



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 000008158
 Purchase Order Change Notice (# 6)

Payment NET30 **Freight** FOB **Ship Via:** US MAIL **PCC:** I **Date:** 03/31/20 **PO Method:** CP **Dispatch:** Dispatch **Rev Dt:** 09/08/21
Terms: **Terms:** Destination **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TOSHIBA AMERICA BUSINESS SOLUTIONS INC
 DBA TOSHIBA BUSINESS SOLUTIONS, USA
 FILE 57202
 LOS ANGELES CA 90074-7202
 United States

Ship To: 1P25 - Wichita Falls
 1601-A Southwest Parkway
 Wichita Falls TX 76302
 United States

Vendor ID: 1330865305 7

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Amanda Leigh Maxwell
Phone: 512/465-1226
Fax:

Bill To Fax:

Email: Amanda.Maxwell@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN# 6 - by Mandy Maxwell 09/08/2021
 Changed buyer from Travis Reese to Amanda Maxwell
 Added lines 9-11 for FY22 Funding, 09/01/2021 to 08/31/2022 - Months 17 to 28 of 36 month lease
 Updated PO End Date

POCN 5, Travis R, 02/26/2021: Added line 8, additional B/W overages for FY21

POCN# 4, Travis R, 08/12/2020: Corrected ship-to address on Line 7 from Austin to Wichita Falls location

POCN# 3, Travis R, 08/12/2020: Line 2 entered at incorrect rate. Reduced quantity on Line 2 to 1061 @ \$0.00800. Added Line 7, 5150 overages at correct rate of \$0.00806. Corrected Line 5 rate to \$0.00806. Corrected Line 6 rate to \$0.04282

POCN#2, Travis R, 07/21/2020: Added lines 4-6 for Service Period 2, Hardware + Overage costs

POCN#1, Travis R, 06/09/2020: Toshiba delivered printer on 04/29/2020 instead of 04/01/2020 as originally planned. Line 1 changed from 5 months to 4 months due to this delay.

Toshiba e-Studio 4516ACT is replacing the e-Studio 4505AC, PO 600800 0000003606, expiration date: 03/31/2020. Vendor will need to pick up the e-Studio 4505AC upon delivery of the new e-Studio 4516ACT

Toshiba e-Studio 4516ACT Destination:
 Texas Department of Motor Vehicles
 1601-A Southwest Parkway
 Wichita Falls, TX 76302

Contract#: State of Texas DIR-CPO-4426
 Contract is for 36 Month FMV Lease.

Lease Period:

05/01/2020 to 08/31/2020 - Months 1 to 4 of 36 month lease - Line 1-3
 09/01/2020 to 08/31/2021 - Months 5 to 16 of 36 month lease - Line 4-6
 09/01/2021 to 08/31/2022 - Months 17 to 28 of 36 month lease - Lines 9-11

Authorized Signature

M. Naill Purchaser, CTCI

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09/01/2022 to 04/30/2023 - Months 29 to 36 of 36 month lease

Copier Lease:

The terms of the service shall commence on the date of execution of a Copier Lease Commencement Letter by Lessee OR 10 days after the delivery of the last piece of equipment and shall continue for 36 whole months.

This purchase order may be renewed for an additional period of time not exceeding the original period of time, provided both parties agree to do so prior to the expiration of the original purchase order. The renewed purchase order shall be for the original purchase order unit price, terms and conditions, plus any approved changes. The renewed purchase order may be cancelled at any time by providing 60 days written notice.

Lease shall include delivery, setup, installation, removal, analyst services and onsite user training.

All supplies except paper shall be included at no additional charge for the life of the purchase order.

Ownership: The equipment is and shall at all times be and remain the property of the vendor.

The State shall exercise due care in the use, operations and maintenance of the equipment and shall not use, operate or maintain the equipment improperly.

TxDMV shall be relieved from risks of loss or damage to all equipment leased during the period of transportation, installation, and during the entire time the equipment is in the possession of TxDMV except when loss or damage is due to the fault or negligence of TxDMV.

The State shall not obtain property or casualty insurance protecting the vendor's equipment on State property. The vendor may obtain such insurance for its own account and assumes all costs associated with such insurance.

