



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 00008177-E
 Purchase Order Change Notice (# 1)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** I **Date:** 10/01/20 **PO Method:** CP **Dispatch:** Dispatch **Rev Dt:** 10/23/20
Terms: **Terms:** Destination **Dispatch:** Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: INSIGHT PUBLIC SECTOR INC
 PO BOX 731072
 DALLAS TX 753731072
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1363949000 5

Purchaser: Patricia Campos
Phone:
Fax:

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Email: Patricia.Campos@txdmv.gov

Bill To Fax:
Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN #1, 10/21/2020, PCampos
 Add line #2, increase po by \$20,000.00, not to exceed amount.
 Original PO amount: \$478,980.00;
 New PO amount: \$498,980.00;

Reason: to pay contractor travel costs as required by the contract.
 Original Terms and conditions shall remain the same.

This procurement is governed by the terms and conditions in DIR Contract Number
 DIR-TSO-3901

Reference 19571-CR-TxDMV-Network Services Insight Change request dated 9/22/2020.

Services agreed upon by executed Contract 608-20-008 and
 Solicitation 608-20-008

TxDMV Contact: Wendy Barron, 512-465-4121, Wendy.Barron@TxDMV.gov

Vendor Contact: Scott Trinkle, 512-289-4703, Scott.Trinkle@insight.com

TxDMV Contract Specialist Contact: Patricia Campos
 ph# 512-465-4097
 email: patricia.campos@txdmv.gov

Term of Service: The project start date was mutually determined upon receipt of a valid Purchase Order and an Executed Contract signed by both
 Insight and Texas Department of Motor Vehicles. Services' duration will be 6 months with an option to extend contract for additional six (6) month
 term.

Exercise final six month extension: To begin October 1, 2020 end March 31, 2021;

Not to exceed amount \$478,980.00

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department

Authorized Signature

10/23/2020



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needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>
 Rev April 2020.

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	DIR Telecommunications Managed Services, Final Term: begin Oct 1, 2020 end March 31, 2021	915/79	6.0000	MO	\$79,830.00000	\$478,980.00	09/30/2020
						Schedule Total	\$478,980.00

Contract ID:
00008177-E

ReqID:
0000009717

19571-CR-TxDMV-Network_Services.docx

Item Total for Line # 1 **\$478,980.00**

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Contractor Travel for DIR Telecommunications Managed Services	917/35	20000.0000	UNT	\$1.00000	\$20,000.00	10/21/2020
						Schedule Total	\$20,000.00

Contract ID:
00008177-E

ReqID:
0000009795

Item Total for Line # 2 **\$20,000.00**

Total PO Amount **\$498,980.00**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

10/23/2020



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Page: 3 of 3

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Authorized Signature

A handwritten signature in black ink on a light-colored background. The signature appears to read "Patricia Campos, Contract Specialist, 611111, 611111".

10/23/2020