States Schedule Total \$9.60 RegID: 0000008977 Item Total for Line # 1 \$9.60 Line-Sch: Line Description: Class/Item: Quantity: UOM: Unit Price: Extended Amt: Due Date: 2.1 Note Self Stick 3x3 Yellow 100 sheets pad skilcraft TXDMV Contact Rita Gutierrez 135 Slaton Rd. Lubbock, TX 79404 Ship To: 1P18 Delivery Instructions: 135 Slaton Road Building B · VTR Lubbock TX 79404 Send to TXDMV building B Send to TXDMV building B All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted	5	Ship To:	1P02	Delive	ry Instructions:				
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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature MAS, CTCM

<u>04/21/2020</u>