Maintenance: There shall be no escalation of maintenance costs for the duration of the lease period. The vendor shall keep equipment fully operations for the duration of the lease period. The vendor shall assume the cost of all repairs to the equipment including parts, labor, transportation and travel expenses.

Service technicians shall be fully qualified to work on the specific equipment, and shall have factory training with a minimum of one-year hands on experience working on the specific equipment. Normal maintenance coverage shall be Monday through Friday, 8:00 AM to 5:00 PM. Vendor shall respond to maintenance calls within four (4) business hours.

TxDMV believes a lease is unlikely to be cancelled prior to the full lease term. However, TxDMV may terminate a lease period, with no termination charges assessed, when either funds are not appropriated by the Texas Legislature or for vendor non-performance in these instances:

* Consistent failure to respond to service calls within the required time frame. Consistent failure is defined as not responding at any or all locations on two (2) out of three (3) consecutive occurrences.

* On-Site maintenance performed by unqualified technicians. If TxDMV determines that the technician is unable to perform in accordance with the service requirements or fails to communicate effectively, the vendor shall immediately remove the technician.

Hardware upgrades are negotiable, are at TxDMV's discretion and shall be changed to TxDMV. Upgrades will not extend past the duration of the lease period regardless of when added.

Technology Upgrades: Any software or firmware full service maintenance upgrades available during the term of the lease shall be offered at no additional cost to TxDMV.

Upon expiration of lease Vendor must sanitize (multiple pass overwrite) the internal hard drive of the copier. The Vendor must provide TxDMV an attestation which includes the serial number of the copier that the hard drive was removed from and the date it was sanitized.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, which-ever is later.

Note: warrants will not be issued to a vendor without a current Texas Identification Number.

Installation instructions:

The unit shall be supplied with complete installation instructions. Instructions shall be as detailed as possible.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Cancellation:

Authorized Signature

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This Purchase Order may be cancelled by TxDMV with a thirty (30) day written notice.

This purchase order may be renewed with the same Terms and Conditions as long as the referenced DIR Contract remains in force, a need exists, and both parties agree.

Vendor Contact: Maryellen Absher, Phone: 512-237-0259 and/or email: maryellen.absher@tbs.toshiba.com

TxDMV Contact: Lori Stovall, Phone: (940) 235-4816 and/or email: Lori.Stovall@TxDMV.gov

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	MYD 36 month lease. Toshiba e-Studio 4516ACT (color)	985/58	4.0000	MO	\$207.42000	\$829.68	04/01/2020

Schedule Total

Contract ID:
000008158

ReqID:
000008971

Service Period, Line 1, Months 1 - 4: May 01, 2020 - 08/31/2020 (Fiscal Year 2020).

Overall Service Period: May 01, 2020 - April 30, 2023

Contract#: State of Texas DIR-CPO-4426

Contract is for 36 Month FMV Lease.

Hardware Configuration:

Toshiba e-Studio 4516ACT
MR3000 - 300 Sheet RADF

PWRFLTR-XGPCS20D - POWER FILTER, 120V-20 AMPS

Monthly Base Service Program includes 2500 Black and White Copies per Month @ \$0.00806 or \$20.15 and 350 Color copies per month at \$0.04282 or \$14.99. Total monthly base black and white plus color equals \$35.14

Monthly Hardware Lease Payment for term of 36 month lease = \$172.28 per Month

Total Monthly Payment including Hardware Lease Payment \$172.28 + Copies \$35.14 = \$207.42 per Month

Base Service Fee Billed Monthly and Overages Billed Monthly

Includes all parts, labor, toner, and staples.

Equipment is to be leased in accordance of the terms and conditions of the State of Texas Department of Information Resources Contract No. DIR-CPO-4426 Appendix D Master Lease Agreement. It is acknowledged and agreed that this purchase order constitutes a schedule as defined in the Master Lease Agreement.

