



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 20087860
 Business Unit # 60800
 Purchase Order # 0000008203

Payment Terms: NET30 **Freight Terms:** See Detail **Ship Via:** VNDR **PCC:** 0 **Date:** 04/08/20 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 1011 E 53rd St
 AUSTIN TX 78751
 United States

Ship To: See Detail Below

Vendor ID: 1741976051 1

Purchaser: Travis Reese
Phone: 512 4654180
Fax: 512/465-5641

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Email: Travis.Reese@txdmv.gov

Bill To Fax:
Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

TxDMV Contacts:
 [See Line Details]

Vendor Contact:
 Audrey Cedillo
 Smartbuy@workquest.com
 (512) 451-8145

TxSmartbuy PO# 20087860

Term Contract: 645-A1

Authorized Signature

04/08/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	Paper, Bond, Recycled, White, Prem No. 4, 20 lb, Letter; Workquest Commodity #64521411718; SUPPLIER #64521411718	645/21	10.0000	CS	\$43.21000	\$432.10	04/17/2020	
Ship To: 1P00		Delivery Instructions:						
4000 Jackson Avenue Austin TX 78731 United States								
						Schedule Total	\$432.10	
						ReqID: 0000008997		
TxDMV Contact: Lori Paul Lori.G.Paul@TxDMV.gov (512) 465-4048							Item Total for Line # 1	\$432.10
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
2-1	Paper, bond, white, prem #4, 20 lb, letter; SP#64521350104-10	645/21	8.0000	CTN	\$47.65000	\$381.20	04/17/2020	
Ship To: 1P07		Delivery Instructions:						
602 N. Staples Street Corpus Christi TX 78401 United States								
						Schedule Total	\$381.20	
						ReqID: 0000008984		
TxDMV Contact: Cynthia Cortinas Cynthia.Cortinas@TxDMV.gov (361) 808-3912							Item Total for Line # 2	\$381.20

Authorized Signature

04/08/2020



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
3-1	Paper, Bond, Virgin, Premium No. 4, 20 Lb. 8-1/2" X 11", Commodity Code: 64521350104-10	645/21	10.0000	CTN	\$47.65000	\$476.50	04/17/2020	
Ship To: 1P25		Delivery Instructions:						
1601-A Southwest Parkway Wichita Falls TX 76302 United States								
						Schedule Total	\$476.50	
						ReqID: 0000008988		
TxDMV Contact: Lori Stovall Lori.Stovall@TxDMV.gov (940) 235-4816							Item Total for Line # 3	\$476.50

Total PO Amount \$1,289.80

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

04/08/2020



Purchase Order

PO No. 20087860

Order Date: 4/8/2020

Internal Tracking No.: 0000008203

Contractor Info

WorkQuest (formerly TIBH)
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To

4000 JACKSON AVENUE
AUSTIN TX 78731

Ship To

Items to be shipped to multiple addresses. See shipping details below for each line item.

NOTE TO CONTRACTOR:**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Department Of Motor Vehicles - 608	Travis Reese	Travis.Reese@TxDMV.gov	(512) 465-4180

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	64521	64521411718	Paper, Bond, Recycled, White, Premium No. 4, 20 lb., 8-1/2" x 11", 500 Sheets/Pkg, 10 Pkgs/CS, Freight Included. Qty price breaks at 80, 200, 500, and 800 cases. Contract: 645-A1 Contract Type: Term Delivery ARO (days): 20 Delivery Date: 4/28/2020 Ship to Address: Texas Department Of Motor Vehicles - 608 4000 JACKSON AVENUE AUSTIN TX 78731 Notes: TxDMV Contact: Lori Paul Lori.G.Paul@TxDMV.gov (512) 465-4048 Manufacturer Name: Skilcraft	10	CRTN	43.21	\$432.10



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
2	64521	64521350104-10	Paper, Bond, Virgin, Premium No. 4, 20 Lb., 8-1/2" X 11", Freight is included Contract: 645-A1 Contract Type: Term Delivery ARO (days): 20 Delivery Date: 4/28/2020 Ship to Address: Texas Department Of Motor Vehicles - 608 602 N. Staples Street Suite 130 CORPUS CHRISTI TX 78401 Notes: TxDMV Contact: Cynthia Cortinas Cynthia.Cortinas@TxDMV.gov (361) 808-3912 Manufacturer Name: Skilcraft	8	CRTN	47.65	\$381.20
3	64521	64521350104-10	Paper, Bond, Virgin, Premium No. 4, 20 Lb., 8-1/2" X 11", Freight is included Contract: 645-A1 Contract Type: Term Delivery ARO (days): 20 Delivery Date: 4/28/2020 Ship to Address: Texas Department Of Motor Vehicles - 608 1601-A SOUTHWEST PARKWAY WICHITA FALLS TX 76302 Notes: TxDMV Contact: Lori Stovall Lori.Stovall@TxDMV.gov (940) 235-4816 Manufacturer Name: Skilcraft	10	CRTN	47.65	\$476.50

Total \$1,289.80