Item Total for Line # 1

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	B/W Overages- 2,501 + per month black/white print overages (.0080 ea)	985/58	1061.0000	EA	\$0.00800	\$8.49	04/01/2020
						Schedule Total	<input type="text" value="\$8.49"/>
Contract ID: 0000008158				ReqID: 0000008971			
						Item Total for Line # 2	<input type="text" value="\$8.49"/>
3-1	Color Overages- 350 + per month color print overages (\$0.04250 ea).	985/58	1167.0000	EA	\$0.04282	\$49.97	04/01/2020
						Schedule Total	<input type="text" value="\$49.97"/>
Contract ID: 0000008158				ReqID: 0000008971			
						Item Total for Line # 3	<input type="text" value="\$49.97"/>
4-1	MYD 36 month lease. Toshiba e-Studio 4516ACT (color)	985/58	12.0000	MO	\$207.42000	\$2,489.04	08/31/2020
						Schedule Total	<input type="text" value="\$2,489.04"/>
Contract ID: 0000008158				ReqID: 0000009372			
Service Period, Line 4, Months 5 - 16: Sep 01, 2020 - Aug 31, 2021 (Fiscal Year 2021).							
Overall Service Period: May 01, 2020 - April 30, 2023							
Contract#: State of Texas DIR-CPO-4426							
Contract is for 36 Month FMV Lease.							
Hardware Configuration: [No Change from Line 1]							
						Item Total for Line # 4	<input type="text" value="\$2,489.04"/>

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	B/W Overages- 2,501 + per month black/white print overages (.0080 ea)	985/58	6250.0000	EA	\$0.00806	\$50.38	08/31/2020
						Schedule Total	\$50.38
Contract ID: 0000008158				ReqID: 0000009372			
						Item Total for Line # 5	\$50.38
6-1	Color Overages- 350 + per month color print overages (\$0.04250 ea).	985/58	1176.0000	EA	\$0.04282	\$50.36	08/31/2020
						Schedule Total	\$50.36
Contract ID: 0000008158				ReqID: 0000009372			
						Item Total for Line # 6	\$50.36
7-1	Remaining balance from Line 2, corrected price B/W Overages- 2,501 + per month black/white print overages (.00806 ea)	985/58	5150.0000	EA	\$0.00806	\$41.51	08/12/2020
						Schedule Total	\$41.51
						Item Total for Line # 7	\$41.51

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
8-1	B/W Overages - 2,501+ per month black/white print overages (.00806 ea)	985/58	16000.0000	EA	\$0.00806	\$128.96	02/26/2021
						Schedule Total	<input type="text" value="\$128.96"/>
				ReqID:			
				0000010179			
Additional imprints are needed to avoid overages each month. It is for the Toshiba S/N SCFEG65728 PO # 0000008158							
						Item Total for Line # 8	<input type="text" value="\$128.96"/>
9-1	MYD 36 month lease. Toshiba e-Studio 4516ACT (color)	985/58	12.0000	MO	\$207.42000	\$2,489.04	09/08/2021
						Schedule Total	<input type="text" value="\$2,489.04"/>
Contract ID:				ReqID:			
0000008158				0000011003			
Comment 1: Equipment Total for term of 36 month lease = \$207.42 Toshiba ESTUDIO4516ACT MR3000 - 300 Sheet RADF PWRFLTR-XGPCS20D - Power Filter, 120V-20 AMPS Monthly Base Service Program includes 2500 black and white copies per month at 0.00806 or \$20.15 and 350 Color copies per month at 0.04282 or \$14.99. Total monthly base black and white plus color equals \$35.14. Total monthly payment including the hardware lease payment \$172.28 plus monthly service \$35.14 equals \$207.42							
						Item Total for Line # 9	<input type="text" value="\$2,489.04"/>
10-1	B/W Overages- 2,501 + per month black/white print overages (.0080 ea)	985/58	6250.0000	EA	\$0.00806	\$50.38	09/08/2021
						Schedule Total	<input type="text" value="\$50.38"/>
Contract ID:				ReqID:			
0000008158				0000011003			
B/W Overages- 2,501 + per month black/white print overages (.0080 ea)							
						Item Total for Line # 10	<input type="text" value="\$50.38"/>

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
11-1	Color Overages- 350 + per month color print overages (\$0.04250 ea).	985/58	1176.0000	EA	\$0.04282	\$50.36	09/08/2021
						Schedule Total	\$50.36
Contract ID: 0000008158				ReqID: 0000011003			
Color Overages- 350 + per month color print overages (\$0.04250 ea).						Item Total for Line # 11	\$50.36

Total PO Amount \$6,238.17

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

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